

COE Graduate Council Minutes
November 7, 2013
ED 201, 2:30-4:00

Members Present: Miguel Fernandez, Karen Freeman, Athanase Gahungu, Barbara Leys, Dawn Liddicoatt, Brenda Pruitt-Annisette, Robert Szyman, Cynthia Valenciano

The meeting was called to order at 2.43 pm

Review of minutes. It was stated that the second student petition needs to be modified to state that “content of the courses is still relevant.” It needs to be specified that Kelly is a Special Ed. student.
Fernandez/Szyman 8-0-0, approved

Course Additions

- Leys stated Early Childhood wants to add ECH 5550 to their program. Many institutions are offering this program. There was discussion about the Infant Toddler Credential being approved by Gatewasy, not IBHE. It was asked if this course is being offered for Undergraduates. It was noted there is typo in the description (delete infant in the first line)
A question about the 20 characters in the short title was posed. We need clarification if space needs to be added between words.
Motion: Approve it with addition to title in the 20 characters.
Szyman/Fernandez 8-0-0
It needs to be stated how often this course is going to be offered. This will be an online course that needs to go to DEC.
It was stated that Dr. Steinhaus is recommended to use the current form for the petition, as it was presented in the old version.

Course Changes

- LIMS 5100: Pruitt-Annisette proposed a change in the course description.
Szyman/Leys 8-0-0
It was recommended to include some research in the course.

Old Business

Bylaws Discussion.

- Under Article II, add the word “department” in the sentence: “Voting members who cannot attend any meeting must advise the program/department alternate to attend the meeting”
- Change the sentence about nominations and add it at the beginning of Article III. Nominations for officer positions will take place in April.

- Elections for officers will occur during the May Council meeting, with an email vote occurring by June 15th if necessary.
- Presiding Partner. Modify by Chair.
- Vice Chair will be modified by Chair Elect: Takes the place of the Presiding Chair when she/he is absent or unable to carry out the duties of the Chair. The Chair Elect works with the Chair to prepare meetings and then becomes the next Chair.
- The recording secretary will roster: Delete
- Each program shall name its member representative no later than August 15th of each academic year. Members serve a term of two years, which may be renewed.

The meeting was adjourned at 4.04 pm