

**College of Education – Curriculum Committee Meeting
October 1, 2013**

Called to order: 11:06 a.m.

Adjourned: 12:37 p.m.

Members Present: Luseno, Valenciano, Kutame, Osika, Ayyash, Black, Liddicoatt, Edwards, Steinhaus, Kelly, Meyer

Reviewed minutes from August 27, 2013. There were no corrections. Black moved to accept the minutes; Valenciano seconded. Vote: 4 yes, 0 no, 0 abstain. Minutes were approved.

Valenciano asked if there was a quorum. There was discussion. It was determined that there was a quorum and the meeting proceeded.

GPED

Luseno presented a curriculum change for the course SED 5492. She stated that the description for the course (which already existed) was left out of the graduate catalog. The proposed curriculum change was to provide a description that could be added to the catalog.

Valenciano suggested making a title change to “Master’s Thesis/Research Project in Special Education” There was a discussion about the credit hours of the course – whether having a variable, 1-3 credit hour course would meet the needs of the students who needed more than one term to finish their master’s thesis. There was more discussion – whether there should be a stated minimum number of credit hours and maximum number of hours and whether students could sign up for additional thesis hours beyond what would count towards their degree (for financial aid purposes). There was a discussion about how many terms students took thesis hours and how this affected workload equity and faculty CUEs/contact hours (if students signed up for all 3 credit hours in one term, then the supervising faculty member received a total of 0.5 CUEs; if a student signed up for 1 credit hour a term for 3 successive terms, then faculty received a total of 1.5 CUES). Edwards stated that for doctoral studies students at the dissertation stage, the Financial Aid office could establish how many credit hours a full-time load would be and suggested a similar strategy if students were taking extra hours to eligible for financial aid or to keep their loans in deferment. There was a discussion as to whether edTPA could be a considered a project that fulfilled the thesis/project requirement.

There was a suggestion to add the following language to the bottom of the catalog description: “students can register for 1-3 credit hours, however no more than 3 credit hours can be applied towards the degree.” There was another suggestion to add the following to the description: “course may be repeated for credit for a maximum of X credit hours.” There was a suggestion to add the following wording to the description: “This is a 1-3 variable credit hour course that can be taken until the project is completed; however, a maximum of 3 credit hours can only be counted for the degree.”

Osika suggested the wording used for TED 5999: “Individually supervised research as approved by the department. Course content varies and is designed around a departmentally approved thesis, project, or paper. This is a variable-credit course that will be repeated until research is accepted by the department.” The following amended language was suggested for SED 5492: “Individually supervised research as approved by the department. This is a variable credit course that will be repeated until research is accepted by the department for a maximum of 3 credit hours that can be counted towards a degree”.

Kutame suggested that Luseno write and/or circle “No” to item number 4, second bullet on curriculum form 2.

A summary of the changes to the submitted form:

- Title change (discussed above)
- 1-3 credit hours
- Add a “no” to #4 bullet point #2
- Add language about credit hours (discussed above).

Motion to accept the curriculum changes as amended: Valenciano moved, Black seconded.
Vote: 5 Yes, 0 No, Luseno abstains. The motion passed.

LIMS/IS

Osika handed out several documents:

- Memo summarizing requested changes
- Fact sheet for MSTPIS
- Course renumbering table

Osika presented several curriculum changes:

1.) Program change request to revise Master of Science in Technology and Education to Master of Science in Technology and Performance Improvement Studies
2. Course changes: TED 4381/5381 (change name, description and prereqs), TED 4412/5412 (change name and description), TED 5392 (change name, prereqs and description), TED 5451 (change name and description), TED 5490 (change name and description) and TED 5999 (change title)
- 3.) Department change giving SEPR stewardship of TED 5495
- 4.) New courses: TPS 5050 – Professional Practice and Portfolio I, TPS 5060 – Fundamentals of Performance Improvement, TPS 4620/5620 – Cloud Computing and Virtualization, TPS 5960 – Special Topics, TPS 5970 – Independent Study, TPS 5990 – Professional Practice and Portfolio II

There was discussion. Steinhaus discussions issues with an ECBE course and problems with changes to ownership of courses in banner. Osika discussed problems with online evaluations and that ownership dictated who can see what in Digital Measures. Liddicoatt asks about the proposed program – and whether a student completing it could work in HR. Ayyash and Osika discuss the program and its merits and whom it serves; Osika talked about increased enrollment in program.

Kutame asks how to approve the changes - all at once or separately. There was discussion. All will be approved together.

Meyer moves to accept all curriculum changes presented, Valenciano seconded.
Votes: 6 Yes, 0 No, Black abstains. The motion passed.

SEPR

Kutame presented a curriculum change for IT 4379 Technical Problems in Power

Kutame explained that originally the course was offered for variable credit for 1-9 credit hours for a maximum of 18 hours. The rationale behind the number of credit hours was that there was a lab

segment to the course. He stated that now the lab is obsolete, so he is requesting a will change to remove lab component of the course make the number of credit hours earned for the course 3 (not variable). There was a brief discussion. Liddicoatt asked how program will be impacted by changing the number of hours.

Meyer moved to accept the change, Steinhaus seconded.

Vote: 6 Yes, 0 No, Kutame abstains.

ECBE

Steinhaus presented form CF 4 Change in Academic Degree Program Requirements for the Early Childhood Master of Science in Curriculum and Instruction. The requested change was to create a second option ("Generalist Option") to the ECH MEd degree program. She explained that this change enabled candidates to pursue two routes: 1) to take coursework and seek approval or 2) take the coursework with the MEd sequence and get ECSE approval and a graduate degree. She explained this change would enable individuals with an LBS 1 be able to teach students with disability from birth to 8. She explained that the general option required 33 credit hours and the degree requirement would require 39 credit hours.

There was discussion. Valenciano asked whether Steinhaus needed to do an RME because the number of required credit hours was being changed. Steinhaus stated she would ask Dr. Rowan whether it was needed. There was discussion as to whether the action should be tabled until Steinhaus found out whether the RME was required. The committee decided to go ahead and vote on the measure and to also approve the RME if needed to enact this change. Steinhaus also asked to correct a typo - that ECH 5970 should be listed as a program requirement rather than ECH 4970.

Luseno moved to accept the curriculum action as amended and also to accept the RME (if needed). Valenciano seconded.

Vote: 6 Yes, 0 No, Steinhaus abstained. The motion passed.

Valenciano asks for clarification of what curriculum actions will be presented to COE Grad Council which meets on Thursday – she stated that changes were needed by tomorrow for grad council. The summary actions:

ECBE – program change

SED – course change

LIMS/IS - TPIS program change, course changes and new courses

SEPR course change

Edwards moved to adjourn; Kelly seconded.