

COE Graduate Council Meeting
February 7, 2013
ED 201

Minutes

Attendance: (Present) Cynthia Valenciano, Barbara Leys, Karen Freeman, Mark Kutame, Miguel Fernandez, Juana Reyes, Flora Luseno, Chyrese Wolf, Nicole Ford, Moussa Ayyash, Brenda Pruitt, Athanase Gahungu, Debrah Lynch, Kimberly Edwards, Dean Lorrie Reed, Garrard McClendon (Absent) Jane Crossley, Edward Justy Reed, Byung-In Seo, Olanipekun Laosebikan

Meeting called to order at 2:39 p.m.

Curricular Matters

Miguel Fernandez discussed 3 bilingual classes - 5390, 5380, 4220/5220.

Fernandez will give more info on course titles at a later date.

Cynthia Valenciano said that we will table items that aren't complete concerning course numbers, names, and descriptions.

Moussa Ayyash asked if a course can be placed in sleeping mode?

Cynthia Valenciano said sleeping mode courses may exist. Curriculum is changing so thinking about new offerings is crucial. A strong and viable program should have evolving courses.

Barbara Leys continued discussion on sleeping mode and said that early childhood has some courses with that status.

Cynthia Valenciano said she would bring clarity of sleeping mode to next meeting.

Valenciano said deadline has passed. All programs will have program meetings and your chair will bring to grad council, then through university council, then admissions, then to the grad assistant provost, and then registrar...all entities will have information.

Kimberly Edwards said that the workflow is as follows: to provost first, then evaluations, then registrar, and someone from provost office will place in catalog. However that is TBD. Edwards mentioned that the provost was not present to confirm this.

Course deletions will be presented next month.

Student Petitions

Athanase Gahungu – presenting that student Ruby Jenkins should do 20 hours in field.

Nicole Ford asked how many courses for acceptance?

Athanase Gahungu said we accept up to 12 credits, and can transfer in 9 credit hours, but they need to be approved because the courses will be old. So we are petitioning for age of courses to be accepted. He said that the courses date back to 2006 and we are petitioning for the age of the courses. He said the course content has not changed. Athanase Gahungu

said that the student would be assigned to school and 20 hours of field experience tied to summer course.

Flora Luseno moved to approve the course with student doing 20 hours in the field.

Leys seconded the motion.

With the vote, the motion was approved unanimously.

Miguel Fernandez represented student Concepcion Rodelo who is petitioning to transfer 12 credit hours. He states that the substitution courses are equivalent to courses at CSU. He is asking for 9+3 credit hours. The courses are mandatory for bilingual.

Garrard McClendon said if there were 15 or 18 credit hours being transferred in, would the body have more difficulty voting for the proposition?

Cynthia Valenciano and Flora Luseno asked if graduate council has approved something like this before and if we are setting a precedent?

Nicole Ford said she would table and look at description of courses. She said the only issue is that one course.

Valenciano said we will vote once we have motion.

Discussion continued including Barbara Leys comment on student not having to repeat content. Flora Luseno brought up the hypothetical student who has completed 12 hours and whether CSU would admit the student or decline application. We may have many others who may try to come to CSU on this precedence.

Cynthia Valenciano said residency statement has been on table as well.

Mark Kutame says if we have a student who has 3 hours to get a degree, the issue is the rule. He thinks student is asking for 12 credit hours to be accepted, not 3. And that it is stated appropriately. Barbara Leys said if we open the door, it can be a slippery slope. We need definitions with more clarity. Cynthia Valenciano says there are 36 hours in program. Moussa Ayyash said there is no harm in accepting student's hours. Recruitment is an issue and we should be considerate of a student's verifiable and strong transcript. Karen Freeman says that we are having a long discussion on the matter, and asked if every case be discussed in this much depth?

Cynthia Valenciano says discussion provides more clarity and some graduate programs vary in credit hours. Cynthia Valenciano addressed Miguel Fernandez saying you've been given a variety of choices. You can withdraw and rewrite or withstand and call for a vote.

Fernandez asked if student rewrites, will it be approved?

Nicole Ford – states policy - approval is based on department for 9 credit hours and that 3 extra credit hours must go to Grad council.

Debrah Lynch asked if there is a percentage? That is standard across universities in Illinois. Cynthia Valenciano said percentage doesn't appear.

Athanase Gahungu says no one has asked for 12 credit hours? We may create a precedent? Mark Kutame said we have current policy...and we should work with that policy. Garrard McClendon asked if reason strong enough to accept credit hours?

Vote on Concepcion Rodelo

Vote: Do not approve-5 Approve-3 Abstain-1

Barbara Leys said student will have more content in area, without having to repeat process.

Cynthia Valenciano says that we had no idea that the denial of the petition would be at the 12 credit hour level.

Barbara Leys asked why is it 12 credit hours from CSU? It's not just about CSU, but whether it helps a student at CSU.

Debrah Lynch says we have the authority to accept hours, and this student can go to university council.

Cynthia Valenciano told Miguel Fernandez that he has right to take to university council.

Brenda Pruitt asked if we must state reason why student is denied?

Cynthia Valenciano says policy exists.

Brenda Pruitt asked if we will ever approve more than 9 hours?

Cynthia Valenciano said it was an agenda decision.

Barbara Leys said we need to discuss further credit hour acceptance...do we have reasons? Shouldn't the credit hour acceptance be based on number of credit hours in course? Dean Reed asked to look at the source of the policy? Nicole Ford said the source was the graduate catalog.

Cynthia Valenciano said that we should establish a subcommittee to look at this.

Athanase Gahungu discussed residency being a student having to spend 2 terms taught by CSU faculty earning 9 credits.

Cynthia Valenciano says that we need more discussion because some other universities have different residency standards. She asked if other actions should be given or taken?

Flora Luseno asked when do students need to be dismissed due to academic circumstances?

Valenciano said Dean's council will discuss that on Monday.

Barbara Leys moves that we adopt process and responsibilities in A. and C.

Moussa Ayyash seconded motion.

Vote: Unanimous – All Ayes

Motion Passed

Barbara Leys is head of subcommittee on council actions. Chyrese Wolf, Debrah Lynch, and Karen Freeman agreed to help.

Grad Thesis

Cynthia Valenciano asked group to please look at thesis matrix and make changes to matrix by next week. Barbara Leys says she will double check to see if there are 1 credit hour offerings because if you a student is doing extensive research you may need several semesters.

Cynthia Valenciano also discussed IRB and changes.

Cynthia Valenciano wants graduate faculty to accept form A. There was extensive discussion on edits in Form A.

After discussion and edits, **Debra Lynch moved to approve amendments of thesis approval form. Moussa Ayyash seconded the motion. Ayes have it. Motion passed.**

**Debrah Lynch moved to adjourn meeting.
Mark Kutame seconded the motion.
All ayes have it. Motion carried.**

Meeting Adjourned. 4:18 pm.

Signed: Garrard McClendon
February 7, 2013