SUMMER 2010 CALENDAR • June 1 – August 7

March 2010
March 22 – March 31 ................................................ Advance Summer 2010 Registration

April 2010
April 1 – April 30 .................................................... Advance Summer 2010 Registration continues
April 21 – August 11 ................................................ Advance Fall 2010 Registration

May 2010
May 1 – May 26 .................................................... Advance Summer 2010 Registration continues
May 31 (M) .......................................................... Memorial Day Holiday - No Classes
May 28 - May 31 ................................................ Registration continues for classes starting the week of June 1
May 28 - May 31 ................................................ Registration continues for classes starting the week of July 6 and later

June 2010
June 1 – 2 (T-W) .................................................. Registration continues for classes starting the week of June 1
June 1 – June 30 ................................................ Registration continues for classes starting the week of July 6 and later
June 1 (T) ............................................................ First five-week classes begin (June 1 – July 3)
June 1 (T) ............................................................ 10-week classes begin (June 1 – August 7)
June 21 (M) .......................................................... Summer 2010 Undergraduate and Graduate graduation application filing deadline
June 24 (R) .......................................................... Last day to drop a first five-week course (June 1 – July 3)

July 2010
July 2 - 7 (F - W) .................................................. Registration continues for classes starting the week of July 6 and later
July 4 - 5 (Su – M) ................................................ Independence Day Holiday - NO CLASSES
July 6 (T) ............................................................ Second five-week classes begin (July 6 – August 7)
July 29 (R) .......................................................... Last day to drop a 10-week course (June 1 – August 7)
July 29 (R) .......................................................... Last day to drop a second five-week course (July 6 – August 7)

August 2010
August 7 (S) .......................................................... Summer 2010 Session ends
August 10 (T) ........................................................ Faculty deadline for submission of Summer 2010 final grades (via CSU X-press)
August 11 (W) ........................................................ Final grades for all Summer 2010 courses posted to student academic records

Fees, dates and course information are subject to change.

SUMMER COURSE CANCELLATION: All class cancellations will occur on the Thursday before the first day of class. Students can call the Summer Information Hotline at 773-821-2888 for a recorded list of class cancellations.

Failure to read information listed in the schedule does not excuse you from the academic regulation.

M/Monday • T/Tuesday • W/Wednesday • R/Thursday • F/Friday • S/Saturday • Su/Sunday
### 10 WEEK COURSES
**June 1 - August 7**

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### FIRST 5 WEEK COURSES
**June 1 - July 3**

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### SECOND 5 WEEK COURSES
**July 6 - August 7**

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</tr>
<tr>
<td><strong>Z</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zoology</td>
<td>SCI 310</td>
<td>995-2183</td>
</tr>
</tbody>
</table>
4 easy STEPS TO REGISTER

You must be admitted to the University before you can register for classes. Undergraduates go to ADM 200 • Graduates go to LIB 234

1. Select your classes with your academic advisor.
   Degree seeking students will receive a Registration Advising PIN (RAP) to register on the Web during advisement. • At-large students do not need a RAP to register.

2. Register for classes.
   Register online at www.csu.edu during Web registration. See pages 2-3.

3. Obtain a business receipt from the Cashier (ADM 211) to validate your classes.
   To validate your classes means that you must get a business receipt from the cashier. Your classes will be dropped for non-payment if you do not get a receipt. NOTE: Students with financial aid, tuition waivers or scholarships must get a waiver from the financial aid office, ADM 207. Present this waiver to the cashier to obtain a business receipt.

4. Obtain or update your ID card in LIB 143.
   Call extension 1-2447 or 773-821-2447. A CSU student ID card is required for all student services.
Instructions for CSU X-press
WEB REGISTRATION (www.csu.edu)

COMPLETE YOUR STUDENT SCHEDULE REQUEST FORM WITH YOUR ADVISOR

CLICK ON CSU X-PRESS

LOGIN TO SECURE AREA

ENTER YOUR STUDENT ID NUMBER

ENTER YOUR PERSONAL ACCESS CODE (PAC)

SELECT FROM THE FOLLOWING:

STUDENT SERVICES & FINANCIAL AID

STUDENT RECORDS
- View holds
- Final grades
- Grade detail
- Academic transcript
- Account summary by term
- Account summary

REGISTRATION (RAP)
- Select term
- Add/drop classes
- Look-up classes to add
- Change class option
- Student schedule by day and time
- Student detail schedule
- Complete your registration
- Check your registration status

FINANCIAL AID
- Eligibility
- Overall status
- Award information
- Account summary by term
- Award by year
- Award payment schedule
- Award history
- Loan application history

Tips for a Successful Web Registration

• Check your registration status for your registration date.

• If you have all the course reference numbers (CRN) for your courses, click on 'Add/Drop Classes' even if this is the first time you are registering for the selected term. The system considers each class an “add,” even if it is the first class registered for the term.

• You must click on "submit classes" to secure your selections.

• Scroll down to the bottom of the screen to check for registration errors. Your schedule is not final until you have corrected all registration errors.

• You are advised to print your final schedule.

• Changes to course information may be made after the Class Schedule Bulletin is published. Check CSU X-press for the most up-to-date course information.

PERSONAL INFORMATION
- Change your PAC
- Change your security question
- View/change address and phone numbers
- View emergency contact information
Personal Access Code (PAC)
Your first access to the secure area login requires your User ID (your University identification number, UID) and your Personal Access Code, which is your birth date in the format of MMDDYY. Example: May 7, 1950 will be 050750.

The system is programmed to request you to immediately change your (PAC) on your first entry. Your new PAC must be six (6) characters and can be letters, numerals or a combination. Examples: AZ1234 or 135790 or KLMNOP.

You will be prompted to make up a security question and an answer on your first entry. If you forget your PAC click the “Forgot PAC” button. Keep your PAC confidential and change it if you believe it has been compromised.

Registration Advising Personal Identification Number, PIN (RAP)
To register online, you must have a current registration advising PIN (RAP). Degree seeking students (undergraduate and graduate) will receive a RAP from their academic advisors during the advisement session. New RAPs are assigned each term and expire at the end of the regular registration period. At-large-students will not need a RAP to register online.

Computer Locations & Help
You can use your own computer, a local library computer or a computer in the University Library. Technical support for CSU X-press registration is available from 9 a.m. - 5 p.m., Monday through Friday at 773-995-2038.

Fee Payment
Your fees must be received by the published deadline dates. If you are paying by check or credit card, please click on “on-line payment” after you have completed your registration. Students with financial aid awards or other tuition waivers must confirm their registration with a paid receipt at the Cashier Office in ADM 211.

Holds
You will not be able to register if there is a hold (academic or financial) placed on your record. Contact the appropriate office prior to your registration to clear your hold. Most offices are not open evenings or weekends.

Holds can be placed by:
Bursar ................. for balance due
Wellness Center ........ for lack of immunization/records
Registrar/Admissions ....... dropped for poor scholarship
Examinations. .......... exam(s) or courses required

Course Information
Changes to course information may be made after the class schedule bulletin is published. CSU X-press has the most up-to-date course information. Review your schedule of registered courses on CSU X-press for any changes.

SUMMER 2010 REGISTRATION
www.csu.edu

Hours for registration: 7 a.m. – 10 p.m.

March 22 - May 26*
May 28 - June 2*
May 28 - June 30*
July 2 - 7*

*See Calendar or Quick View (pgs 2-3) for details

See your advisor!
How to Register

Summer 2010 registration will be done via CSU X-press only.

Instructions for Registering online

STEPS 1-10


2. Click “Enter Secure Area.” Scroll down. In the user ID field type your UID (or user ID, SSN) and in the PAC field type your date of birth (MMDDYY), then click “Login.” (If you have registered online before, enter the PAC you created or click “Forgot PAC” to reset your PAC.)

3. Click “Student Services and Financial Aid.” Then click “Registration.”

4. Click “Term Selection” and select correct term i.e., Summer 2010. Click “Submit.”

5. Click ‘Add/Drop Classes.’ You will be prompted to enter an Alternate PIN. Type in the six-digit registration advising PIN (RAP) number that was given by your advisor.

6. Scroll down. Type in one five-digit course reference number (CRN) in each box for each course in which you wish to enroll. After you have typed a CRN for each course, click “Submit Changes.”

7. Your courses will appear. Check to see if the subjects, course numbers and sections are correct. If all of the classes for which you submitted CRNs do not appear, scroll down for error messages. Correct time conflicts or closed classes by typing in another section number and sections are correct. If all of the classes for which you submitted CRNs do not appear, scroll down for error messages. Correct time conflicts or closed classes by typing in another section number.

8. If you are paying by MasterCard, VISA, Discover or check, you can click “Online Payment” to pay your bill, or call the Cashier’s Office at 773-995-2029, to pay by phone.

9. If you are a financial aid recipient, or have a scholarship or some other form of waived tuition, you must obtain a waiver from the Office of Financial Aid in ADM 207. Take the waiver to the Cashier’s Office, ADM 211, to validate (get a receipt) for your registration.

10. If you plan to pay with cash, your payment must be received in the Cashier’s Office before the deadline date noted on the Web or published in the Class Schedule Bulletin.

Instructions for Dropping Classes on the Web

Follow instructions 1-5 for registering online. On the Add/Drop Classes page, click on the arrow under “Action” next to the course you wish to drop. The word NONE will be next to the arrow. Click “Drop Web.” Do this for each course you wish to drop. If you wish to add a class to replace the class you are dropping, type in the five-digit Course Reference Number (CRN) of the course you wish to add in one of the boxes at the bottom of the screen and click “Submit Changes.” Check for error messages. If you have errors, click “Submit Changes” again and then type in another CRN. After you have selected your courses with no error messages, click “Complete Your Registration” at the bottom of the page. You may drop classes for Spring 2010 online until February 2, 2010. After this date, you must submit a drop/withdrawal form signed by your advisor and any other appropriate parties.

NOTE: You will not be allowed to drop your last class online. If you have validated your classes (received a paid receipt) you will have to submit a withdrawal form to the registrar’s office, signed by all appropriate parties. If you have not validated your classes, contact the Office of the Registrar, ADM 128, at 773-995-2517 to have your last class dropped.

Undergraduate and Graduate Students

Continuing Students

Currently enrolled students who have been accepted as candidates for the Bachelor’s/Graduate degree: use your Summer 2010 RAP (registration advising PIN) given to you during your advisement session to use the CSU X-press Web registration.

New Students

If you have never attended Chicago State University and you are seeking a degree, you must be admitted: undergraduates in ADM 200, graduates in LIB 234. After you have been admitted, you must be advised. Your advisor will give you your Summer 2010 RAP to use the CSU X-press Web registration system.

Returning Students

Undergraduates who have not attended since the Summer 2008 and who were in good standing their last term must file an application for readmission in the Office of the Registrar, ADM 128. Undergraduates must submit transcripts covering all college courses completed since withdrawal.

Master’s degree candidates in good academic standing, who have not exceeded the time limit to complete the degree and who have not registered since the Summer 2008, must file an application for readmission with the School of Graduate and Professional Studies, LIB 234, and obtain reentry approval from the academic department supervising the degree program. Graduate students who have exceeded the time limit for completing the degree must petition the Council of Graduate and Professional Studies at CSU for reentry into their program. The Council of Graduate and Professional Studies, LIB 234, normally meets the second Tuesday of each month.
Undergraduate students who were dropped from the university, or who were not in good academic standing at the time of withdrawal, should submit to the Office of Undergraduate Admissions, ADM 200, an academic petition form and an application for admission ($25 fee). Students seeking reinstatement must submit transcripts covering all college courses completed since withdrawal. The letter of acceptance issued by the Director of Admissions will serve as authorization to register. **Summer 2010 deadline: May 3, 2010.**

You must be advised after you have received authorization by either the Office of the Registrar or the Office of Undergraduate Admissions. Your advisor will provide your Summer 2010 RAP for use with the CSU X-press registration system.

**Summer Students-at-Large**
A student who has not been admitted to degree status at CSU may enroll for summer session courses on a non-degree basis as a summer at-large student. To enroll for summer session courses, complete the one-page application form in back of this bulletin. Undergraduates must submit the application to the Undergraduate Admissions Office, ADM 200, 773-995-2513 and present evidence of good academic standing at the current or last attended college or university. Evidence of good standing can be supplied by having the summer at-large student application form validated by a college or university official or by presenting a current transcript or grade report to the Undergraduate Admissions Office. At-large students are eligible to register online through the CSU X-press web registration system without a RAP.

**Summer graduate-at-large students** must complete the one-page application in back of this bulletin and submit the application with proof of a Bachelor’s degree to the School of Graduate and Professional Studies, LIB 234, 773-995-2404. The Graduate School Office will provide registration information. Graduate at-large students are eligible to register online through the CSU X-press web registration system without a registration advising PIN (RAP).

If transcripts for CSU summer session coursework are required for home institutions, students must submit a request in the Office of the Registrar, ADM 128, or on the Registrar’s Web page, www.csu.edu/recordsonregistration/. Transcripts are $5.00 per copy if mailed, $10.00 per copy for issuance over-the-counter and $7.25 per copy when requested online.

**Advisement**
All degree seeking students are **REQUIRED** to be advised prior to their registration. Advisors will give a RAP to a student after the advisement session.

**Summer at-large undergraduate students (USUM)** do not need a RAP to register through the CSU Web registration system. Master’s degree candidates and graduate certificate students must be advised by the department supervising the program to which they have been admitted. RAP numbers are distributed by graduate advisors.

**Graduate at-large students (GSAL, GSUM)** do not need a RAP (registration advising PIN) to register through the CSU X-press Web registration system. However, special permission is required for at-large students to enroll in any 5000 level or higher graduate course. Students registering via the Web must obtain academic departmental approval prior to attempting to register for these or any other restricted course.

Students should note that the time for advisement is not during registration. To speed up your registration, have your schedule prepared with alternative courses to take if certain courses are closed.

**Student Registration Responsibility**
It is the responsibility of each student to enter the proper course reference number on all registration transactions. A student should only register for advised courses. Abuse of the Web registration system may result in your courses being dropped by request of the department chairperson or the instructor of the course.

You are responsible for obtaining a business receipt from the cashier by the published payment due dates, even if your account is being paid through a grant, scholarship, loan or another party.

If an admitted student presents unofficial transcripts as a basis for advising, the student is responsible for any consequences related to course selection, registration and academic progress based upon the unofficial transcripts.

**University Holds**
Students with financial or certain academic holds may not register until a release is processed by the department that initiated the hold. Clear your hold(s) before your scheduled registration date.

**Academic Regulations**

**Academic Progression Policy**
A student who has not successfully completed the academic skills requirements will have hold(s) placed on his/her record that will remain until the specified requirements have been met.

**Academic Skills Courses & Placement Assessment**

**Freshmen**
Once accepted for admission to Chicago State University, all freshmen must take the University diagnostic examinations in English, mathematics, and reading by the end of their first term in residence. All freshmen must either meet the minimal requirements of the University diagnostic examinations or pass the appropriate academic skills course, namely English 1230, Reading 1500, or Math 0990. To exit from these courses, students must pass the appropriate examination.

**Transfer Students**
Transfer students who have not completed an associate’s degree (A.A. degree or A.S. degree) must take proficiency examinations in English and reading. Transfer students who transfer general education math courses with a C or better and whose majors do not require additional mathematics courses do not have to take the proficiency examination in mathematics. Transfer students who do not transfer in general education math or who are required by their majors to take more math must take the proficiency examinations in mathematics.
Transfer students who have earned an associates degree (A.A. degree or A.S. degree) or who have completed sixty (60) hours or more from a combination of two-year and four-year institutions, who have completed the Illinois General Education Core, are not required to take the proficiency examinations in English, reading or math unless they are required as a prerequisite for other courses.

Questions about courses, examinations, or preparation materials should be addressed to the appropriate area:

**Mathematics**  
Dr. K. Attele  
HWH 332  
x2102

**English**  
Dr. B. Aghahowa  
SCI 320  
x2189

**Reading**  
Dr. R. Buteau  
ED 318  
x2089

**Cancelled Classes**
The University reserves the right to limit the size of classes and to cancel classes for which there is insufficient enrollment. If the class for which you are registered is cancelled, you will automatically be dropped from the class. If you do not register for an alternative class, a tuition refund will be processed to your account according to the refund policy.

Students receiving financial aid benefits may wish to consult with their financial aid counselor concerning any award implications. You may call the Summer Information HOTLINE at 773-821-2888 the Friday prior to the start date of your course for a current course cancellation list.

**Class Attendance**
Students are expected to attend all class sessions in the course sections for which they are registered unless prevented by illness, an official university activity, or other urgent and unavoidable reasons. The responsibility for maintaining class attendance records rests with each faculty member. Students are expected to consult with instructors to complete class work and all assignments when classes are missed.

The detailed University policy on class attendance is located in the University catalog. If you stop attending a class, but fail to withdraw officially from the class before the official drop date, the result may be a failing grade. Although an instructor may drop a student for nonattendance, it is ultimately the student’s responsibility to drop the class.

If you are registered for a class, and your name does not appear on the official preliminary and subsequent class rosters, it is your responsibility to contact the Office of Records and Registration.

**Withdrawal from the University**
Students can drop courses on CSU X-Press during the refund period. After this date, the student must use the drop/withdrawal form, have an advisor sign it, and then submit the form to the Office of the Registrar, ADM 128. Based upon a directive from the Department of Education, effective Spring 2004, the following grades will be implemented to reflect student attendance: WA and WN.

Instructors must post the grade of WA for students who attended at least one session and stopped attending, and WN for students who never attended any sessions. It is extremely important that instructors closely monitor the attendance of all students in their classes.

**Course Numbering System**

<table>
<thead>
<tr>
<th>Course Numbers</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>0900 — 0999</td>
<td>Developmental level</td>
</tr>
<tr>
<td>1000 — 1999</td>
<td>Freshman level</td>
</tr>
<tr>
<td>2000 — 2999</td>
<td>Sophomore level</td>
</tr>
<tr>
<td>3000 — 3999</td>
<td>Junior level</td>
</tr>
<tr>
<td>4000 — 4999</td>
<td>Senior level</td>
</tr>
<tr>
<td>5000 — 5999</td>
<td>Graduate level</td>
</tr>
<tr>
<td>6000 — 6999</td>
<td>Doctoral level</td>
</tr>
</tbody>
</table>

**Credit Hour Load**

**Undergraduate Students**
The maximum credit hour load for the Summer Session term is 12 credit hours. This includes all day session courses, evening courses, extension courses and courses taken elsewhere. Students may not be registered at other colleges without written permission from the Office of Academic Evaluation and Advisement, ADM 128. This permission MUST be obtained prior to registration at other colleges.

**Graduate Students**
The maximum academic load of graduate courses is 12 hours in the Summer Session. Exceptions to the graduate course credit hour load may be made with the approval of the graduate faculty advisor and/or the department chairperson and the graduate dean. Students may not be registered at other colleges and universities without approval of their advisor.

**Course Drop/Withdrawal**
All students can drop courses via CSU X-Press during the 100% refund period.

<table>
<thead>
<tr>
<th>SESSION DATE</th>
<th>100% REFUND</th>
<th>50% REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PERIOD</td>
<td>PERIOD</td>
</tr>
<tr>
<td>June 1 – July 3</td>
<td>June 1 – June 8</td>
<td>June 9 – June 16</td>
</tr>
<tr>
<td>July 6 – August 7</td>
<td>July 6 – July 13</td>
<td>July 14 – July 21</td>
</tr>
<tr>
<td>June 1 – August 7</td>
<td>June 1 – June 8</td>
<td>June 9 – June 16</td>
</tr>
</tbody>
</table>

**NOTE:** You will not be allowed to drop your last class via the Web. If you have validated your classes (received a paid receipt from the Cashier’s Office), you will have to submit a withdrawal form to the Office of the Registrar, signed by all appropriate parties. If you have not validated your classes, you may call the registrar’s office.
at 773-995-2522 to have your last class dropped. After the 100% refund period, degree-seeking students must receive their advisor’s approval on the appropriate form for each dropped course or withdrawal. A drop/withdrawal from a course(s) is not complete until the appropriate form is submitted and approved by a Records and Registration staff member. Errors in the completion of the form are the student’s responsibility. The Bursar and Financial Aid Offices must sign all complete withdrawal forms from the University before the records and registration office can/will process the withdrawal.

Grade Reports
Your student information is now available without delay. Final grade reports are no longer sent by mail. Go to www.csu.edu and click CSU X-press to access your final grades. You must enter your User ID (University ID Number) and your Personal Access Code. Please refer to the information on the web site for more information. If you have difficulty accessing your grades, please contact Technical Support at 773-995-2038.

Prerequisites (+)

Degree Seeking Students
Prerequisites are listed in the University catalog (print and online versions) or on CSU X-press. A degree-seeking student should not attempt to register for a course unless the prerequisite for the course has been completed. Please consult with your academic advisor about prerequisites for your courses.

Summer Visiting Students
Chicago State University will allow visiting, non-degree-seeking summer students who are regularly enrolled at another college or university to enroll in courses via the University’s online registration system, CSU X-press. All other non-degree, at-large students (graduate and undergraduate) must meet all course prerequisites and requirements.

Some professional programs, such as social work, health sciences and education, have restricted course access, which will prevent online registration. Non-degree seeking, summer only students can register for all other courses online. Enrollment in courses in the College of Education listed with a prerequisite of “Admitted to the College of Education” is strictly enforced. If students are interested in taking a course in a restricted program, they must contact that department. For departmental office telephone numbers, consult the Quick Reference Guide in this bulletin.

For at-large students who decide to matriculate at Chicago State University, all regular course, program and degree prerequisites as well as entrance and degree completion requirements must be met. Refer to the university online catalog for more information about courses and degree programs.

Contact Telephone Numbers

Contact Telephone Numbers
College of Arts & Sciences................................................773-995-2105
College of Business............................................................773-995-3676
College of Education............................................................773-995-2472
College of Health Sciences..................................................773-995-3987
Continuing Education/Non-Traditional Programs..................773-995-2545
School of Graduate & Professional Studies.........................773-995-2404
College of Pharmacy............................................................773-821-2500

Undergraduate Repeat Policy
Students are allowed to repeat a course and have the highest grade earned count toward their cumulative grade point average. Please note that certain financial aid programs may not cover tuition toward a repeated course. Students should contact their financial aid advisor when attempting to repeat a course to determine eligibility.

Additional Information

Americans with Disabilities Act
Chicago State University is strongly committed to complying with Sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and also to assuring that no qualified individual is, by reason of a disability, excluded from participation in or denied the benefits of any services, programs, or activities provided by the University.

Any student or applicant who wishes to file a complaint against CSU alleging ADA non-compliance may contact the ADA Compliance Officer, Office of Labor & Legal Affairs, ADM 318, 773-995-2462. This document is available in alternative formats upon request.

Abilities Office of Disabled Student Services • CRSU 198
Services are provided for all students who are in need of special services, due to a disability, defined in the Americans with Disabilities Act and Section 504 of the Rehabilitation Act as “a physical or mental impairment that limits a person in the performance of one or more major life functions.” Services are provided to accommodate students in the performance of tasks related to participation in their educational pursuits.

For information regarding services and registration to receive services, contact the ADA Coordinator of Disabled Student Services at 773-995-4401 or 773-995-3777 (for TTY users).
Address/Telephone Change

Students are required to change their address and telephone numbers in the CSU X-press Web system or to submit a Change of Address/Telephone form in the Office of the Registrar, ADM 128, to ensure receipt of billing statements and other important communications from the University. The University will not accept responsibility for misdirected mail.

Directory Information

Chicago State University, in accordance with the Family Educational Rights and Privacy Act of 1974, has designated the degrees a student has been awarded, current enrollment status (full-time/part-time, withdrawal) and academic information used to determine eligibility for scholarships or awards as directory (public) information. The University receives many inquiries for directory information from a variety of sources, including prospective employers, licensing agencies, government agencies, friends, and relatives.

Students have the right to have this directory information withheld from the public if they so desire. Forms that request directory information to be withheld can be obtained in the Office of the Registrar, ADM 128. The University, in good faith, will not release information not listed as directory information, unless the student provides written consent for the release.

Distance Learning • LIB 428

Hardware and Software Requirements

For online courses, you will need access to a personal computer with Windows (2000, ME, XP); Microsoft Office 2003 (Word, Excel and Power Point); Pentium 4 or faster processor; at least 512 megabytes of memory (RAM) and a 56K modem with internet access. Broadband is preferable. Microsoft Vista and Office 2007 are not supported by BlackBoard at this time.

Distance Learning Courses

A Web or online course is led by an instructor using a Web browser to access a course management system for synchronous and asynchronous instruction and assessment. Some examinations may be proctored and must be taken on campus or at another mutually agreed location.

A hybrid course is led by an instructor using a Web browser to access a course management system for asynchronous instruction where some course sessions are scheduled on campus or at other designated locations, as listed in the comments below the course listing.

Registration Requirements

During or before registration students MUST consult with an advisor regarding admittance to WEB and HYBRID courses. You MUST also have some experience with navigating the Internet and using it as research tool and communication resource.

NOTE: To take an online course, students must have an active CSU e-mail account from the Information Technology Division, DH 122, and know how to properly use it. Contact the Office of Distance Learning for questions and information at 773-995-2960.

E-mail Accounts • DH 122

An e-mail account is provided to each student who has registered for at least one semester. To obtain your e-mail account information, you will need to complete an account request form in the Information Technology Computer Lab, DH 122. For security purposes, account information will not be provided by telephone. For further information, contact the ITD Help Desk at 773-995-3963.

Graduation Applications

Bachelor’s Degree

The deadline for filing your advisor-signed application for August 2010 in the Office of Evaluation & Advisement, ADM 128 is June 21, 2010.

Master’s Degree

The deadline for filing your advisor-signed application for August 2010 in the School of Graduate of Professional Studies Office, LIB 234 is June 21, 2010.

Immunization Requirement

Illinois Public Health Act Administrative Code Part 694 specifies that any student born on or after January 1, 1957, who is enrolled, a first time freshman, a transfer student or reentering the University after an absence of more than one semester, will be required to show proof of immunity to measles, mumps, rubella, diphtheria and tetanus prior to registration. Any student who has not yet complied must comply with this mandate. Evidence of immunity from these diseases is required for students. A registered health care provider must verify documentation of immunization and testing. A high school health record with proof of immunization, if properly noted and certified, is acceptable documentation for residents of Illinois. Individuals who are not properly immunized will not be allowed to register. Proof of proper immunization must be on file prior to registration.

Evidence of tuberculin testing is required for all international and residence hall students, as well as students in programs that require proof of immunizations (e.g., health programs and education).

Students who need to obtain immunizations or information regarding immunizations may contact their primary care provider or their local public health clinic. Students who reside outside the city of Chicago should contact the public health clinic of their township or county.

Students who wish to prove immunization requirements must complete the Student Immunization form and send it to: Wellness/Health Center, Chicago State University, 9501 S. King Drive, ADM 131, Chicago, Illinois 60628. Students can call the Wellness Center at 773-995-2010.

Students who fail to comply with the immunization requirements will be assessed a $25.00 non-compliance fee.
Office of Equal Opportunity • ADM 318
Chicago State University supports the principles of equal opportunity in employment and education. The university seeks to insure that no person will encounter discrimination in employment or education on the basis of age, color, disability, sex, national origin, race, religion, sexual orientation, or veteran’s status. This policy is applicable to both the employment practices and administration of programs and activities within the university. It is the policy of the university that no person shall be excluded from the participation, be denied the benefits of, or in any way be subject to discrimination in any program or activity in the university.

The Equal Employment Opportunity (EEO) Office handles complaints of discrimination. Any employee or student may at any time contact the EEO Office for purposes of advice, discussion of an alleged discrimination complaint and/or assistance in undertaking a formal or informal resolution of a complaint. The EEO Office is located in Cook Administration, ADM 318, 773-995-2462.

Parking
Individuals using the University parking facilities must display a parking permit sticker or pay $4.00 per entry at the parking lot entrance.

Schedule of Classes
The Class Schedule Bulletin lists all courses available at the time of publication. Class offerings are listed alphabetically by subject. Access to the most current information of courses is available on CSU X-press.

All fees, dates, courses and instructors are subject to change.

Student Identification Card Policy
All full-time and part-time students enrolled at Chicago State University are required to obtain an official CSU photo identification card. The card should be kept in their possession while on campus or attending functions and classes at CSU. A valid CSU ID card is required to use all University facilities, including the library and the computer center. In addition, it is required to obtain free or reduced admission to University events.

This card must be presented on demand for the purposes of official University identification. There is a $20 ID replacement fee. A University ID card can be obtained in the CougarOne Lab located in the Academic Library, LIB 428, 773-821-2447.

Transcripts/Enrollment Verifications
All transcripts at $5.00 per copy are mailed. Internet transcripts requests are $7.25 per copy; over-the-counter requests for immediate receipt are $10.00 per copy. Enrollment verifications are $4.00 per copy except for governmental agencies. No fee will be charged for enrollment verifications issued to the Department of Human Services, federal government agencies, banks, child care services and subsidized housing services. Pickup service is not available for enrollment verifications.

University Holds
Students with financial or academic holds may not register until the department that initiated the hold processes a release.

Common Registration Holds

<table>
<thead>
<tr>
<th>Hold Type</th>
<th>Contact</th>
<th>Bldg/Rm</th>
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</thead>
<tbody>
<tr>
<td>Admissions (U4)</td>
<td>UG Admissions</td>
<td>995-2513</td>
</tr>
<tr>
<td>Athletic (A1)</td>
<td>Athletics</td>
<td>995-2295</td>
</tr>
<tr>
<td>Business (B3)</td>
<td>Bursar</td>
<td>995-2470</td>
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<tr>
<td>Dropped for Poor</td>
<td>UG Admissions</td>
<td>995-2513</td>
</tr>
<tr>
<td>Scholarship (D1)</td>
<td>Examinations</td>
<td>995-2481</td>
</tr>
<tr>
<td>Exam (E holds)</td>
<td>Graduate School</td>
<td>995-2404</td>
</tr>
<tr>
<td>Graduate (G 1-9)</td>
<td>Wellness/Health</td>
<td>995-2010</td>
</tr>
<tr>
<td>Parking (P2)</td>
<td>Parking</td>
<td>995-2141</td>
</tr>
</tbody>
</table>

Please contact the department that has placed a hold on your record prior to your scheduled registration date. You cannot register online if you have a hold. Your academic advisor can alert you if you have a hold(s) on your record during your registration advisement session.

Additional Services Offered through the Cashier’s Office

CTA Monthly and Weekly Passes
Through your Financial Aid

Undergraduate/Graduate Catalogs
$3.00: cash, check, charge and debit card accepted.

Game Room Fun Pass
Through your Financial Aid

Meal Plans
Through your Financial Aid

Postage Stamps
Book of 10: cash, check, charge and debit card accepted.

Take advantage of these services anytime during normal business hours. If you have any questions, call the Cashier’s Office at 773-995-2029.
Fee & Payment Information
ADM 211 • 773-995-2470

Updated tuition and fee rates for the Summer 2010 term were not available at the time of publication. Please contact the Office of Public Affairs for more information at 773-995-2470.

The assessment of tuition and fees will be made prior to the first day of classes. Tuition and mandatory fees are subject to change. Course fees and payment policies are administered by the Office of Financial Affairs. For more information contact the Office of Financial Affairs, ADM 211, at 773-995-2470.

Calculate Your Tuition

This formula shows how to tabulate your tuition charges:

- On-Campus: (Total number of credit hours you are taking) X (tuition per credit hours) + (fees applicable to your total credit hours) = Your tuition.

- Off-Campus: (Total number of credit hours you are taking) X (tuition per credit hours) = Your tuition.

- Distance Learning: (Total number of credit hours you are taking) X (tuition per credit hours + $50 Distance Learning Fee) = Your Tuition.

NOTE: Some courses carry additional fees. These fees are not included in the tuition and mandatory fee information. The list of courses with additional fees is in the back of the Class Schedule Bulletin.

Summer 2010 Tuition
On-Campus Illinois Resident

<table>
<thead>
<tr>
<th></th>
<th>Tuition Per Credit Hour</th>
<th># of Credit Hours</th>
<th>Fees</th>
<th>Total Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>$195.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$501.00 - $1866.00</td>
</tr>
<tr>
<td>(returning, non-guarantee)</td>
<td>$195.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2185.00</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$177.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$483.00 - $1722.00</td>
</tr>
<tr>
<td>(newly enrolled</td>
<td>$177.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2023.00</td>
</tr>
<tr>
<td>Freshmen &amp;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer) Fall 2004</td>
<td>$174.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$480.00 - $1698.00</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$189.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$495.00 - $1818.00</td>
</tr>
<tr>
<td>(newly enrolled</td>
<td>$189.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2131.00</td>
</tr>
<tr>
<td>Freshmen &amp;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer) Fall 2006</td>
<td>$206.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$512.00 - $1954.00</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$229.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$535.00 - $2138.00</td>
</tr>
<tr>
<td>(newly enrolled</td>
<td>$229.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2491.00</td>
</tr>
<tr>
<td>Freshmen &amp;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer) Fall 2008</td>
<td>$249.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$555.00 - $2298.00</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$249.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2671.00</td>
</tr>
<tr>
<td>(newly enrolled</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Freshmen &amp;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer) Fall 2009</td>
<td>$219.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$525.00 - $2058.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>$219.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2401.00</td>
</tr>
<tr>
<td>Doctoral</td>
<td>$233.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$539.00 - $2170.00</td>
</tr>
<tr>
<td></td>
<td>$233.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2527.00</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>$219.00</td>
<td>1 - 8</td>
<td>306.00</td>
<td>$525.00 - $2058.00</td>
</tr>
<tr>
<td></td>
<td>$219.00</td>
<td>9+</td>
<td>$430.00</td>
<td>$2401.00</td>
</tr>
</tbody>
</table>
On-Campus Non-Illinois Resident

<table>
<thead>
<tr>
<th>Tuition Per Credit Hour</th>
<th># of Credit Hours</th>
<th>Fees</th>
<th>Total Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate (returning, non-guarantee)</td>
<td>$393.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Undergraduate (newly enrolled Freshmen &amp; Transfer) Fall 2004</td>
<td>$322.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Undergraduate (newly enrolled Freshmen &amp; Transfer) Fall 2005</td>
<td>$347.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Undergraduate (newly enrolled Freshmen &amp; Transfer) Fall 2006</td>
<td>$376.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Undergraduate (newly enrolled Freshmen &amp; Transfer) Fall 2007</td>
<td>$410.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Undergraduate (newly enrolled Freshmen &amp; Transfer) Fall 2008</td>
<td>$455.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Undergraduate (newly enrolled Freshmen &amp; Transfer) Fall 2009</td>
<td>$495.50</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>$419.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Doctoral</td>
<td>$436.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>$419.00</td>
<td>1 - 8</td>
<td>$306.00</td>
</tr>
</tbody>
</table>

Summer 2010 Distance Learning Tuition (Per credit hour tuition rate) + $50 Distance Learning Fee

<table>
<thead>
<tr>
<th>Illinois Resident</th>
<th>Non-Illinois Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>$195.00</td>
</tr>
<tr>
<td>Undergraduate 2004</td>
<td>$177.00</td>
</tr>
<tr>
<td>Undergraduate 2005</td>
<td>$174.00</td>
</tr>
<tr>
<td>Undergraduate 2006</td>
<td>$189.00</td>
</tr>
<tr>
<td>Undergraduate 2007</td>
<td>$206.00</td>
</tr>
<tr>
<td>Undergraduate 2008</td>
<td>$229.00</td>
</tr>
<tr>
<td>Undergraduate 2009</td>
<td>$249.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>$219.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>$233.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>$219.00</td>
</tr>
</tbody>
</table>

Mandatory fees
Mandatory fees apply to all on-campus students with combination off-campus and on-campus schedules regardless of student level or residency status.

Any combination of extension or distance learning courses and on-campus courses will have mandatory fees.

Fee Breakdown for Summer 2010

Full Time Student Fees: $430.00

<table>
<thead>
<tr>
<th>Activity</th>
<th>Athletic</th>
<th>Health</th>
<th>Student Union</th>
<th>Facility</th>
<th>IT</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$37</td>
<td>$46</td>
<td>$24</td>
<td>$119</td>
<td>$102</td>
<td>$102</td>
<td>$430</td>
</tr>
</tbody>
</table>

Part Time Student Fees: $306.00

<table>
<thead>
<tr>
<th>Activity</th>
<th>Athletic</th>
<th>Health</th>
<th>Student Union</th>
<th>Facility</th>
<th>IT</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$27</td>
<td>$37</td>
<td>$13</td>
<td>$87</td>
<td>$71</td>
<td>$71</td>
<td>$306</td>
</tr>
</tbody>
</table>

Mandatory fees
Mandatory fees apply to all on-campus students with combination off-campus and on-campus schedules regardless of student level or residency status.

Any combination of extension or distance learning courses and on-campus courses will have mandatory fees.

Four-Year Guaranteed Tuition Plan
The “Truth in Tuition” bill mandates that Illinois public universities provide four years of level tuition for new students enrolling for the first time beginning with the Fall 2004-2005 academic year. Undergraduate and transfer students enrolling at CSU for the first time after Fall 2004 and students who enroll for the first time every semester beginning Fall 2004-2005 and thereafter will maintain the same tuition rate for four consecutive years, or until the student reaches 120 credit hours. The hours will be extended to accommodate any majors or programs that exceed the 120 hours or four years. The guaranteed rate will remain in effect, except in the event of a break in enrollment of more than one year (two semesters, excluding summer school). In no case will the initial guaranteed rate be valid beyond five years of total enrollment. A tuition surcharge of 10% will be assessed for students who extend beyond the four-year guarantee period (120 credit hours) or five years of total enrollment. For all other students, CSU’s current tuition program will remain in effect.
NOTE: A change in major will not affect the guaranteed rate. That rate will continue for the number of credit hours necessary to complete the new major, not to exceed five years of total enrollment. Beyond five years of total enrollment, a 10% surcharge will be assessed.

Extended illness and military service will be given special consideration. The rate guarantee will be extended on a case-by-case basis through the student appeal process.

Transfer student rates will be guaranteed based upon 120 credit hours less the number of credits transferred at the time of first enrollment. All extensions and exceptions that apply to new freshmen will be extended to new transfer students.

Credit hour pricing / Beginning with the Fall 2004-2005 academic year, tuition and mandatory fees will be charged on a per credit hour basis up to 15 hours. This 15 credit hour cap will allow students to complete 120 credit hours in eight semesters or four years. Credit hours exceeding 15 will be charged at the rate for 15 credit hours.

Out-of-state undergraduate tuition / Undergraduate out-of-state (non-Illinois resident) per credit hour tuition is twice the resident per credit hour tuition. The Four Year Guaranteed Tuition Plan is extended to all undergraduate out-of-state new freshmen and transfer students.

Out-of-state graduate tuition rates / Graduate out-of-state (non-Illinois resident) per credit hour tuition is twice the resident per credit hour tuition.

Payment and Refund Policy

No registration transaction is complete until it has been processed by the Business Office. If you register online, please confirm your registration by requesting a paid receipt for your summer registration from the Cashier’s Office, ADM 211.

1. Students who have outstanding debts at Chicago State University will not be permitted to register until those debts have been paid.

2. Discover, MasterCard, Telecheck, VISA, cash, money orders, cashier’s checks, certified checks, personal checks and traveler’s checks will be accepted for tuition and fees. ECAP also provides electronic check approval that takes funds from your checking account within 48 hours of the time the check is written to CSU. Business checks will not be accepted.

3. Students who have presented two NSF (not sufficient funds) checks to the university, even though restitution has been made, will be required to pay for their registration with cash, money orders, certified checks, traveler’s checks, MasterCard, VISA or Discover. Business checks will not be accepted.

Tuition Management Installment Plan: Chicago State University offers an interest-free monthly payment plan to distribute your education expenses over time instead of one large payment. For more information, or to enroll, call 800-722-4867 (TMS/24 hours a day) and speak with an education payment counselor or log onto www.csu.edu. Or, you can log on directly to Tuition Management Systems at www.afford.com. Only students enrolling for three or more credit hours are allowed to use the Tuition Management Installment Plan. Students using the installment payment option are required to make an initial payment at the time of registration or by the payment deadline date of February 4, 2010. Remember your initial deposit must go to Chicago State or your registration will be cancelled. The enrollment fee for using the installment plan varies according to the number of payments in your plan. Whether or not you are on the installment plan with TMS, you will still pay the deferred fee amount if tuition is not paid in full at the time of registration. The deferred fee is non-refundable.

Tuition Management Services (TMS) Monthly Payment Planner

<table>
<thead>
<tr>
<th>Summer Plans</th>
<th>Payment Due Dates</th>
<th>Enrollment Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three Month</td>
<td>May 1 – July 1</td>
<td>$45</td>
</tr>
<tr>
<td>Two Month</td>
<td>June 1 – July 1</td>
<td>$50</td>
</tr>
</tbody>
</table>

1. Refunds

The service fee is nonrefundable; the down payment is refundable in accordance with the University Refund Policy. The refund period cannot be extended by selecting the deferred payment option. Final payment is still due on withdrawals after the refund period.

2. Final Payment

Partial or complete payment will be accepted at any time; however, the total balance must be paid according to your TMS payment plan to avoid any additional charges.

3. Default

Failure to make a complete payment on time. Failure to make payment places the student’s account in default and a $25 delinquent fee will be assessed. In addition, a hold will be placed on the student’s academic record and the student will not be permitted to register for subsequent terms until the balance is paid.

<table>
<thead>
<tr>
<th>SESSION DATE</th>
<th>100% REFUND PERIOD*</th>
<th>50% REFUND PERIOD*</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 1 – July 3</td>
<td>June 1 – June 8</td>
<td>June 9 – June 16</td>
</tr>
<tr>
<td>July 6 – August 7</td>
<td>July 6 – July 13</td>
<td>July 14 – July 21</td>
</tr>
<tr>
<td>June 1 – August 7</td>
<td>June 1 – June 8</td>
<td>June 9 – June 16</td>
</tr>
</tbody>
</table>

*A partial reversal of tuition and refundable fee charges will be made to the accounts of students who reduce their credit hour load below nine semester hours during the total reversal of tuition period for the specific course dropped.

Your Financial Responsibilities

If you fail to meet the terms of your deferred payment agreement, you will not be eligible for academic credit for enrolled courses. In addition, Chicago State University may report your account to the credit bureau and assign your student account to an outside collection agency. It is further understood that all reasonable collection costs, fees or legal expenses incurred by Chicago State University and any outside agency in securing payment is your responsibility. These fees could range from 25% to 50% of your unpaid balance.

NOTE: Refund checks are mailed. Please allow four weeks for processing from the final refund date.
Returned Check Policy
All checks are processed through TeleCheck. Any returned checks will require a $20 return check fee by CSU and a $25 fee by TeleCheck, totaling $45. If a student pays CSU directly, a $25 assessment by Telecheck will still be enforced. It is the responsibility of the student to maintain a current address in the records office. Students should note that all dates, fees, and charges are subject to change without notice. Course fees and payment policies are administered by the Office of Financial Affairs. For more information, contact Financial Affairs at 773-995-2470.

Good News! Now Pay Online!
Register and pay your bill online! Visit www.csu.edu, then click “CSU X-press.” Enter the secure area to reach the login prompt. Enter your User ID (University ID Number) and your PAC, then click “Login.” At the next prompt, click “Student Services and Financial Aid.” You will then click on “Student Records.” Click “Online Payments.”

1098T Tax Information
Chicago State University will no longer mail 1098T tax forms to students You can print your 1098T notification form via the web at CSU X-press.

Student Health Insurance
CRSU 247 • 773-995-4533
Health insurance is mandatory for all students, graduates and undergraduates, who enroll in 12 credit hours or more. Upon validation of classes, students are automatically charged a FT Student Health Insurance fee to be covered by the Chicago State University/Aetna Students Health Plan. The fee applies if you enroll into all on-campus classes or a combination of off-campus (Extension) and on-campus classes.

Students may cancel the insurance plan provided through the university if they are able to provide proof of current and adequate insurance in their name.

A cancellation form must be submitted every semester that a student enrolls in 12 credit hours of coursework or more. The deadline for cancelling the mandatory insurance for Summer 2010 is June 1, 2010.

Period of Coverage
The period of coverage for Summer 2010 only is May 22, 2010 through August 18, 2010. Students who enrolled in the insurance plan for Spring Semester 2010 are covered until August 18, 2010.

Part-time students now eligible for coverage
Part-time students enrolled in 6-11 credit hours of on-campus and/or Extension coursework may enroll themselves and their dependents in the program on a voluntary basis. The voluntary enrollment deadline is June 1, 2010.

Cancellation Requirements
An insurance cancellation form must be submitted every semester that a student enrolls in 12 credit hours or more. Students with adequate insurance coverage may apply for cancellation of the mandatory fee by the June 1, 2010 deadline. An insurance card showing your name or a letter of proof of coverage from your insurance company and an ID are required. The forms are available for completion in the Office of Student Health Insurance located in CRSU Room 247.

NOTE: Cancellation requests will not be accepted after the June 1, 2010 deadline. Students insured under the plan will receive their ID cards by mail. Please make sure a current address is on file with the registrar’s office. For more information, contact the Office of Student Health Insurance at 773-995-4533.

Student Financial Aid
ADM 207 • 773-995-2304

Deadlines and policies are available in the Office of Student Financial Aid and on the financial aid website. The University provides an established financial assistance program designed to best meet the needs of Chicago State University students. Assistance is available to eligible students in the form of scholarships, grants, assistantships, student employment and loans. All students wishing to be considered for financial assistance must complete the FAFSA (Free Application for Federal Student Aid).

To be eligible for Federal Grants

Special students (at-large, conditionally admitted graduate students, or students enrolled in contract courses) are not eligible for state or federal financial assistance. Generally, students must be enrolled for at least half-time, to be eligible for assistance from these programs.

Undergraduate students must be enrolled for at least seven hours, to be considered three-quarter time, and nine or more hours in order to be considered full time. Six hours is considered full time for master’s and doctoral candidates; three hours part-time. A change in enrollment status (hours enrolled and/or grade level) that occurs after a financial aid recipient’s original registration must be reported immediately, in writing, to the Office of Student Financial Aid. Failure to report changes in enrollment status may result in overpayment, cancellation of benefits, and jeopardize future eligibility for student financial assistance.

Students selected for verification by the U.S. Department of Education or the University will be required to provide requested documentation before their financial aid awards can be processed.

Review your financial aid status anytime
Students may review their financial aid status at any time on the CSU X-press website. This website provides students with information relating to the amount of their financial aid awards, if any, as well as, any requirements that they might need to fulfill, such as, but not limited to, submitting verification documents, tax forms, SAP (Satisfactory Academic Progress) petitions, etc., before their financial aid package may be finalized.
The Office of Student Financial Aid no longer mails document tracking and award letters to continuing students. Instead, students are notified via e-mail that there is “activity” on their financial aid accounts and that they should go to the CSU X-press website to review their status. All continuing CSU students have been assigned an e-mail account. It is every student's responsibility to access his/her e-mail periodically and to review any communication from the Office of Student Financial Aid.

**Financial Aid Waivers:** A limited number of “temporary financial aid waivers” may be issued to students who have submitted all accurate financial aid documentation: an accurate and signed Student Aid Report, income documentation, and additional documentation requested by the Office of Student Financial Aid prior to the academic term. Waivers are issued through the Office of Student Financial Aid and are contingent upon pending financial aid, enrollment status, and academic progress standards. Students are responsible for payment if funds are not received due to program limitations.

**Student Financial Aid Satisfactory Academic Progress**

**Policy and Procedures**

Federal and state regulations require Chicago State University to establish and implement a “Satisfactory Academic Progress (SAP) Policy” for students. Chicago State University’s SAP Policy measures whether eligible undergraduate/graduate students are progressing at a reasonable rate toward the completion of their educational objectives. Students must comply with this policy to maintain their continued financial aid eligibility. Copies of the current SAP policy are available for students in the Office of Student Financial Aid. The document is also available for review in both the undergraduate and graduate catalog, as well as on the Chicago State University website.

**Mitigating Circumstances/Appeal Process**

Students who fail to make satisfactory academic progress may petition for reinstatement of their eligibility to the Financial Aid Appeals Board. The student must document mitigating circumstances, such as injury, illness, family death or other emergencies. Students appealing for reinstatement of their financial aid eligibility will be required to seek assistance through academic support services offered by the university. Students whose appeals are denied will be required to sit out financial aid for one semester.

In that semester they must:
- a) fulfill stipulations of a new contract and
- b) attain a minimum semester G.P.A. as specified; and
- c) successfully meet requirements of the quantitative measure.

Students who have fulfilled all of the above requirements can apply for probationary financial aid status. If granted, they must spend a semester on financial aid probation. To exit this probation, they must fulfill requirements specified under “Exiting Probation.” Students who are terminated from financial aid eligibility and subsequently reinstated are considered to be in probationary status.

**NOTE:** The Satisfactory Academic Progress Policy is subject to change without notice. The Office of Student Financial Aid will make every attempt to provide students with timely notice regarding their satisfactory academic progress status. However, it is every student's responsibility to read the policy and monitor his/her own progress.

**ISAC Monetary Award Program**

ISAC does not award MAP for the summer semester.

**Student Loans**

The Federal Stafford Loan program limits, if combined, cannot exceed the established limits and cost of attendance. During the 2009-2010 year a student may be eligible to borrow a Federal Stafford Loan based on the following limits:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Subsidized</th>
<th>Unsubsidized</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>$3,500</td>
<td>$6,000</td>
</tr>
<tr>
<td>Sophomore</td>
<td>$4,500</td>
<td>$6,000</td>
</tr>
<tr>
<td>Junior</td>
<td>$5,500</td>
<td>$7,000</td>
</tr>
<tr>
<td>Senior</td>
<td>$5,500</td>
<td>$7,000</td>
</tr>
<tr>
<td>Fifth Year</td>
<td>$5,500</td>
<td>$7,000</td>
</tr>
<tr>
<td>Certification</td>
<td>$5,500</td>
<td>$7,000</td>
</tr>
<tr>
<td>Certificate</td>
<td>$5,500</td>
<td>$5,000</td>
</tr>
<tr>
<td>Master’s/Doctorate</td>
<td>$8,500</td>
<td>$12,000</td>
</tr>
</tbody>
</table>

You will only be eligible to borrow one loan for one academic year. For example: If you borrow $3,500 through a subsidized Stafford Loan as a freshman, you will not be allowed a subsequent loan until you advance to the sophomore level. To obtain a loan, a student must complete a CSU Federal Stafford Loan request form. This form may be downloaded from the financial aid website. Go to www.csu.edu, click “Financial Aid” and then click “Apply for Loans.” Downloaded forms must be completed and submitted to the Office of Student Financial Aid, ADM 207.

**June 11, 2010** is the last day that the Office of Student Financial Aid will accept loan applications for the Summer 2010 semester.

**Financial Aid Refund/Repayment Policy**

If a student who receives any federal and/or state student financial assistance completely withdraws prior to the end of an academic term in which s/he receives federal/state aid, federal regulations require CSU to prorate or reduce the award(s) received, according to the actual number of calendar days in which the student was enrolled. Funds to which the student was not entitled, due to the proration calculation, must be returned to the federal/state award program(s). If a student’s charges exceed the prorated awards remaining on her/his account, a balance will be owed to the university. If a student receives a disbursement check prior to obtaining a complete withdrawal-or uses some of the awarded funds for a book voucher-based upon the proration, s/he will be required to repay a portion or all of such funds to the University and/or the award program(s). Before initiating a complete withdrawal, contact the Office of Student Financial Aid at 773-995-2304 for a complete explanation.

**Timeline dates** will be posted in the Office of Student Financial Aid for recipients of the basic state and federal financial aid programs. Timeline dates do not apply to recipients of other aid that may be based on academic performance, pursuit of a specific
program/degree, etc., or aid from private sources.

**Debt Management**

Students who receive federal family education loans are required to complete Debt Management Loan Counseling prior to receiving a disbursement and an Exit Interview when they drop to less than halftime enrollment, completely withdraw or graduate from the institution. Students must complete both of these requirements online at the financial aid website. Go to www.csu.edu, click “Financial Aid” and then “Loan Counseling.” Follow the instructions on the screen.

**Federal Work-Study / Student State Aid Employment**

Funding is not available for the summer semester.

**Veterans Affairs Office**

Students receiving veterans benefits are required to adhere to the University’s academic standing policies as outlined in the University’s catalog. A change in enrollment status that occurs after the veteran’s status has been certified must be immediately reported to the Veterans Affairs Office which is located in the Office of Student Financial Aid, ADM 207. Failure to report changes in enrollment status may result in overpayments. An unapproved change of program may cause termination of future benefits.

**Financial Aid Website, Email and CSU X-press**

All information provided in this student financial aid section is subject to change. Any such changes and/or modifications will be reflected on the Office of Student Financial Aid website. It is the responsibility of all students to stay informed about issues that may affect their financial aid eligibility by regularly monitoring email correspondence from the Office of Student Financial Aid and accessing the Office of Student Financial Aid Web site and CSU X-press.

### SUMMER 2010 ADDITIONAL COURSE FEES

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SUMMER 2010 Extension Registration Information

BY MAIL OR FAX: Contact the Extension Services Department at 773-995-2214 for a mail in/fax registration form. Mail the extension registration form to the Extension Services Department at Chicago State University, 9501 S. King Drive, JDC 201, Chicago, Illinois 60628. You can also fax your registration form to 773-995-2941. Tuition may be paid by check, money order, Discover, VISA, or MasterCard. Call Extension Services for tuition payment instructions. Deadline for registering by mail or fax is May 26, 2010. Please note the tuition deadlines on pages 2-3.

ON CAMPUS: Students registering exclusively for off-campus courses can register in the Extension Services Department, JDC 201, from 9 a.m. to 4:30 p.m. If enrolling in a combination of on-campus and off-campus courses, students must register via CSU X-press.

IN CLASS: Unless noted otherwise in the individual class information, you may register at the first session of the class if the course is still open. However, you are strongly urged to register prior to the first class, since some courses fill quickly.

ON THE WEB: A degree-seeking student must obtain a current registration advising PIN (RAP) from an academic advisor during the advisement session. At-large students do not need a RAP to register through the CSU X-press Web registration system. Students may begin registering online between March 22 and May 26. See Summer 2010 Calendar section for details.

FEES: Tuition is based on the status of the student, not the status of the class. Tuition is subject to change.

NOTE: Updated tuition and fee rates for the Summer 2010 session were not available at the time of publication. Please contact the Office of Financial Affairs for more information 773-995-2470.

PAYMENT TUITION: Tuition payments can be made by check or money order. Mail to Extension Services Department, 9501 S. King Drive, Chicago, Illinois 60628. Write the correct course number and section number on the check or money order. Also, enclose a telephone number where you can be reached, if required. Please mail at least seven days prior to the due date. Call the Cashier’s Office directly at 773-995-2029 to make credit card payments with Discover, MasterCard or Visa or go online at www.csu.edu. See Payment Policy section for additional instructions.

INSTALLMENT PLAN: Only students registered for six hours or more are eligible for the installment plan. There is an additional service fee based on the installment plan selected. Students choosing the installment plan option must utilize the Tuition Management Installment Plan, as presented in the front of this bulletin.

REFUNDS: See Refund Policy.

CLASS SIZE: The University reserves the right to limit the size of classes and to cancel due to insufficient enrollment.

PREREQUISITES: Course prerequisites are stated in the Chicago State University catalog or CSU’s Web site: www.csu.edu/catalogs.

GRADUATE ADMISSION APPLICATION (NON-DEGREE STUDY): Students enrolling in graduate courses for the first time and who are not currently admitted to a graduate degree program are required to complete a graduate-at-large application. A $25 application fee must be submitted with the at-large application. Additionally, proof of a bachelor’s degree must be submitted with the application, (i.e., copy of a transcript illustrating an awarded degree, copy of diploma, or state teaching certificate). Graduate at-large students who have not enrolled in a course at CSU within two years or more, but left in good standing, are required to apply for readmission by completing a readmission application. There is a $25 fee for readmission. Admitted students who have not attended CSU within the last two years must obtain a departmental advisor’s signature. Submit your extension registration form, at-large application or readmit form, proof of degree, tuition fee, and $25 at-large application fee to your instructor on the first day of the class, or submit to the extension services department on campus, JDC 201, if enrolling only in extension courses.

FOR ADDITIONAL INFORMATION: For site confirmations, room numbers, and other courses added after the printing of this schedule, contact the Extension Services Department at 773-995-2214.

SUMMER 2010 EXTENSION SITES

CSU Learning Center
8751 S. Greenwood, Chicago / Suite 100

Eisenhower High School
12700 S. Sacramento, Blue Island / Room: TBA*

Elgin High School
1200 Maroon Drive, Elgin / Room: TBA*

Naperville Central High School
899 N. Mill (Ogden Ave & Mill), Naperville / Room: TBA*

Oak Lawn High School
10001 S. Woodlawn, Chicago / Room: TBA*

South Suburban College & University Center
16333 S. Kilbourn, (I-57 at 167th St), Chicago / Room: TBA*

Taft High School
6530 W. Bryn Mawr, Chicago / PE Bldg. Room: 136*

* Site is not confirmed; contact the Office of Extension Services at 773-995-2214 prior to the first class. You may also get site room number information by selecting the appropriate menu item at the same number.

Course meeting dates represent the official start and end dates of the term. Classes start and end on the day indicated within the official term.
Ghana
Summer studies in West Africa, University of Ghana. Educational and Cultural enrichment and cultural exchange experience. Study Abroad class required. S AB 4720/5720 Special Topics in African History.

Departure: Monday, May 24, 2010
Cost: N/A
Duration: 6 months-1 year
Application deadline: TBA

Pre-registration: TBA

South Africa
Unique opportunity for educational University of Zululand in Kwa Zulu Natal. Study Abroad required:

S AB 4720/5720, S AB 3960, S AB 4980, 5980, S AB 4590/5990

Departure: Monday, May 24, 2010
Cost: Competitive
Duration: 4 - 6 weeks
Application deadline: Nov 20, 2009

Fulbright
Government sponsored research opportunity - seniors and grad students: Select a country of your choice and submit a research proposal. All expenses paid.

Departure: TBA
Cost: N/A
Cost of living stipends for students: varies
Duration: 6 months-1 year
Application deadline: TBA

Spain
Intensive four weeks of language enhancement and cultural exchange. University of Toledo, Spain. Language prerequisite three Semesters. Study Abroad Orientation class required. Homestays with approved families available.

Departure: Friday, June 25, 2010
Cost: TBA
Duration: 4 weeks
Application deadline: Nov 20, 2009

Martinique
Emergence into a culture of romantic language on the island Martinique. Two semesters of language required. Study Abroad Orientation class required.

Departure: TBA
Cost: TBA
Duration: 4 weeks
Application deadline: Nov 20, 2009

Ecuador
Summer studies for three weeks in Guenia. Instructions in English and Spanish. Fieldwork, discussion and lecture. Service work in rural schools. Homestays with approved Ecuadorian families.

Departure: Monday, May 24, 2010
Credits: 3
Course: Bil 398G
Duration: 3 weeks
Application deadline: Nov 20, 2009

Mexico
Summer studies for four weeks in Puebla, Mexico at the Universidad de Las Americas. Instructions in Spanish on all levels. Homestays with approved Mexican families.

Departure: Friday, June 25, 2010
Credits: 3-6
Duration: 4 weeks
Application deadline: Nov 20, 2009

France
University of Nice Sophia Antipolis. Intensive language and cultural studies for students, from beginning French level to more advanced. Diaspora culture studies and workshops are also available to participants. Homestays available.

Departure: Monday, May 24, 2010
Course: FLL 101
Credits: 3-6
Duration: 4 weeks
Application deadline: Nov 20, 2009

Taiwan
Cultural enhancement opportunities at the National Kaoshiung University in Taiwan. Study abroad orientation required. Inquire in the Office of International Programs (OIP) DH 203C for more details.

Departure: Friday, June 25, 2010
Credits: 3
Duration: 4 weeks
Application deadline: Nov 20, 2009

South Korea
Summer studies in South Korea. Two to three weeks. Inquire in the Office of International Programs (OIP) DH 203C, for more details.

Departure: June 21, 2010
Credits: 3
Duration: 4 weeks
Application deadline: Nov 20, 2009

NSEP
National Security Education Program /Scholarships for undergraduates and graduates available for any SRIA program.

www.iie.org/nsep

Campus deadline: Nov. 20, 2009

IIPP
Institute for International Public Policy / Prepare for a career in international affairs with specially designed education and training.

www.uncfsp.org/iiip

Campus deadline: Nov. 20, 2009

FAFP
Foreign Affairs Fellowship Programs / Looking for women and members of minority groups historically underrepresented to be academically and professionally prepared to enter the United States Department of State Foreign Services.

www.woodrow.org

Funding Opportunities, email: Gilman@nee.org or www.org.gilman

Click “Study Abroad Links”

FINANCIAL AID & SCHOLARSHIPS
Check for availability. Convenient payment plans for early applicants. Inquire about these opportunities in the Office of International Programs (OIP), Douglas Hall, Room 203 or call (773) 995-2582.

Visit our website: www.csu.edu/international/
NURS...0910 ...... Bridge I
NURS...0930 ...... Bridge III
PH S....1000 ...... Sci/Society/Survival
PHIL...1030 ...... Critical Thinking
PHIL...1040 ...... Critical Thinking
POL......1010 ...... Amer Natl Government
PSYC....3060 ...... Crisis Counseling
PSYC....3100 ...... Cognitive Psychology
PSYC....4150 ...... Psych of Personality
PSYC....4155 ...... Abnormal Psychology
PSYC....5150 ...... Abnormal Psychology
PSYC....5155 ...... Abnormal Psychology
PSYC....5560 ...... Prin/Tech Group Cnsfr
QBA.....2000 ...... Business Statistics
QBA.....2010 ...... Business Statistics II
S ED......4301 ...... Chol Except Children
S ED......5301 ...... Chol Except Children
S ED......5476 ...... Char.Beh/Lrn/Cog Dis
SWK......5409 ...... Generalist SW Seminar
SWK......5411 ...... Social Policy II
SWK......5483 ...... Spirituality & S WK
SWK......5489 ...... Special Topics: S WK
SOC......4500 ...... Prin Case Management
SPAN......1010 ...... Elem Spanish I
SPAN......1020 ...... Elem Spanish II

SPECIAL SESSION COURSES

SUBJ NO.  ... COURSE TITLE
ECCE...5462 ...... Field Practicum
ELED....4200 ...... Field Practicum Eled
ELED....5200 ...... Field Practicum Eled
H S C...1150 ...... Intro Hlth Professns
MIDS...4200 ...... Field Practicum:MIDS
MIDS...5200 ...... Field Practicum:MIDS
OT........5220 ...... CF I: Sensory Motor
OT........5230 ...... Research Methods OT
OT........5352 ...... Human Occupation III
P E.....5160 ...... P E Curriculum
PSY....2040 ...... Human Physiology

1ST 5 WEEK EXTENSION COURSES

SUBJ NO.  ... COURSE TITLE
PSYC...2120 ...... Stress & Its Mgmt
PSYC...2140 ...... Psy Death/Dying

2ND 5 WEEK EXTENSION COURSES

SUBJ NO.  ... COURSE TITLE
PSYC....3260 ...... Psy Child Abuse
PSYC....3300 ...... Psy Child Abuse
PSYC....4205 ...... Psy Drug Addiction
PSYC....5205 ...... Psy Drug Addiction

SPECIAL SESSION EXTENSION COURSES

SUBJ NO.  ... COURSE TITLE
H S.....4500 ...... Driver Education
H S.....4570 ...... Adv Safety Education
H S.....5500 ...... Driver Education
H S.....5570 ...... Adv Safety Education

HYBRID COURSES

SUBJ NO.  ... COURSE TITLE
B E......4320 ...... Consumer Education
B E......4350 ...... Office Mgmt
B E......5320 ...... Consumer Education
B E......5350 ...... Office Mgmt
BIOL.....2059 ...... Intro Microbiology
ENG.....1360 ...... Essent Eng Grammar
REC.....5430 ...... Adm Therapc Rec Srv
T&ED....4346 ...... Presentations
T&ED....5346 ...... Presentations

10 WEEK ONLINE COURSES

SUBJ NO.  ... COURSE TITLE
ACCT.....2110 ...... Intro Financial Acct
BIOL.....1250 ...... Biol: Sexual Diseases
CI.......4355 ...... Crime Control/Prevnt
CI.......5355 ...... Crime Control/Prevnt
C MAT.....2460 ...... Public Relations I
ECON......1020 ...... Prin Econ II:Microec
ELCF.....5900 ...... The Adult Learner
ENG.....2280 ...... Critical Strategies
ENG.....2790 ...... Business Writing
ENG.....2800 ...... Write Resrch Papers
GEOG.....2500 ...... The City:Envi/People
H S C.....2250 ...... Intro Health Issues
H S.....4060 ...... Intmtl Hlth Issues
HPR......2500 ...... Or/Ad Hlth PE Rec/Ath
P E......4250 ...... Thry/Principles Coaching
P E......5110 ...... Org/Admin of P E
P E.....5150 ...... Curr Issues PE/Ath
P E.....5230 ...... Resrch Stats/Rept PE
P E.....5240 ...... Devlop Resrch Problm
P E.....5255 ...... Resrch Stats/Rept PE
P E.....5260 ...... Research Conclusions
P E.....5310 ...... Sport in Cinema
REC.....4100 ...... Commercial Recreatn
REC.....5100 ...... Commercial Recreatn
SOC.....1010 ...... Intro to Sociology
SOC.....1250 ...... Diversity US Soc

1ST 5 WEEK ONLINE COURSES

SUBJ NO.  ... COURSE TITLE
FIN......2660 ...... Principles of Finance
GEOG....3060 ...... Geo of Africa
H S C.....2250 ...... Health Care Ethics
INSY.....4900 ...... Special Topics in INSY
MKTG.....3110 ...... Prin of Mkrg
NURS....2250 ...... Health Care Ethics
PSYC.....2000 ...... Intro To Psy
PSYC.....4203 ...... Abdn: Dom Viol
PSYC.....4206 ...... Addictions: Assessment/Case
PSYC.....5203 ...... Addictions: Dom Viol
PSYC.....5206 ...... Addictions: Assessment/Case
T&ED....4394 ...... Oper Coop Oc Ed Prog
T&ED....5394 ...... Oper Coop Oc Ed Prog

2ND 5 WEEK ONLINE COURSES

SUBJ NO.  ... COURSE TITLE
INSY.....3630 ...... Int Computer Inf Sys
INSY.....3820 ...... Database Technologies
PSYC.....2020 ...... Educational Psych
PSYC.....2040 ...... Psy Childhd & Adoles
PSYC.....4155 ...... Abnormal Psychology
PSYC.....5155 ...... Abnormal Psychology
T&ED....4384 ...... Org/Adm Coop OE Prg
T&ED....5384 ...... Org/Adm Coop OE Prg

SPECIAL SESSION ONLINE COURSE

SUBJ NO.  ... COURSE TITLE
PSYC...5203 ...... Addictions: Assessment/Case
PSYC....5206 ...... Addictions: Assessment/Case
T&ED....4394 ...... Oper Coop Oc Ed Prog
T&ED....5394 ...... Oper Coop Oc Ed Prog

2ND 5 WEEK ONLINE COURSES

SUBJ NO.  ... COURSE TITLE
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INSY.....3820 ...... Database Technologies
PSYC.....2020 ...... Educational Psych
PSYC.....2040 ...... Psy Childhd & Adoles
PSYC.....4155 ...... Abnormal Psychology
PSYC.....5155 ...... Abnormal Psychology
T&ED....4384 ...... Org/Adm Coop OE Prg
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**African American Studies (AFAM) • DH 210B / 773-995-2487**

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**Additional African American Studies courses offered this semester:**

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**Anthropology (ANTH) • SCI 321 / 773-995-2186**

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**Art & Design (ART) • BHS 600 / 773-995-3984**

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+ Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU's website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin. ■ Changes to the course information listed here can be found on the CSU X-PRESS at CSU's website www.csu.edu
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**Bilingual Education (BIL) • ED 312 / 773-995-3932**

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**Biology (BIOL) • SCI 310 / 773-995-2183**

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**Board of Governors (BOG) • JDC 201 / 773-995-2457**

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- Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU’s website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin.
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### Classroom Management (CAS) • HWH 330 / 773-995-2105

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10 Week Course: June 1 - August 7

### Communications, Media Arts & Theatre (CMAT) • DH 116A / 773-995-2280

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5 Week Course: June 1 - July 3

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10 Week Online Course: June 1 - August 7

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10 Week Online Course: June 1 - August 7

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10 Week Course: June 1 - August 7

### Computer Science (CPTR) • HWH 332 / 773-995-2102

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5 Week Course: July 6 - August 7

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5 Week Course: July 6 - August 7

### Criminal Justice (CJ) • HWH 329 / 773-995-2108

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10 Week Course: June 1 - August 7

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10 Week Course: June 1 - August 7

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5 Week Course: June 1 - July 3

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10 Week Course: June 1 - August 7

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10 Week Online Course: June 1 - August 7. Contact department for more information.

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10 Week Course: June 1 - August 7

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**Early Childhood Education (ECH) • ED 321 / 773-995-2391**

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**Early Childhood & Elementary Education (ECEE) • ED 321 / 773-995-2391**

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Special Session Course: June 28 - July 30. Mandatory Orientation Session: June 24, 4pm-5pm ED 210. Contact department for more information.

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Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU’s website) Footnote definitions and ($) additional course fees are listed in the back of this Bulletin. Changes to the course information listed here can be found on the CSU X-PRESS at CSU’s website www.csu.edu.
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**Economics (ECON) • SCI 321 / 773-995-2186**

**Educational Leadership, Curriculum & Foundation (ELCF) • ED 319 / 773-995-2086**

Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU's website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin. ■ Changes to the course information listed here can be found on the CSU X-PRESS at CSU's website www.csu.edu.
### Elementary Education (ELED) • ED 318 / 773-995-2349

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**Special Session Course: May 24 - June 25**

**Mandatory Orientation Session: May 20, 2010 2pm - 3pm ED 200**

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**Special Session Course: May 24 - June 25**

**Mandatory Orientation Session: May 20, 2010 2pm - 3pm ED 200**

### English (ENG) • SCI 320 / 773-995-2189

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**Family & Consumer Sciences (FCS) • ED 200B / 773-995-3807**

51643  1150  21  Intro Fam & Consume Sci  3  T  0500-0915pm  ED 204  Phelps M

5 Week Hybrid Course: July 6 - August 7
FCS 1150-21 meet July 6, 13, 20, 27 and August 3. Additional coursework will be Web-based.
Please direct questions to mphelps@csu.edu.

**Finance (FIN) • BHS 435 / 773-995-3979**

51355  1010  61  Personl Fin Decision  3  MW  0545-1000pm  BHS 504B  Choi C

5 Week Course: July 6 - August 7

51566  +  2660  51  Principles of Finance  3  WEB  Coupet E

5 Week Online Course: June 1 - July 3

51356  +  2660  61  Principles of Finance  3  TR  0545-1000pm  BHS 500  Choi C

5 Week Course: July 6 - August 7

**French (FREN) • HWH 301A / 773-995-2350**

51482  1010  01  Elementary French I  3  MTWR  0800-1015am  HWH 302  Norris E  $

5 Week Course: June 1 - July 3

51162  +  1020  01  Elementary French II  3  MTWR  0800-1015am  HWH 302  Norris E  $

5 Week Course: July 6 - August 7

Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU’s website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin.

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**Geography (GEOG) • SCI 321 / 773-995-2186**
Geog 1000-51 requires an active email account. Contact the instructor with any questions at gmuluget@csu.edu.

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**Health & Safety (H S) • JDC 216 / 773-995-2290**
Geog 2500-51 requires an active email account. Contact the instructor with any questions at mbouman@csu.edu.

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**Health & Safety (H S) • JDC 216 / 773-995-2290**
Geog 3060-51 requires an active CSU email account. Please email instructor one week prior to the start of class at gmuluget@csu.edu.

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**Health Information Administration (HIA) • BHS 610/773-995-2552**

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**Health, PE & Recreation (HPR) • JDC 216 / 773-995-2290**

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**Health Sciences (H SC)• DH 126 / 773-995-2512**

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**History (HIST) • SCI 315 / 773-995-2192**

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Information Systems (INSY) • BHS 435 / 773-995-3978

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Management (MGMT) • BHS 435 / 773-995-3978

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**Marketing (MKTG) • BHS 435 / 773-995-3978**

**Mathematics (MATH) • HWH 332 / 773-995-2102**

**Media Studies (MS) • ED 203 / 773-995-2598**

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Special Session Online Course: June 1 - July 23

### Philosophy (PHIL) • SCI 315 / 773-995-2192

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5 Week Course: June 1 - July 3
5 Week Course: June 1 - July 3
5 Week Course: July 6 - August 7
5 Week Course: June 6 - August 7

### Physical Education (PE) • JDC 216 / 773-995-2290

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Special Session Extension Course: July 5 - July 30
Extension Site: CSU Learning Center

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5 Week Course: June 1 – July 3
10 Week Online Course: June 1 – August 7
Students must be available to participate in online sessions on June 9, 23, July 7, 21 and August 4 from 5pm-9:15pm.

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10 Week Online Course: June 1 – August 7
Special Session Course: Class sessions will be held on June 1, June 15, June 29, July 13 and July 27.

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10 Week Online Course: June 1 – August 7
Students must be available to participate in online session on June 9, 23, July 7, 21 and August 4 from 5pm-9:15pm.

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10 Week Online Course: June 1 – August 7

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5 Week Course: June 1 - July 3

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+ Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU's website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin.

■ Changes to the course information listed here can be found on the CSU X-PRESS at CSU's website www.csu.edu
### Physical Science (PHS) • SCI 309 / 773-995-2180

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**5 Week Course: June 1 - July 3**

**5 Week Course: June 7 - August 7**

### Physics (PHYS) • SCI 309 / 773-995-2180

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**10 Week Course: June 1 - August 7**

### Physiology (PSLY) • SCI 310 / 773-995-2183

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**Special Session Course: June 1 - July 10**

### Political Science (POL) • SCI 315 / 773-995-2192

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**5 Week Course: June 1 - July 3**

**5 Week Course: July 6 - August 7**

### Psychology (PSYC) • HWH 328 / 773-995-2394

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**5 Week Course: June 1 - July 3**

**5 Week Extension Course: June 1 - July 3**

**Extension Site: South Suburban Col & Univ Ctr**

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*Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU's website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin.

Changes to the course information listed here can be found on the CSU X-PRESS at CSU's website [www.csu.edu](http://www.csu.edu).*
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**Quantitative Business Analysis (QBA) • BHS 435 / 773-995-3978**

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**Recreation (REC) • JDC 216 / 773-995-2290**

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Class sessions will be held June 12, July 17 and July 31. Additional course instruction will be provided online.

Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU’s website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin.

Changes to the course information listed here can be found on the CSU X-PRESS at CSU’s website www.csu.edu
### Social Work (S WK) • SCI 116A / 773-995-2207

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### Sociology (SOC) • SCI 321/773-995-2186

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+ Prerequisite(s) required. (Consult university catalog or CSU X-PRESS at CSU’s website) ■ Footnote definitions and ($) additional course fees are listed in the back of this Bulletin.}

[Changes to the course information listed here can be found on the CSU X-PRESS at CSU’s website www.csu.edu](www.csu.edu)
Undergraduate-at-Large (Visiting)

Admissions information and application procedures

Please read the information below before you submit the application.

Individuals without a bachelor’s degree, who can prove good academic standing (C average) at the last regionally accredited college or university attended may attend Chicago State University as an Undergraduate-at-Large (Non-degree-seeking). Applicants must submit verification of good standing by submitting at least one of the following documents with the application:

- College/University transcript
- Letter of good academic standing from the registrar or dean of your college.
- Recent grade statement indicating the cumulative grade point average (2.0 on a 4.0 scale.)

In addition, a $25.00 non-refundable application fee is required. Please make your check or money order payable to CHICAGO STATE UNIVERSITY.

Permanent residents; please attach a legible copy of both sides of your Permanent Resident card.

Submit your application, application fee and supporting documents to:

Chicago State University
Office of Admissions ADM 200
9501 S. King Drive
Chicago, IL 60628-1598

Phone: 773-995-2513 Fax: 773-995-3820 email: ug-admissions@csu.edu

Undergraduate-at-large (Visiting) students are not eligible for the following:

- Financial Aid
- Course Credit Evaluation
- Degree Audit
- Academic Advising

Note: University placement exams are required for some courses. Please review the university’s catalog or course schedule bulletin on our website, www.csu.edu

Printed by the Authority of the State of Illinois 3/22/2010
Please read instructions on the backside before filling out this application. Please print legibly.

Social Security Number ____________-__________-__________

Name ____________________________________________________________________________  ____________________________________________________________________________

Middle Initial

Previous Name (If applicable) ____________________________________________________________________________

Permanent Address ____________________________________________________________________________

City _______________________________________________ State ____________ Zip ______________

Mailing Address (If different from above) ____________________________________________________________________________

City _______________________________________________ State ____________ Zip ______________

Cell Phone (____ ____) __________________________ Evening Phone (____ ____) __________________________

E-mail: __________________________________________@__________________________

Date of Birth (M/D/Y) ______-______-______  Male  Female

Your response to Ethnic and Racial questions are optional and will not affect the admission decision: it is requested so that we demonstrate to federal and state agencies that this institution is in compliance with appropriate regulations. First identify whether or not your ethnicity is Hispanic or Latino, regardless of race. Second select one or more races from the five racial groups.

☐ Hispanic or Latino   ☐ Not Hispanic or Latino

☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or Pacific Islander

Are you an Illinois Resident?  ☐ Yes  ☐ No  If yes, how long? Year(s) ________ Months ________

Check one:  ☐ U.S. Citizen   ☐ Permanent Resident

☐ Non-Citizen __________________________________________ Type of Visa

Specify Country & Attach a copy of your Alien Registration card

In case of emergency contact: Name (Last, First) __________________________ Phone (____ ) __________________

Relationship:  ☐ Parent  ☐ Guardian  ☐ Spouse  ☐ Other

You are applying for:  ☐ Summer  ☐ Year 20 ______

Have you previously APPLIED to this institution?  ☐ Yes  ☐ No  If yes, indicate term and year Term Year

Have you previously ATTENDED this institution? If yes, contact the Office of the Registrar, ADM 128, 773-995-2517 or go to http://www.csu.edu/recordsandregistration/  Do not complete this form!

List the last College/University you attended: Name __________________________________________

City __________________________ State _____ Degree earned: __________________ Dates attended: __________________

Undergraduate-at-Large students you are not eligible for any type of financial aid.

This application must be signed and dated by the applicant before any action can be taken. I, the applicant, understand that withholding information requested on this application or giving false information may make me ineligible for admission to the University or subject to dismissal. I certify that the information provided on the application is correct and complete.

Signature __________________________________________ Date __________________________

FOR OFFICE USE ONLY

☐ Admit __________________________  ☐ Denied __________________________  ☐ Decision entered __________________________

Initials/ date __________________________  Initials/ date __________________________  Initials/ date __________________________
Please print or type

To apply, submit proof of an earned baccalaureate degree from a regionally accredited institution along with a nonrefundable, application-processing fee of $25. This proof can be a copy of the actual diploma or the final transcript.

Admission/Registration Restrictions
Graduate-at-large students must obtain approval to enroll in 5000 level graduate courses from the department supervising the course/program, if the student plans to apply to a degree program in the near future, or if taking classes for personal development. To receive proper advisement, we recommend that applicants bring a copy of their transcripts for prerequisite checking whenever attempting to register.

Non-degree to Degree status
Although there are no restrictions on the number of credits that an at-large student may accumulate, please note that there are restrictions on both the age and number of credits earned in at-large status that may be later accepted in a degree program. Students are strongly encouraged to obtain a Graduate Student Catalog for detailed information.

Financial Assistance
In order to receive any form of financial assistance, e.g. scholarships, loans, tuition waivers, etc., a student must be unconditionally admitted to a degree program at the university. Non-Degree seeking students do not qualify for any financial assistance.

Term Applying
Fall (August)  Spring (January)  Summer (May) Year

Social Security No._________________________________   Surtitle (Select One)    Ms. / Mrs. / Mr.

Last Name _________________________________ First Name ________________________________ MI ____________________________

Birth Date _________________________________ Marital Status _________________________________ Gender ______________________

Ethnicity   African American  Hispanic  Native American  Asian  White  Other

Permanent Street Address _________________________________ City _________________________________ State ___________________

Zip Code _________________________________ County _________________________________ Country/Nation _______________________

Day Phone _____________________________ Evening Phone ____________________________ Email Address __________________________

Emergency Contact Name _________________________________ Relationship _________________________________

Street _________________________________ City _________________________________ State __________ Zip Code __________________

Day Phone _____________________________ Evening Phone ____________________________

Are you a citizen of the United States?               Yes     No
If not a citizen, are you a permanent resident?    Yes     No    Registration. No.
Did you live in Illinois for the last 6 months?   Yes     No

Have you earned a bachelor's degree? _________________________________ From where?______________________________

Do you plan to apply to a degree program in the near future? _________________________________ When? ________________________________

Submission of the application is interpreted as knowledge and understanding of the guidelines and procedures described herein. Your signature is required in order to process this application.

Signature of Applicant _________________________________________________ Date _________________________________
Illinois statute requires each public institution of higher education to “establish a program to assess the oral English language proficiency of all persons providing classroom instruction to students,” and to “ensure that each person who is not orally proficient in the English language attain such proficiency prior to providing any classroom instruction to students.”

Students with complaints about the oral English proficiency of Chicago State faculty should first contact the chairperson of the department involved. The complaint must be in writing and should be as specific as possible. Copies of the complaint must be sent to the appropriate college dean and to the provost/vice president for academic affairs.

The chairperson will investigate the complaint and may observe the class. If the chairperson concludes that the faculty member’s English is adequate, the chairperson will notify the student, the faculty member, the dean, and the provost/vice president for academic affairs. The student may appeal the chairperson’s decision to the dean. The dean will then investigate the complaint and follow the same notification procedure. The decision of the dean will be final.

If the chairperson or the dean finds that the faculty member’s oral English is unsatisfactory, he or she will make a recommendation to the provost/vice president for academic affairs. The provost will take action on this recommendation and notify all parties involved of his or her decision.

Except for the necessary notifications, the identities of all students and faculty involved in oral English proficiency complaints shall remain confidential.