



Civil Service Employee Council

Jan 10, 2023 Monthly Meeting

Call to order President Bobbie Stewart called the meeting to order at 11:13 am.

Roll Call

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| <input checked="" type="checkbox"/> Bobbie Stewart | <input checked="" type="checkbox"/> Toni McCoy Smith |
| <input checked="" type="checkbox"/> Aleshia Terry | <input checked="" type="checkbox"/> Diane Davidson |
| <input checked="" type="checkbox"/> Michael Gondek | <input checked="" type="checkbox"/> Sharahn Graves |
| <input checked="" type="checkbox"/> Danielle Land | <input checked="" type="checkbox"/> Tobbie McCline-Adams |
| <input checked="" type="checkbox"/> James Magee | Jacqueline Pointer |

Approval Meeting Minutes

Dec 13, 2022 Minutes - Motion by Bobbie Stewart, 2nd by James Magee & 2nd by Mike Gondek. Unanimously approved 3 minor updates.

Treasurer Report - Danielle Land

Treasurer will revise report to include FY 22 and FY23 and send out. Motion by Bobbie Stewart, 2nd by James Magee

President Report - Bobbie Stewart

- **Website** – Authorization Agenda and Minutes **Meeting Minutes and Agenda** - President Bobbie Stewart submitted agendas to be added to website, and approved minutes from last meeting were added. All minutes and agendas have been uploaded to our web page,
- **EAC Election.** - To date no word on the EAC Elections, President will follow up with J. Carter.

Secretary Report - Michael Gondek

- **Obsolete Technology** - Over 3,100 pieces of obsolete technology have been cataloged and put into storage in preparation for HLC visit. This is opening up room for a bookstore in the library, and hopefully many other improvements for CSU campus.



- **Drinking Water** - About 40 Elkay filtered water fountains were delivered in fall 2022 to the dock. They are being slowly installed, and one was added to Douglas 1st floor. Pharmacy students on 3rd floor come down to the 1st floor, on a 15-minute break so long lines.

Education building does not have any good drinking water in the building. President Stewart will contact Michael Holmes for an update using questions supplied by Mike Gondek our council representative.



New Business

A. Civil Service Day 2023 – Date – Toni McCoy Smith

Need to decide on a place, time, menu, and activities. May 18 is Commencement. Need space for Lunch & Fashion Show. DJ & dance instructor needed.

Reserve June 2 from 11am to 5pm for Civil Service Day 2023!! **Welcome to Civil Service Island with Scavenger Hunt** was suggested and each building is an island. If they come to a fashion show a t-Shirt is awarded. The scavenger winner gets a special T-Shirt. All come up with activities themed to the island like Limbo.

B. Picture Web Posting - Aleshia Terry and Toni McCoy Smith

Feb 7, 2023 meeting, we will reshoot so wear your shirt next meeting. VP Aleshia and Ms. Toni will need to meet to enhance the web page before our next meeting.

C. Jackets – VP Aleshia Terry – Request in process

D. Laptops

Campus gives employees with technical positions laptops to work from home. Building Service workers/ Committee members. The Building Service Employees without computers are required to receive permission from their manager to leave their workspace to complete any computer related items.

President Bobbie suggested that our committee members should be allow accessed to a laptop. She will email I.T. to find the process.

E. February Give Back to Civil Service

Valentine's Day Tuesday, Feb 14 @ 11am to 2pm, hot chocolate with candies. 11am

F. Preparation for Tree dedication – Ribbon cutting – Tobbie, Sharahn and Diane will prepare a report for our next meeting.

Tree Dedication. Monday, March 20 is Spring Equinox.

G. Preparation to have cap and gown raffle for **employees graduating in May 2023**

Looking for ideas on celebrating Civil Service Employee whom are graduating. President subjected the council paying for their cap & gown. But it was also pointed out, perhaps they were not participating in the commencement. President suggested to inquiry the price for sashes that read Civil Service Employee. Vice President Terry will research and report back to the committee.

H. March fundraiser or motivating ideas

Sharahn Graves will chair and bring suggestions to our next meeting.

I. Remarks President Stewart

Certificates of appreciation were disbursed.

Meeting Adjourned at 12:24pm

Next meeting Tuesday Feb 9, 2023 @ 11am.