

Fall 2017 CALENDAR • August 21 - December 15 REGULAR SESSIONS

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April 2017

April 17 - July 31.....Advance Registration for the Regular Session (16-weeks) courses. See page 9 for the advance registration and priority calendar.

June 2017

June 14 - 15.....Cougar Start U Orientation.

July 2017

July 1First E-Bill posted for Fall 2017. Subsequent E-Bills will be sent monthly. For more information refer to the Fall 2017 General Information (*published online*).

July 12 - 13.....Cougar Start U Orientation.

July 21.....Validation/Initial payment due for all Fall 2017 Sessions. Students must be validated (*make a payment*) by this date; civil service waivers, third party vouchers, etc.

July 24 - 25.....Cougar Start U Orientation.

August 2017

August 1 - 21.....Registration continues for the Regular (16-weeks) Session. Students may *add/drop* courses online during this period. (Note: Students will not be able to drop the last class online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 11, 2017**. Payment must be received by July 21, 2017 or upon registration).

August 8 - 9.....Cougar Start U Orientation.

August 14 - 25.....Fall 2017 Book Voucher distribution period. Please visit Bursar's website, www.csu.edu/financialaffairs/bursar/ for more information.

August 16 - 19.....Enrollment Related Services: Wednesday–Thursday, August 16-17, 9am–7pm; Friday, August 18, 9am–5pm and Saturday, August 19, 10am–2pm.

August 21.....Regular Session Day and Evening Classes begin.

August 21.....Ventra CTA card distribution period (10am–6pm).

August 21 - 22.....Late Registration/Change of Schedule period for the Regular (16-weeks) session. (All first-time registrations processed *on and after* August 21 will incur a one-time **\$100 late registration fee**. Payment due at the time of registration.)

August 21 - 26.....During the first week of classes, students enrolled in regular session courses without a payment posted to their student account *may be* dropped from all classes.

August 21 - 31.....**Add/Drop/Change** of Schedule period for registered students only. (Note: Students may *add* a class through Friday, August 25 until 5 pm in the Office of the Registrar. Students may *drop* a class *online* through August 31, 2017 until 10pm. Students may not drop his/her last class online after **August 11, 2017**. Students must complete and submit the *online* "Complete Withdrawal Form" to the Office of the Registrar (ADM 128) by the deadline date. For a complete withdrawal, please refer to [page 14](#)).

August 31.....Deadline for enrollment in, or waiving out of the mandatory student health insurance program for the Fall 2017 Regular Session.

August 31.....Last day to drop a Regular (16-weeks) Session class online for 100% reversal of tuition and refundable fees when registered for 15 hours or less or upon complete withdrawal from all courses. (Note: Students may not drop his/her last class online after **August 11, 2017**. Students must complete and submit the *online* "Complete Withdrawal Form" to the Office of the Registrar (ADM 128) by the deadline date. For a complete withdrawal, please refer to [page 14](#)).

September 2017

September 1.....Deadline to submit proof of required immunizations to the Wellness/Health Center to avoid a \$25 non-compliance fee.

September 1.....Last day to submit a non-attendance "**WD**" withdrawal to the Office of the Registrar for Regular (16-weeks) session courses.

September 1 - 11.....Registration continues for the Special (12-weeks) Session courses. Students may add/drop courses online during this period. (Note: Students will not be able drop the last class online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 11, 2017**. Payment must be received upon registration).

September 4.....**HOLIDAY: Labor Day – No classes; Campus closed.**

September 11.....Last day to completely withdraw from the Regular Session (16-weeks) and receive a 50% reversal of tuition and fees. **Note:** A 50% reversal of charges only applies to complete withdrawals.

September 11.....Special (12-weeks) Session Day and Evening classes begin.

***NOTE:** Students will not be able to drop the last class online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 11, 2017**. Students must complete and submit the *online* "Complete Withdrawal Form" to the Office of the Registrar (ADM 128) by the deadline. He/she must also participate in a short exit interview with Financial Aid prior to the processing of the complete withdrawal by the Registrar's Office.

Failure to read information listed in Term (Semester) Information, catalogs and/or on the website does not negate adherence to required academic regulations.

Information related to tuition, fees, dates and course information is subject to change.

The most current version of the Fall 2017 Academic Calendar will be posted online at csu.edu/coursebulletin/acadcalendar.htm.

- September 11.....Late Registration/Change of Schedule period for the Special (12-weeks) session. (A one-time \$100 late registration fee for all first-time registrations processed. Payment due at the time of registration. The last day to add/enroll in a special session class.)
- September 11 - 16.....First academic warning submission period.
- September 15.....**Graduates:** Deadline to submit advisor - approved graduation applications to ADM 200 to participate in Fall 2017 Commencement and/or degree conferral. (Students submitting applications after the September 15 deadline will not be eligible for participation in the Fall 2017 Commencement Ceremony and/or degree conferral. Check for special announcements.)
- September 15.....Deadline for enrollment in, or waiving out of the mandatory student health insurance program for the Fall 2017 Special (12-weeks) Session classes. **Note:** Student whose enrollment into courses brings them into full-time status (12 hours for undergraduates/9 hours for graduates/6 hours for doctoral) will be charged **TBA** for mandatory health insurance. For more information please refer to [page 18](#).)
- September 18.....Last day to drop a Special (12-weeks) Session class online for 100% reversal of tuition and refundable fees when registered for 15 hours or less or upon complete withdrawal from all courses. (Note: Students may not drop his/her last class online after **August 11, 2017**. Students must complete and submit the **online** "Complete Withdrawal Form" to the Office of the Registrar (ADM 128) by the deadline date. For a complete withdrawal, please refer to [page 14](#)).
- September 19.....Last day to submit a non-attendance "**WD**" withdrawal to the Office of the Registrar for Special (12-weeks) Session courses.
- September 22.....Final payment due for Fall 2017 registration.
- September 22.....Last day to withdraw or completely withdraw from a Regular (16-weeks) Session class and receive a "W" on the transcript. For a complete withdrawal, please refer to [page 14](#)).
- September 27.....Last day to completely withdraw from the Special Session (12-weeks) and receive a 50% reversal of tuition and fees. **Note:** A 50% reversal of charges only applies to complete withdrawals.

October 2017

- October 6.....Last day to withdraw or **completely withdraw** from a Special (12-weeks) Session class and receive a "W" on the transcript. For a complete withdrawal, please refer to [page 14](#)).
- October 9- 14.....Second academic warning submission period
- October 27.....Undergraduate: Deadline to submit advisor - approved graduation applications to Evaluations Office (ADM 128) to participate in Fall 2017 Commencement ceremony and/or degree conferral. (Students submitting applications after the October 27 deadline will not be eligible for participation in the Fall 2017 Commencement Ceremony and/or degree conferral. Check for special announcements.)

November 2017

- November 6-11.....Third academic warning submission period.
- November 10.....Undergraduates – Deadline to submit an academic petition for extension of an existing Incomplete Grade Contracts for "I" grades received for Spring or Summer 2017 terms.
- November 10.....Graduates – Deadline to submit an academic petition for extension of an existing Incomplete Grade Contracts for "I" grades received for the Fall 2016 term.
- November 13.....Advance Registration for Spring 2018 begin.
- November 17.....Graduates - Deadline to submit approved thesis/dissertation to ProQuest (e-mail Graduate and Professional Studies at graduateprograms@csu.edu for more information).
- November 23-25.....**HOLIDAY: Thanksgiving – No classes; Campus closed.**

December 2017

- December 2.....Last day of class before final examination period.
- December 4 -9.....Final examination period (see timetable in **Fall 2017 General Information** or at csu.edu/coursebulletin/Fall2017quicklinks/)
- December 12.....Faculty deadline to submit a change of grade form to the Office of the Registrar for removal of an Incomplete "I" grade issued in Spring and Summer 2017 for undergraduate and Fall 2016 for graduate students.
- December 12.....Faculty deadline to submit an Incomplete Contract for an "I" grade for Fall 2017. (The contract form must be signed by the student, faculty and chairperson and submitted to the Office of the Registrar.)
- December 12.....Faculty deadline to submit final grades for Fall 2017 via CSU Express.
- December 14.....Fall 2017 Commencement Ceremony.
- December 15.....Fall 2017 term ends.
- December 15.....Last day to use Ventra CTA card (Upass) for CSU (but you may add money to your card).
- After December 18.....Fall 2017 grades are available on CSU X-Press.
- After December 18.....Fall 2017 degree posting is available on CSU X-Press.

***NOTE:** Students will not be able to drop the last class online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 11, 2017**. Students must complete and submit the **online** "Complete Withdrawal Form" to the Office of the Registrar (ADM 128) by the deadline. He/she must also participate in a short exit interview with Financial Aid prior to the processing of the complete withdrawal by the Registrar's Office.

QUICK VIEW: Registration/Payment/Drop Dates

REGULAR SESSION (16-WEEKS) COURSES			AUGUST 21 – DECEMBER 15		
Web Registration Dates	First Payment Due See Note Below*	Final Date for 100% Reversal of Charges - Drop Date <i>See Note Below*</i>	50% Reversal of Charges - Total Withdrawal Date <i>See Note Below*</i>	Final Withdrawal Date ("W" on Transcript)	Final Payment Due Date See Note Below*
April 17–August 21	July 23	August 31	September 11	September 22	September 22
August 21–August 22 (Late Registration)	Upon Registration				

SPECIAL SESSION (12-WEEKS) COURSES			SEPTEMBER 11 – DECEMBER 15		
Web Registration Dates	First Payment Due See Note Below*	Final Date for 100% Reversal of Charges- Drop Date <i>See Note Below*</i>	50% Reversal of Charges - Total Withdrawal Date <i>See Note Below*</i>	Final Withdrawal Date ("W" on Transcript)	Final Payment Due Date See Note Below*
April 17–August 21	July 23	September 18	September 27	October 6	September 22
September 11 (Late Registration)	Upon Registration				

***NOTES:**

- Failure to make payment arrangements by the Initial Payment Due dates above may result in being dropped from classes. Students must make a payment by this date or provide civil service waivers, third party vouchers, etc by this date.
- A final payment must be made by **September 22, 2017** to avoid a business hold, which prevents future registrations and late charge.
- **August 31, 2017 is the deadline to drop ALL Regular (16-weeks) Session courses or reduce credit hour load with eligibility for 100% reversal of charges.**
- **September 11, 2017** is the deadline to completely withdraw ALL Regular (16-weeks) Session courses with a grade of W on the transcript with eligibility for 50% reversal of charges (if registered for Regular Sessions courses only). **NOTE:** A 50% reversal of charges only applies to complete withdrawals.
- **September 18, 2017 is the deadline to drop ALL Special (12-weeks) Session courses or reduce credit hour load with eligibility for 100% reversal of charges.**
- **September 22, 2017** is the deadline to withdraw from one or more Regular (16-weeks) Session courses with a grade of W on transcript with eligibility for 0% reversal of charges.
- **September 27, 2017** is the deadline to completely withdraw ALL Special (12-weeks) Session courses with a grade of W on the transcript with eligibility for 50% reversal of charges (if registered for Special Sessions courses only). **NOTE:** A 50% reversal of charges only applies to complete withdrawals.
- **October 6, 2017** is the deadline to withdraw from one or more Special (12-weeks) Session courses with a grade of W on transcript with eligibility for 0% reversal of charges.
- **Late registration period: \$100 Late Registration Fee** will be charged for any initial registrations made on or after **August 21** for the **Regular (16-weeks) Session** and **September 11, 2017** for **Special (12-weeks) Session**.