College of Education Graduate Council  
Dec 6, 2012 Meeting Minutes

Members Present: Leys, Freeman, Crossley, Reyes, Reed, Luseno, Ayyash, Pruitt-Annistette, Gahungu. 
Valenciano: Chair  Secretary: J. Reed

Started at 2:36pm

Minutes approved by: Reyes 2nd: Freeman  Vote: All for, no against and no abstentions – motion approved.

1. Overview: Dr. Valenciano: Prime directive handout: CSU has done quadrant A and B OK, but we need to look at quadrant C and D

2. Curricular matters
   Course additions: LIMS – Dr. Ayyash: 2 course elective additions: Data systems and Technologies and Web Applications to be offered. Motion to approve: Leys 2nd: Gahungu Vote: all approved, no against, no abstentions – approved.

   Course Deletion Handout (Dr. Valenciano): Form 1 (routing form) and form 2 on the provost’s website if you want to delete courses. Form 1: informally decided to insert COE Graduate Council (if applicable) as line #4 (before the college dean line). University Grad Council will now be line #8. Suggestion made to move item #1 (New course number assigned) to after new #10 (Approved by Office of Academic Affairs). Motion: Luseno, 2nd: Crossely. Vote: All for, no against and no abstentions – motion approved.

3. Student Petitions
   GPED Tonya Merris - extension of time to complete program. The Department does not support the petition. Motion: to deny petition Luseno 2nd Reyes. Vote: All for, no against and no abstentions - motion to deny student petition approved.

   Related to Student Petitions: Dr. Valenciano discussion: items for which COE Graduate council action is required (3a. on the agenda). Dr. Valenciano discussion (3b.): These are items for department action is required, not the COE Graduate council. Also grievances and dispositions do not come to the COE Grad council.

4. Progress on subcommittee tasks
   o COE grad council bylaws: Will vote on this at the Feb 2013 meeting
   o Thesis Matrix: should be ready for Tues Dec 11 University Grad council
   o Grad Director job description: Dr. Leys and Dr. Ayyash

5. New subcommittee: Grad Faculty Status – Drs. Gauhugu, Pruitt-Annistette, Reed

6. Secretarial responsibilities: February: Laosebikan; March: Seo

Next COE graduate council Meeting will be Jan 15th 3:00pm Location TBA

Meeting ended 4:05 pm. Leys motion to adjourn Regyes 2nd