

Summer 2017 Refund Calendar

You must have a credit balance posted on your student account.

Credit Balance Post Date	Refund Date
June 1, 2017.....	June 8, 2017
June 7, 2017	June 15, 2017
June 14, 2017	June 22, 2017
June 21, 2017	June 29, 2017
June 28, 2017	July 6, 2017
July 5 2017.....	July 13, 2017
July 12, 2017	July 20, 2017
July 19, 2017	July 27, 2017
July 26, 2017	August 3, 2017
August 2, 2017	August 10, 2017



The initial Summer 2017 financial aid refund is June 9, 2017

NOTE: You are ineligible for direct deposit if you have a prior term balance on your student account . To verify your account status, log into CSU X-Press and view your student account balance.



IMPORTANT DATES

Validation Deadlines

Deadline to secure your Summer 2017 registration
 Regular Summer (10 weeks) - Monday, May 12, 2017
 1st 5 weeks - May 12, 2017
 2nd 5 weeks - May 12, 2017 or Upon registration

Student Health Insurance

Summer Session will not assess Student Health Insurance

Wellness/Health Center

Deadline to submit proof of required immunizations to avoid \$25 non-compliance fee. Submit paperwork to ADM 131.
 Wellness Center : 773-995-2010

E-Bill

First Summer E-Bill will be emailed after May 1, 2017

All E-Bills are sent to the students school email address. Students are responsible for checking their school email on a regular basis for important correspondence from the University.

Subsequent E-bills will be sent monthly to your student email address.

Parking Rates

Reserved Parking Decal (as available)	\$310
Full Year Parking Decal	\$200
Residential Parking Decal	\$150
Summer Semester Parking Decal	\$50

Office of the Bursar & Cashier Information Summer 2017

Summer 2017



Office of the Bursar and Cashier
 Cook Administration Building-Room 213
 9501 South King Drive
 Chicago, IL 60628-1528
 Bursar Tel: 773-995-2470
 Cashier Tel: 773-995-2029

<http://www.csu.edu/financialaffairs/bursar>

Important Information you should know about Summer 2017!

Summer 2017 Registration Dates

Summer 10 weeks Session:

May 30, 2017– August 8, 2017

1st 5 weeks:

May 30, 2017– July 1, 2017

2nd 5 weeks:

July 3, 2017– August 8, 2017

May 30th(10 week & 1st 5 weeks) & July 3rd(2nd 5 weeks)- (Late Registration fee) \$100 Late Registration Fee will be charged for any initial registrations made on or after **May 30th (10 week & 1st 5 weeks) & July 3rd (2nd 5 weeks)** .

INITIAL DOWN PAYMENT DUE DATE**

Initial down payment due upon registration

All regular 10 week classes & 5 week sessions:

Monday, May 12, 2017

FINAL PAYMENT DUE DATE

Regular 10 week & 2nd 5 weeks session:

July 14, 2017

1st 5 week session:

June 16, 2017

100% reversal of charges upon withdrawal

TBA

50% REFUND upon full withdrawal from all courses

TBA

****Failure to make payment by the initial payment due date or upon registration may result in the cancellation of your classes. It is the students responsibility to drop the class if he or she is not attending. Students will not be reinstated in closed courses.**

Drop Dates:

1st Drop ALL SUMMER SESSIONS:

Thursday June 2, 2017

2nd Drop 2nd 5 WEEK SESSION ONLY:

Wednesday, July 7, 2017

Validate Your Classes

Please present a form of payment listed below to the Cashier Office on or before the initial payment due date:

- Financial Aid Hold Release Agreement
- Tuition Management Services installment plan for remaining account balance; **Installation payment options are available through the Tuition Management System** at www.afford.com
- Bursar Office Third Party Authorization
- Initial monetary down payment.
Part-time (1 –8 registered hours) is **\$423**
Full-time (9+registered hours) is **\$644**
(\$50 deferred fee assessed if balance not paid in full by start of term)

To pay your bill at the Cashier Office, the University accepts cash, check, American Express (AMEX), MasterCard (MC), VISA, and Discover:

- Cash and Check payments – In person only
- Credit Card payments – Telephone at (773) 995- 2029 or pay in full online at www.afford.com

Questions regarding making payments should be directed to the Cashier Office, ADM, Room 211 or by calling (773) 995-2029

Hold Release Agreement

To be eligible for a Hold Release Agreement you must obtain a hold release agreement from the Financial Aid Office and submit it to the Bursar Office to check eligibility. If you are not receiving financial aid, visit the Bursar Office to check additional hold release agreement eligibility . **(Available April 20, 2017)**

Important things you should know about signing a Hold Release Agreement:

- Your refund will be in the form of a paper check
- Your direct deposit will be turned off
- Book Voucher will be on your CSU ID
- Come to the cashier's window to sign your initial refund check back into your student account to pay prior balance. (Starts June 10th, check your student account to see if your refund has been created)
- Submit receipts to Bursar Office so your remaining credit balance can be ordered in a manual refund check.
- You will be able to pick up your new check in 5-7 business days from the day you sign your initial refund.

Book Vouchers

May 24th– June 1st: To be eligible for a Book Voucher

- Must have a credit balance
- **Cougar Cash Card book Vouchers must have a credit balance as of May 22, 2017**
- Must have Cougar Cash Card as a refund option to get book voucher on Cougar Cash Card
- All other book vouchers will be on your CSU ID card for a credit at Follett's Book Store ONLY
- Once you receive a cougar cash card book voucher you can not change to direct deposit until the following semester.

* Maximum amount for Book Voucher is \$600

CSU ID Card Book Voucher

***June 1, 2017: Last Day to Use Funds on ID Card.**

Refund Selection

You must come to the Bursar Office to make your refund selection

- **Direct Deposit** – (not eligible for a cougar cash card book voucher) Must bring a voided check or a letter of deposit from your bank, direct deposit form and CSU ID. **Deadline: Wednesday, May3, 2017**
- **Cougar Cash Card** (Once you receive a cougar cash card book voucher, you can not change to direct deposit until the following term) **Deadline: Wednesday, May 3, 2017**
- **Paper Check** – In the mail (No check pickup) This is the refund default if no selection is made

IMPORTANT: Students must make sure the correct and current address is updated in Cougar Connect and with the Registration Office ADM 128.