

FALL 2012 CALENDAR • August 20 - December 21

www.csu.edu

Fall 2012 Regular Session (16-Week) Calendar August 20 - December 21

April 2012

April 23 - July 31 Advance Registration (online), Advisement & Enrollment Related Services (ERS) Period. **Payment must be received by August 15, 2012.** See Quick View Chart (page 4, Fall 2012 Class Schedule Bulletin) for payment information.

August 2012

August 1 First E-Bill posted for Fall 2012. Subsequent E-Bills will be sent monthly. See page 18 of Fall 2012 Class Schedule Bulletin for more information.

August 1 - 15 **Regular** Fall 2012 Registration (online), Advisement & ERS services / Change of Program Period. **Payment must be received by August 15, 2012.** Students may add/drop 16-week (regular) courses online during this period. See Quick View Chart (page 4, Fall 2012 Class Schedule Bulletin) for payment information.

August 8 - 10 Enrollment Related Services (ERS) and Advisement available 9am - 7pm

August 11 Enrollment Related Services (ERS) and Advisement available 9am - 2pm

August 15 - 21 Fall 2012 Book Voucher distribution period

August 16 - 19 Fall 2012 Registration (online), Advisement & Enrollment Related Services (ERS) / Change of Program Period continues. **Payment due at time of registration.**

August 20 All 16-week (regular) day/evening on-campus, and online classes begin.

August 20 - 21 **Late registration** (online), Advisement & Enrollment Related Services (ERS) / Change of program period. Any new registrations processed August 20 or later will incur a \$100 late registration fee. **Payment due at time of registration.**

August 21 **Mandatory** New Student Orientations (Afternoon and evening sessions)

August 24 (12AM) Deadline for enrollment in or waiving out of mandatory student health insurance program for the Fall 2012 term

August 25 All 16-week (regular) Saturday classes begin

August 27 Non-payment drop/withdrawal date for students who have not made an initial down payment. Failure to make payment arrangements may result in being dropped from classes.

August 27 Last day to drop classes online using CSU X-Press. See NOTE*

August 27 Last day for faculty to submit non-attendance "WN" withdrawals for 16-week courses.

August 27 Deadline for 100% reversal of refundable fees and tuition when registered for 15 hours or less or upon complete withdrawal from all courses. SEE NOTE*

August 30 **Census Date** for Fall 2012 regular term

August 31 Deadline to submit proof of required immunizations to Wellness/Health Center to avoid \$25 non-compliance fee.

*NOTE: A student cannot drop his/her last class online. **For a complete withdrawal, you must come into the Office of the Registrar (ADM 128).** Students must submit a completed and approved withdrawal form to the Office of the Registrar (ADM 128) by 5pm, **August 27, 2012.**

September 2012

September 3 HOLIDAY - Labor Day – No classes; Campus closed

September 4 **Extension classes begin**

September 17 - 22 First academic warning submission period

September 20 Deadline to submit undergraduate and graduate graduation applications to academic advisors for December 2012 degree conferment

September 20 Last day to drop a class or completely withdraw with grade of W on transcript. **50% reversal is applicable to complete withdrawal only.**

September 27 Deadline to submit approved graduation application to Evaluations Office (ADM 128) for December 2012 degree conferment

October 2012

October 15 Deadline to accept "offered loans" or submit request for loan revision to the Office of Financial Aid (ADM 207)

October 15 - 20 Academic warning submission period

November 2012

November 12 - 17 Academic warning submission period

November 15 Final payment due for Fall 2012 registration.

November 15 **Undergraduates** - Deadline to submit academic petition for extension of Incomplete Grade Contracts for "I" grades received for Spring 2012 or Summer 2012 for undergraduates

November 15 **Graduates** - Deadline to submit academic petition for extension of Incomplete Grade Contracts for "I" grades received for Fall 2011 for graduates

Nov 19 - Dec 7 Advance Spring 2013 Registration

November 22 - 24 HOLIDAY - Thanksgiving – No classes; Campus closed

November 30 Last date to request withdrawal from one or more courses for Fall 2012 term with grade of WP or WF. Completed and approved withdrawal forms must be received by the Office of the Registrar, (ADM 128) by 5pm, November 30.

December 2012

December 1 Last day of class before final exam period

December 3 - 8 Final examination period.
See timetable in Fall 2012 Class Schedule Bulletin or at www.csu.edu/coursebulletin/fall2012quicklinks/

December 11 Faculty deadline to submit final grades for Fall 2012 term via CSU X-Press

December 11 Deadline to submit Incomplete Request & Contract forms for Fall 2012 term to Office of the Registrar (ADM 128)

December 11 Faculty deadline to submit change of grade forms to the Office of the Registrar (ADM 128) for removal of Incomplete (I) grades received during Spring 2012 or Summer 2012 term for undergraduate students.

December 11 Faculty deadline to submit change of grade forms to the Office of the Registrar (ADM 128) for removal of Incomplete (I) grades received during Fall 2011 terms for graduate students.

December 20 Fall 2012 Commencement Ceremony

December 21 Fall 2012 term ends

After December 20 Fall 2012 grades available on CSU X-Press (www.csu.edu)

After December 20 Fall 2012 degree postings available on CSU X-Press (www.csu.edu)

Fall 2012 Special Session Calendar September 17 - December 21

August 2012

- August 1 – 15 Special Session Advance Fall 2012 Registration Period and Change of Program period. **Payment must be received by August 15, 2012.** See Quick View Chart (page 4, Fall 2012 Class Schedule Bulletin) for payment information.
- Aug 16 - Sep 17 Special Session Registration Period continues

September 2012

- September 1 – 17 Special Session Registration continues.
Payment is due at time of registration.
- September 1 – 17 Special Session Change of Program Period. (Students may add/drop courses online during this period.)
- September 3 **HOLIDAY - Labor Day – No classes; Campus closed**
- September 17 The last day to add/enroll in a special session class
- September 17 First day of special session classes
- September 18 – 23 Drops/withdrawal continues for special session courses.
- September 19 Non-payment drop/withdrawal date for students who have not made an initial payment. Failure to make payment arrangements by September 17 or immediately upon registration.
- September 23 Last day to drop a special session class online.
Important Note: A student cannot drop his/her last class online. For a complete withdrawal you must come into the Registrar's office – ADM 128. Students are not permitted to drop/withdraw his/her last class online.
- September 23 Deadline for 100% reversal of refundable fees and tuition when registered for 15 hours or less or upon complete withdrawal from all courses.
- September 23 Last day for faculty to submit non-attendance "WN" withdrawals for Special Session courses.
- September 24 (12AM) Deadline for enrollment in or waiving of mandatory student health insurance program for the Special Session or a combination of special session classes.
Note: Students whose enrollment into special session courses brings them into full-time status (12 hours for undergraduates / 9 hours for graduate / 6 hours for doctoral) will be charged \$499 for the mandatory student health insurance. You may keep the insurance or waive out of the insurance by September 24, 2012 deadline and request the fee to be removed from your account. To waive, visit the Office of Student Health Insurance (CRSU 268-O) to provide proof of insurance.

NOTE: A student cannot drop his/her last class online. **For a complete withdrawal, you must come into the Office of the Registrar (ADM 128). A student is not permitted to drop/withdraw his/her last class online.** Students must submit a completed and approved withdrawal form to the Office of the Registrar (ADM 128) by 5pm, **September 24, 2012.**

October 2012

- October 15 - 20 Academic warning submission period
- October 17 Last day to drop classes reducing enrollment to at least one (1) credit hour with grade of W on transcript.
- October 17 Last day to drop a class or completely withdraw with grade of W on transcript. **50% reversal is applicable to complete withdrawal only.**

November 2012

- November 12 - 17 Academic warning submission period
- November 15 Final payment due for Fall 2012 registration.
- November 15 **Undergraduates** - Deadline to submit academic petition for extension of Incomplete Grade Contracts for "I" grades received for Spring 2012 or Summer 2012 for undergraduates
- November 15 **Graduates** - Deadline to submit academic petition for extension of Incomplete Grade Contracts for "I" grades received for Fall 2011 for graduates
- Nov 19 - Dec 7 Advance Spring 2013 Registration
- November 22 - 24 **HOLIDAY - Thanksgiving – No classes; Campus closed**
- November 30 Last date to request withdrawal from one or more courses for Fall 2012 term with grade of WP or WF. Completed and approved withdrawal forms must be received by the Office of the Registrar, (ADM 128) by 5pm, November 30.

December 2012

- December 1 Last day of class before final exam period
- December 3 - 8 Final examination period.
See timetable in Fall 2012 Class Schedule Bulletin or at www.csu.edu/coursebulletin/fall2012quicklinks/
- December 11 Faculty deadline to submit final grades for Fall 2012 term via CSU X-Press
- December 11 Deadline to submit Incomplete Request & Contract forms for Fall 2012 term to Office of the Registrar (ADM 128)
- December 11 Faculty deadline to submit change of grade forms to the Office of the Registrar (ADM 128) for removal of Incomplete (I) grades received during Spring 2012 or Summer 2012 term for undergraduate students.
- December 11 Faculty deadline to submit change of grade forms to the Office of the Registrar (ADM 128) for removal of Incomplete (I) grades received during Fall 2011 terms for graduate students.
- December 20 Fall 2012 Commencement Ceremony
- December 21 Fall 2012 term ends
- After December 20 Fall 2012 grades available on CSU X-Press (www.csu.edu)
- After December 20 Fall 2012 degree postings available on CSU X-Press (www.csu.edu)