

**I. Statement of Purpose**

Chicago State University (hereafter referred to as “CSU” or “University”) hereby establishes the CSU Concealed Carry Policy (hereafter referred to as “Policy”) pursuant to the 2013 Illinois Firearm Concealed Carry Act (430 ILCS 66/) and its enabling regulations, and the authority granted by the Chicago State University Law. CSU is committed to providing a safe and secure environment for the CSU community and its guests. In support of this commitment, CSU establishes restrictions on the ability to carry firearms or weapons on the CSU campus in accordance with the Board of Trustees’ authority to promulgate rules and regulations and the 2013 Illinois Firearm Concealed Carry Act.

**II. Persons Covered by this Policy**

This Policy applies to all employees, students, persons conducting business, or individuals visiting the CSU campus, as “Campus” is defined in this Policy. Visitors include, but are not limited to, prospective students, former students and their respective families.

**III. Prohibited Activities**

**A. Weapons or Firearms**

CSU maintains a Weapons and Firearms-Free Campus. “Campus” includes, but is not limited to, the CSU campus and sites, whether owned, leased or controlled by CSU, where CSU programs, activities and classes are held. No person covered by this policy, unless authorized by law or specifically exempted by federal or state law or CSU regulation, is authorized to possess a weapon or firearm while engaged in CSU-related business or activities.

It is the Policy of CSU to prohibit:

- (1) Any person covered by this Policy from possessing a weapon or firearm on property owned, leased or controlled by CSU, even if that person has a valid federal or state license to possess a weapon or firearm.
- (2) Any person covered by this Policy from displaying, brandishing, discharging or otherwise using any and all weapons or firearms, including concealed weapons or firearms..

**B. Exceptions**

The provisions of this Policy do not apply to the possession of weapons or firearms in CSU vehicles, CSU buildings, on CSU grounds, or at any CSU-sponsored activity if the possession of weapons or firearms is related to one of the following exceptions:

- (1) The weapon or firearm is used in connection with a weapons safety course or weapons education course offered in the regular course of business or approved and authorized by CSU.

- (2) The weapon or firearm is carried by a full-time law enforcement officer required to carry a weapon or firearm as a condition of his or her employment; the weapon or firearm is carried by an enforcement officer from an external agency conducting official business at CSU; or any other exception is deemed necessary as determined by the CSU Chief of Police or the CSU President.
- (3) The weapon or firearm is used in connection with sanctioned classes, athletics, or recreational sports practices, games, matches, tournaments or events on Campus when the activity requires the use of such weapons or firearms (e.g., fencing, starter pistols and archery).
- (4) The use of simulated weapons or firearms in connection with CSU-related theatrical productions.

#### **IV. Locations at Which Policy Applies**

For purposes of this Policy, “property of CSU” includes any vehicle, building, classroom, laboratory, medical clinic, hospital, artistic venue, or entertainment venue whether owned, leased or operated by CSU, and any real property, including parking areas, sidewalks and common areas under the control of CSU.

This policy also applies to all University-related organization property whether leased or owned by CSU and all CSU-officially-recognized organization property whether leased or owned by CSU.

CSU’s Department of Facilities, in consultation with CSU’s Department of Enrollment Management and CSU’s Department of Police, shall determine placement of clearly and conspicuously posted signs at all buildings and restricted parking area entrances stating that concealed firearms are prohibited. Signs shall be in accordance with the design approved by the Illinois State Police.

The Department of Facilities, in consultation with other relevant divisions of CSU and executive management, shall be responsible for the placement and maintenance of signage at building and restricted parking area entrances where vehicles containing weapons and firearms are prohibited.

- **Parking**

A weapon or firearm may be transported into an unrestricted parking area within a vehicle if the weapon or firearm and its ammunition remain locked in a case out of plain view within the parked vehicle. Certain parking areas on Campus may be designated as areas where weapons and firearms are not permitted. “Case” is defined as a glove compartment or console that completely encases the weapon or firearm and its ammunition, the trunk of the vehicle, or a weapon or firearm carrying box, shipping box or other container. The weapon or firearm may only be removed for the limited purpose of storage or retrieval from within the trunk of the vehicle. A weapon or firearm must first be unloaded before removal from the vehicle.

- **Storage and Confiscation of Weapons or Firearms**

The primary place of storage for a weapon or firearm is within a locked case out of plain view within a parked vehicle in an unrestricted parking area. When storage of a weapon or firearm in a vehicle is not practical, the weapon or firearm may also be stored with the CSU Department of Police. Prior arrangements should be made with the Department of Police when using its storage services, which is available 24 hours a day, 7 days a week.

All persons arriving on the CSU campus with a licensed weapon or firearm who cannot store their weapon or firearm in their vehicle must proceed immediately to the dispatch facility of the CSU Department of Police to temporarily secure their unloaded weapon or firearm. Individuals are required to present their valid concealed carry license, their valid state Firearm Owners Identification card, and their valid state-issued driver's license or state ID, in order to check in and checkout weapons or firearms. Weapons or firearms shall be checked out immediately prior to leaving the CSU campus. If an individual fails to retrieve his or her weapon or firearm from the CSU Department of Police prior to leaving the CSU campus, such individual shall be assessed a \$25 handling fee.

All persons who seek storage of a licensed weapon or firearm at CSU must make prior arrangements with the CSU Department of Police.

The Reserve Officers' Training Corp shall develop protocols for storage, maintenance and safety of weapons used as part of its program, as approved by the Provost of his/her designee.

**V. Enforcement**

Any individual visiting or conducting business on the property of CSU found to have carried a weapon or firearm onto the property of CSU knowingly, or under circumstances in which the person should have known that he or she was in possession of a weapon or firearm, may be banned from the CSU campus.

Any student found to have carried a weapon or firearm onto the property of CSU knowingly, or under circumstances in which the person should have known that he or she was in possession of a weapon or firearm, may be subject to discipline up to and including, but not limited to, expulsion from CSU.

Any employee found to have carried a weapon or firearm onto the property of CSU knowingly, or under circumstances in which the person should have known that he or she was in possession of a weapon or firearm, may be subject to discipline up to and including, but not limited to, immediate termination of employment, subject to such other employment rules or regulations in place.

Any individual found to have carried a weapon or firearm onto the property of CSU knowingly, or under circumstances, in which the person should have known that he or

she was in possession of a weapon or firearm, may be subject to administrative action by CSU and possible arrest and prosecution. Violations of this Policy may result in referrals to external law enforcement agencies.

**VI. Reporting Requirements**

CSU's Board of Trustees authorizes the President of CSU to promulgate protocols for the implementation of this Policy including, but not limited to, delegating required reporting responsibilities and protocols related to storage and confiscation of weapons or firearms.

**VII. Distribution of Information Regarding Policy**

CSU's Division of University Relations, in consultation with other relevant divisions of CSU and executive management, shall be responsible for the development and distribution of information regarding this Policy to the CSU campus community, CSU media outlets and external audiences.

**VIII. Definitions**

A. A "firearm" is defined as a loaded or unloaded handgun. A "handgun" is defined as any device which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas, or escape of gas that is designed to be held and fired by the use of a single hand.

B. A "weapon" is defined as:

Any device, whether loaded or unloaded, that shoots a bullet, pellet, flare or any other projectile including those powered by CO<sub>2</sub>. This includes, but is not limited to, machine guns, rifles, shotguns, handguns or other firearms, BB/pellet gun, spring gun, paint ball gun, flare gun, stun gun, taser or dart gun and any ammunition for any such device. Any replica of the foregoing is prohibited.

Any explosive device including, but not limited to firecrackers and black powder.

Any device that is designed or traditionally used to inflict harm including, but not limited to, bows and arrows, any knife with a blade longer than three inches, hunting knife, fixed blade knife, throwing knives, dagger, razor or other cutting instrument the blade of which is exposed.

**IX. CSU Department of Police**

The Department of Police, in consultation with other relevant divisions of CSU and executive management, shall be responsible for the development and promulgation of procedures and protocols for storage and confiscation of weapons.

The CSU Chief of Police, in consultation with other relevant divisions of CSU and executive management, shall promulgate policies and procedures to be used in determining whether any exceptions to this Policy are necessary.

**X. CSU Department of Enrollment Management**

The Department of Enrollment Management, in consultation with the Department of Facilities and the Department of Police, shall be responsible for determining the clear and conspicuous posting of signage at all entrances stating that concealed firearms are prohibited. Signs shall be in accordance with the design approved by the Illinois State Police.

The Vice President of Enrollment Management shall be the designee of the President of CSU responsible for reporting to the Department of State Police any student or visitor who is determined to pose a clear and present danger.

**XI. CSU Department of Facilities**

CSU's Department of Facilities, in consultation with CSU's Department of Enrollment Management and CSU's Department of Police, shall determine placement of clearly and conspicuously posted signs at all building and restricted parking area entrances stating that concealed firearms are prohibited. Signs shall be in accordance with the design approved by the Illinois State Police.

The Department of Facilities, in consultation with other relevant divisions of CSU and executive management, shall be responsible for the placement and maintenance of signage at building and restricted parking area entrances where vehicles containing weapons or firearms are prohibited.

**XII. CSU Department of University Relations**

CSU's Department of University Relations, in consultation with other relevant department of CSU and executive management, shall be responsible for the development and distribution of information regarding this Policy to the CSU campus community, CSU media outlets and external audiences.

**XIII. CSU Department of Outreach and Partnerships**

The Department of Outreach and Partnerships, in consultation with other relevant divisions of CSU and executive management, shall be responsible for the development and promulgation of policies and procedures that ensure compliance with this Policy in connection with the Department's activities.

**XIV. Delegation**

CSU's Board of Trustees hereby delegates to the President of CSU the authority to promulgate additional policies, regulations and procedures related to and consistent with this Policy, the 2013 Illinois Firearm Concealed Carry Act and other relevant laws and regulations.

The President of CSU shall from time to time report to CSU's Board of Trustees any additional policies, regulations or procedures and the status of implementation of this Policy.