

**Civil Service Employee Council**

Monthly Meeting

Date: **September 14, 2022**

**Call to order** President Bobbie Stewart called the meeting to order at 11:13 am.

**Roll Call**

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| **✅**Bobbie Stewart | ✅Toni McCoy Smith |
| **✅**Diane Davidson- Vacation | **✅**Michael Gondek- Vacation |
| **✅**Danielle Land- Absent | **✅**Tobbie McCline-Adams |
| **✅**Sharahn Graves | Jacqueline Pointer- Absent |
| **✅**James Magee | **✅**Aleshia Terry – Vacation |

**Approval Meeting Minutes**

August 9, 2022 meeting minutes we accepted with corrections – motion by James Magee and 2nd by Tobbie McCline Adams -the motion was adopted and carried

**Treasurer Report**

The Treasurer Report was submitted by Danielle Land. (Account Balance $1166.61 and after purchase of polos $353.00 leaving balance of $ 813.61) motion to accept the treasurer report by Tobbie McCline Adams and 2nd by Toni McCoy-Smith -the motion was adopted and carried

**Vice President – Aleshia Terry Report**

* No report

**Committee Reports**

**Website Committee Chair -** Michael Gondek

* No Report

**Fundraising Committee – Tobbie McCline Admas and** Sharahn Graves

* waiting on shirt order

**Civil Service Employee Bereavement Board Committee- Tobbie McCline Adams and** Sharahn Graves

* check was processed and given to committee. 34 plaques will be ready for pick up September 20, 2022. In addition, the committee will price a plaque for a presentation of planting a tree in memory of.
* Diane Davidson will follow up on process of planting a tree. The committee recommended that instead of releasing balloons to have a more permanent remembrance of our Civil Service Employees by planting a tree on campus for all to see.

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**EAC Report – Jacqueline Pointer – No Report**

* **Update on** House Bill 1172

**Meeting with President Scott – June 21, 2022- Toni McCoy Smith**

* Update on concerning procedure posting jobs. Toni will contact Charlie in H.R. again and request a more formal reply to our concerns.
* **Civil Service Operating Budget Proposal – Bobbie Stewart**

Budget proposal for FY 23- submitted August 22, 2022

**Old Business**

* Civil Service Day – Proposal – **postpone to summer of 2023**
* Women's locker room in the Physical Plant – **Pending**
* Date for Civil Service Stroll – depending on arrive of shirts
* List for vacant positions across campus- **follow up by Toni McCoy Adams**
* List of reclassified from Administrator’s to Civil Service**- follow up by Tobbie McCoy Adams**
* Water fountains been tested to be drinkable- **Pending**
* Parking for members – **Completed**
* Timeframe for position posting of positions **-Follow up by Tobbie McCoy Adams**

**New Business**

* COVID Response Team Committee
* Upcoming fundraising ideas - mask with Civil Service Employee- Chili Fundraiser – November 15, 2022- Chair will reserve location

**VII. AOB – none**

**VIII. Adjournment 12:20**