



Civil Service Employee Council

Minutes, Wednesday November 9, 2022
Meeting 11am -12:30

Call to order President Bobbie Stewart called the meeting to order at 11:13 am.

Roll Call- 7 Present and 3 absent

Members Present: Bobbie Stewart, Diane Davidson, Danielle Land, Sharahn Graves, Toni McCoy Smith, Tobbie McCline Adams and Aleshia Terry.

Absent: James Magee, Jacqueline Pointer and Michael Gondek.

Approval Meeting Minutes

No meeting minutes submitted for October 11, 2022 for approval. Minutes Tabled for the next meeting in December.

Treasurer Report

The Treasurer Report was submitted by Danielle Land. Treasurer Report remains the same. Motion to accept the treasurer report by Tobbie McCline Adams and 2nd by Toni McCoy-Smith - the motion was adopted and carried.

Vice President – Aleshia Terry Report

- Polo shirts have been delivered and available for pick up at the Cashier Office. At the President request, we will wear our shirts at our upcoming Chili Fundraiser. We will also take individual pictures for the web page along with a group photo November 18, 2022. President Stewart thanked VP Terry on the hard working in completing this task that began in July.

Committee Reports

Website Authorization

- Website authorization has been granted for Toni McCoy Smith

Fundraising Committee – Tobbie McCline Admas and Sharahn Graves

- Annual CSEC Chili Fundraiser November 18,2022 the location will be CRSUB. Work orders have been secured and we will set up time will be 11am



Civil Service Employee Bereavement Board Committee- Tobbie McCline Adams and Sharahn Graves

- Special Thank you to the committee, the bereavement board was completed November 4, 2022. 34 plaques we ordered and placed on the board. In addition, the committee will price a plaque for a presentation of planting a tree in memory of. Great job committee, great work!!



- Diane Davidson provided the process of planting a tree. The committee recommended that we plant in the spring of 2023 and have a ceremony.

Secretary Duties – President Bobbie Stewart

There were concerns on the floor as it pertains to the secretary position protocol. President Stewart will address all concerns at our next meeting.

EAC Report – Jacqueline Pointer – No Report

- Our EAC Representative was unavailable, however she did attend the vital Council of Councils and represented CSU well.

Townhall Meeting October 12, 2022 with President Scott

- Update on HLC – Higher Learning Commission. Chicago State University is currently going through a reaccreditation process.



22nd Council of Councils

hosted by your SUCSAC Representatives October 14, 2022 – First Virtual

This year's virtual Council of Councils will begin at 9:00am and close at 4:30pm with guest speakers, a round table discussion, visits with SURS & SUAA, and rounding out the day with the Systems Office.

. It was a pleasure sharing time and sharing ideas with everyone.

We were able to record the day and the following link will take you to the SUCSS website. Scroll down to the Meeting Archive and the video is posted there: <https://www.sucss.illinois.gov/pages/boards/eac.aspx>

We are very excited about the opportunity to meet in-person for next year's Council of Councils which will be hosted by Northern Illinois University on October 20, 2023.

Please mark your calendars and the Council of Councils Committee from NIU will be in contact with you with more information as it becomes available.

President office Polos

- The President Office request or Council to take part in the CSU Polo for all staff members. His gave us an opportunity not just to serve the Civil Service Employees but everyone on campus. President Stewart thanks you for our participation and commitment.

CIO Search Committee

- Our council members are serving on numerous. From HR AVP, CFO, CIO, Covid Team Committee, etc. President Stewart thanked each member for their continued support and volunteering to serve on each committee.

Think Pink

- We were unable to post the pictures of our Think Pink in support of cancer so during our Chili fundraiser we will let the students and staff vote. The winner will receive a \$50.00 gift card. Special thanks to Tobbie McCline Adams for the donation of the gift card.

Civil Service Operating Budget Proposal – Bobbie Stewart

- Budget proposal for FY 23- submitted August 22, 2022, was finally approved for \$7000.00 by the university President. We thank President Scott for her commitment in serving not only the students and staff but the Civil Service Employees. With this budget, we will no longer need to come out of our own pockets. We will be able to have Civil Service Day.

EAC Election

- State University Civil Service Advisory Committee Election Day
November 28, 2022

- Reach Out to our EAC Jacqueline Pointer to confirm she's willing to run for another term and keep inviting and adding her to our agenda at our upcoming meetings.



2023 Employee Campaign

- **“Employee Retention “**

Old Business

- Civil Service Day – Proposal – **postpone to summer of 2023**
- Women's locker room in the Physical Plant – **Pending**
- Water fountains been tested to be drinkable- **Pending**
- Parking for members – **Completed**

VIII. Adjourned:

The meeting adjourned at 12:35 p.m.

Humbly submitted by Bobbie D. Garner-Stewart 11/14/22