

CHICAGO STATE UNIVERSITY			
2020-2021 SCHEDULE FOR FY 2022 & FY 2023 BUDGETS			
Note: FY2022 = July 1, 2021 - June 30, 2022			
FY2023 = July 1, 2022 - June 30, 2023			
		FY2022	FY2023
2020			
June 22	CSU Board approved FY2021 preliminary spending plan for all sources of funds, and FY2022 operating and capital appropriation budget requests.	√	
August 12	Illinois Board of Higher Education (IBHE) sent by email to the Budget Office FY2022 Resource Allocation Management Program (RAMP) requirements for compliance.	√	
September/October	Budget Office requests and receives electronically information/reports for IBHE's RAMP to/from different departments.	√	
September 28	CSU Board approved final FY2021 internal operating budget for all sources of funds.		
October 9	Discusses FY2022 and FY2023 budget processes at the Fiscal Officers' meeting.	√	√
October 14	Budget Office submits to IBHE FY2022 RAMP operating and capital budget data requirements.	√	
October 30	University Budget Committee (UBC) and Budget Office send their budget call letters and forms to the president and vice-presidents regarding their FY2022 operating budgets and FY2023 operating and capital budget requests for appropriated funds only.	√	√
November - December	President and vice-presidents engage in meetings and discussions with their directors/deans regarding budget needs and planning of resources for FY2022 and FY2023. Budget requests are for FY2022 operating and FY2023 operating and capital. Funding may come from new monies, if any, or reallocation of existing resources or external funding.	√	√
November - December	President and vice-presidents complete UBC request forms for both FY2022 operating budgets and FY2023 operating and capital budgets appropriation requests on a division level. These budget needs/requests are documented on the Planning, Measurement and Effectiveness (PME) annual plans submitted to the PME Committee.	√	√
November	Department's PME Plan including FY2022 - FY2023 budget requests due for submission to the PME Committee.	√	√
December	Deans send approved New Educational Program Request (NEPR) summary statement, if any, to the Provost.	√	√
December	Follow-up meetings occur between president, vice-presidents, senior executives and deans/directors and between deans and the academic chairs to apprise of division-level recommendations; and discuss department line-item budgets for anticipated FY2022 appropriated funds.	√	
December 1	E-mail distribution from the Budget Office to various departments re FY2022 requirements from the Illinois State Legislature (ISL).	√	
December 7	Budget Office submits on-line to the Governor's Office of Management and Budget (GOMB) via the State Budget Book System the FY2020 actual expenditures, FY2021 estimated expenditures, FY2022 projected appropriated funds including operating budget requests as well as 3-year headcount for each position title with salary budgets .	√	
December 14	President and vice-presidents send FY2022 and FY2023 electronic and hard copy request forms to the Budget Director and UBC.	√	√
December 14	Department Chairs send completed NEPRs (FY2022 and FY2023) to the Deans.	√	√
Dec. 1 - December 18	FY2022 ISL requirements requested from various departments are due to the Budget Office.	√	

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2021			
January 6	Provost's Office sends approved NEPRs to the Budget Office and UBC.	√	√
January 12	UBC meets and reviews FY2022 and FY2023 budget requests received from the president and vice-presidents	√	√
January 18 - 22	UBC reviews and meets with Academic Affairs re FY2022 and FY2023 NEPRS recommendations, if any.	√	√
January 25 - 29	President and vice-presidents make presentations of their FY2022 operating and FY2023 operating and capital budget appropriation requests to the UBC.	√	√
January 25 - 29	UBC sub-committees meet to discuss and make budget recommendations on specific operating units based on the budget presentations made by the president, vice-presidents and senior executives.	√	√
February 1 - 5	UBC prepares FY2022 operating and FY2023 operating and capital budget recommendations.	√	√
February 10	UBC sends FY2022 and FY2023 budget recommendations to the President prior to board approval in May.	√	√
February 15	Budget Office submits FY2022 ISL requirements to the General Assembly in Springfield by physical mail (Per statute, should be received by ISL staffers within 48 hours after the Governor's budget address).	√	
February 17	Governor's budget address to the State re FY2022 budgets (set by statute every third Wednesday in February annually).	√	
February - April	University President with her senior leadership team reviews UBC's budget recommendations, and assess priorities and funding.	√	√
March - April	Legislative appropriation budget hearings before the Senate and the House in Springfield and/or Chicago. Provides the legislators and CSU's executive team with information and responses as requested by the legislators and/or legislative staffers.	√	
February - May	Executive Budget Director gives senior executives budget information/updates based on the Governor's recommended level of funding for FY2022. If the difference between CSU's proposed budget and the Governor's proposed budget requires action, additional internal meetings will be scheduled.	√	
March 1	Budget Office issues call for FY2022 non-appropriated non-grant budgets.	√	
April	University President approves FY2023 operating budget and capital budget appropriation requests for Board of Trustees' approval.		√
April 16	FY2022 non-appropriated non-grant operating budgets are due in the Budget Office.	√	
April - June	Budget Office develops FY2022 operating budgets for appropriated and non-appropriated non-grant funds.	√	
May	CSU Board approves FY2023 operating and capital budget appropriation requests prior to submission to IBHE.		√
June	CSU Board approves FY2022 preliminary spending plan/operating budgets for all funds.	√	
July 1	FY2022 fiscal year begins.	√	
September	CSU Board approves final FY2022 internal operating budget for all sources of funds.	√	