

Fall 2017 Refund Calendar

You must have a credit balance posted on your student account.

Credit Balance Post Date Refund Date

August 24, 2017.....	September 1, 2017
August 30, 2017.....	September 7, 2017
September 6, 2017.....	September 14, 2017
September 13, 2017.....	September 21, 2017
September 20, 2017.....	September 28, 2017
September 27, 2017.....	October 5, 2017
October 4, 2017.....	October 12, 2017
October 11, 2017.....	October 19, 2017
October 18, 2017.....	October 26, 2017
October 25, 2017.....	November 2, 2017
November 1, 2017.....	November 9, 2017
November 8, 2017.....	November 16, 2017
November 15, 2017.....	November 23, 2017
November 22, 2017.....	November 30, 2017
November 29, 2017.....	December 7, 2017



The initial Fall 2017 financial aid refund is September 1, 2017

NOTE: You are ineligible for direct deposit if you have a prior term balance on your student account . To verify your account status, log into CSU X-Press and view your student account balance.



IMPORTANT DATES

Validation Deadlines

Deadline to secure your Fall 2017 registration

Regular Session (16-weeks) – Thursday, July 21, 2017 or upon registration
 Special Session (12-weeks) – Thursday, July 21, 2017 or upon registration

Student Health Insurance

For information or to waive fee visit: <https://studentcenter.uhcsr.com>

For more information call 773-995-4533

Deadline– September 15, 2017

Wellness/Health Center

Submit proof of required immunizations to avoid \$25 non-compliance fee. Submit paperwork to ADM 131.
 For more information call 773-995-2010.
Deadline– September 1, 2017

E-Bill

First Spring E-Bill will be emailed after Friday, July 1, 2017

All E-Bills are sent to the students school email address. Students are responsible for checking their school email on a regular basis for important correspondence from the University.

Subsequent E-bills will be sent monthly to your student email address.

Fall 2017 CTA Ventra U-Pass

Policy

Who is eligible for the CTA Ventra U-Pass?

All registered students enrolled for 12 or more credit hours are eligible for the Ventra U-Pass Card.

THIS IS A MANDATORY FEE THAT CAN NOT BE WAIVED.

CTA is off campus, where can I go for my U-Pass?

See the U-Pass Coordinator in the Cashier's Office (ADM 211).

Parking Rates

Reserved Parking Decal (as available)	\$310
Full Year Parking Decal	\$200
Residential Parking Decal	\$150
Fall Semester Parking Decal	\$100

Office of the Bursar & Cashier Information Fall 2017

Fall 2017



Office of the Bursar and Cashier
 Cook Administration Building-Room 213
 9501 South King Drive
 Chicago, IL 60628-1528
 Bursar Tel: 773-995-2470
 Cashier Tel: 773-995-2029

<http://www.csu.edu/financialaffairs/bursar>

Important Information you should know about Fall 2017!

Fall 2017 Registration Dates

Fall Regular Session:

Starts Monday, August 22, 2017

Special Session:

Starts Monday, September 12, 2017

REGISTRATION DATES

April 17, 2017—August 21, 2017

August 22-23, 2017 (Late Registration fee)

Special Session Late Registration— September 11, 2017

INITIAL DOWN PAYMENT DUE DATE**

All regular 16 week classes: **Friday, July 21, 2017**

After July 21, 2017 - Initial down payment is due

upon registration

FINAL PAYMENT DUE DATE

September 22, 2017

100% reversal of charges upon withdrawal

Regular Session— August 31, 2017

Special Session— September 18, 2017

50% REFUND upon complete withdrawal from all courses

Regular Session— September 11, 2017

Special Session—September 27, 2017

Drop Date

Regular session: Wednesday, August 24, 2017

Special Session: Wednesday, September 27, 2017

****Failure to make payment by the initial payment due date or upon registration may result in the cancellation of your classes. It is the students responsibility to drop the class if he or she is not attending. Students will not be reinstated in closed courses.**

During the first week of classes, students enrolled in regular session without a payment posted to their student account **may be** dropped from all classes.

Validate Your Classes

Please present a form of payment listed below to the Cashier Office on or before the initial payment due date:

- Financial Aid Hold Release Agreement
- Tuition Management Services installment plan for remaining account balance; **Installment payment options are available through the Tuition Management System** at www.afford.com
- Bursar Office Third Party Authorization
- Initial monetary down payment.
Part-time (1 -11 registered hours) is **\$423**
Full-time (12+registered hours) is **\$644**

(\$50 deferred fee assessed if balance not paid in full by start of term)

To pay your bill at the Cashier Office, the University accepts cash, check, American Express (AMEX), MasterCard (MC), VISA, and Discover:

- Cash and Check payments – In person only
- Credit Card payments – Telephone at (773) 995- 2029 or pay in full online at www.afford.com

Questions regarding making payments should be directed to the Cashier Office, ADM, Room 211 or by calling (773) 995-2029

Hold Release Agreement

To be eligible for a Hold Release Agreement you must obtain a hold release agreement from the Financial Aid Office and submit it to the Bursar Office to check eligibility. If you are not receiving financial aid, visit the Bursar Office to check additional hold release agreement eligibility . **Available Wednesday, June 7, 2017**

Important things you should know about signing a

Hold Release Agreement:

- Your refund will be in the form of a paper check
- Your direct deposit will be turned off
- Book Voucher will be on your CSU ID
- Come to the cashier's window to sign your initial refund check back into your student account to pay prior balance. (Starts Sept 1st, check your student account to see if your refund has been created)
- Submit receipts to Bursar Office so your remaining credit balance can be ordered in a manual refund check.
- You will be able to pick up your new check in 5-7 business days from the day you sign your initial refund.

Book Vouchers

August 14th– August 25th To be eligible for a Book Voucher

- Must have a credit balance
- **Cougar Cash Card book Vouchers must have a credit balance as of August 12th**
- Must have Cougar Cash Card as a refund option to get book voucher on Cougar Cash Card
- All other book vouchers will be on your CSU ID card for a credit at Follett's Book Store ONLY
- Once you receive a cougar cash card book voucher you can not change to direct deposit until the following semester.

* Maximum amount for Book Voucher is \$900

Refund Selection

You must come to the Bursar Office to make your refund selection

- **Direct Deposit** – (not eligible for a cougar cash card book voucher) Must bring a voided check or a letter of deposit from your bank, direct deposit form and CSU ID. **Deadline: Wednesday, July 26, 2017**
- **Cougar Cash Card** (Once you receive a cougar cash card book voucher, you can not change to direct deposit until the following term) **Deadline: Wednesday, July 26, 2017**
- **Paper Check** – In the mail (**No check pickup**) This is the refund default if no selection is made

IMPORTANT: Students must make sure the correct and current address is updated in Cougar Connect and with the Registration Office ADM 128.