MEETING MINUTES

Council Members in Attendance: D. Block; K. Witherspoon; B. Aghahowa; A. Abraha; M. Salahuddin; S. Seyfried; W. Al-Ghoul; J. Crossley; M. Ayyash; S. Hu; B. Seo; B. Martin; B. Leys; A. Montes; D. Lynch; C. Valenciano; M. Harrison; S. Alvilez; E. Wittbrodt; L. Young; T. Britt; G. Porter; N. Fazal; P. Carney; R. Shaw [GA]

Visitors: Y. Warren; B. Rowan; A. Abraha; J. Ade-Oshifoguwi

Call to Order: The meeting was called to order at 12:35 pm and announcements were made. A quorum present at 12:40 and the meeting commenced.

1.1 Agenda
The agenda was approved as submitted.

1.2 UGC Meeting Minutes
The minutes of the May 8, 2014 meeting were approved with addition of members who were present at the meeting.

1.3 Presentations, Policy & Process Issues
1. Mr. Harrison presented a motion about document retention for admitted students who do not attend CSU. Admission documents for students admitted to graduate programs will be destroyed after 3 years if the student does not matriculate at Chicago State University. Motion made by Dr. Alshore and 2nd Dr. Leys; motion unanimously carried.
2. Application for graduation will be moved to earlier date in semester to provide time for degree audit and resolution of issues prior to graduation as needed. Date will be announced at a later date.
3. Graduate Networking Night at CSU – TBD Thursday 11/6/14, 5:30 – 7:30pm, 4th Fl Library
4. College and Program-Level Recruiting—
   a. “Sell Sheets” proposed and put forth as one-page program overview for students. GA Richard Shaw will lead the project during the 2014-15 academic year.
   a. Report of status of pilot of thesis/dissertation posting by CSU students was reviewed by the subcommittee and highlights were presented to UGC.
   b. Motion to fully adopt ProQuest for posting of CSU master’s these and dissertations made by Dr. Ayyash—2nd, Dr. Leys; motion carried unanimously
6. UGC Subcommittees – signup sheets shared for future work TBA
7. Graduate and Professional Program Policies—
   a. Pursuing Multiple Degrees: Issue tabled for future faculty department input
   b. Academic Requirements for the Master’s Degree Proposals: Issue tabled for future faculty department input, as numerous language loopholes needed further clarification
c. Graduate and Professional Student Activities—
   i. Alpha Epsilon Lambda Graduate and Professional Student Honor Society
      invitations were sent to graduate students with qualifying GPAs. Students with
      documented leadership experience who are interested in joining will submit
      application.
   ii. Graduate and Professional Student Advisory Board is being formed and will
       meet with the Assistant Provost at least once each semester. There will be
       representation from each college with graduate or professional programs.

1.4 Student Petitions
   1. Student A – petition to accept aged courses—motion by Dr. Leys to accept courses, and
      extend to Dec. 2015 to complete MA in Geography, 2nd by Dr. Ayyala; unanimously carried
   2. Student B – petition to extend time to complete MA in Geography—motion by ____, 2nd by
      ____; carried with 2 abstentions. Issue on aged courses tabled.
   3. Student C – petition to accept aged courses and extend time to complete MA in
      Counseling—motion by Dr. Lynch, 2nd Dr. Crossly, carried unanimously to accept aged
      courses, and extend completion time to May 2015 [student currently on internship].
   4. Student D – petition to accept aged courses and extend time to complete MA in
      Counseling—motion by Dr. ____ , 2nd Dr. ____ , carried unanimously to accept aged courses,
      and extend completion time to May 2015

1.5 Curricular Matters
   1. Additions, Deletions and Changes to Course Offerings: On all courses, issues were tabled to
      November Meeting, secondary to quorum no longer present for voting.

Meeting adjourned 2:35 pm.