



## CHICAGO STATE UNIVERSITY

### Chicago State University 2022-23 Academic Year Operating Plan

**UPDATED: August 26, 2022**

*This document contains essential information that all students, faculty, and staff must know as we prepare for the 2022-23 academic year. Please take time to read through this document carefully to become familiar with all requirements and protocols in order to comply. Updates to the information contained in this document will be shared at <https://www.csu.edu/covid19updates>.*

#### **Section A: Guiding Principles**

In response to the global COVID-19 pandemic, Chicago State University has developed a framework designed to preserve the interests of our students, faculty, and staff and help guide the development of its operational decisions. At all times, our focus is on ensuring the health and safety of our students, faculty, staff, and the communities we serve while remaining true to our vision, mission, and values. Our decision-making is guided by a set of principles that are outlined below:

- Our core mission includes the transformation of the lives of our students. We will work to maintain a learning and living environment that conforms to the health and safety recommendations of global, national, and regional public health organizations. In doing so, we will continue to support students to achieve their academic and professional goals.
- We will strive to develop a campus life experience that enriches the academic promise and economic mobility that flow from a college education and the attainment of a college degree while providing our students with the best collegiate experience possible.
- We will promote a safe work environment that takes into account reasonable consideration for the professional and physical needs of our employees and the organizational needs of our campus.
- Based on federal and state law and guidance from public health authorities, we pledge to adjust our operations and to educate our campus and surrounding communities to implement health and safety protocols.
- We will examine and manage our fiscal operations, as well as our financial and capital assets, to ensure continuity in our business operations.
- We are united in our commitment to being good stewards of the resources that are represented in our students, staff, faculty, and community.

## **Section B: Operational Guidance for the 2022-23 Academic Year**

The Chicago State University 2022-23 Academic Year Operating Plan provides an overview of important requirements, guidance, and expectations.

All members of the University community, including visitors to campus, are expected to follow the University policies, protocols, and guidelines outlined in this document and in subsequent COVID-19-related notices, which are designed to promote the health and safety of the campus community. **Failure to do so jeopardizes the community's safety, and well-being, and individuals in violation may be subject to their respective student or employee codes of conduct.**

### **1. Schedule for 2022-23 Academic Year and Course Delivery**

- a. Fall semester begins Monday, August 22, 2022.
- b. Spring semester begins Monday, January 9, 2023.
- c. Please refer to the academic calendar for additional academic deadlines:  
[https://www.csu.edu/coursebulletin/acadcalendar/fall2022\\_summer2023.htm](https://www.csu.edu/coursebulletin/acadcalendar/fall2022_summer2023.htm).
- d. The majority of scheduled academic year 2022-23 courses will be offered in-person, and the remaining courses will be approved remote or hybrid courses.

### **2. Framework for the 2022-23 Academic Year Operating Plan**

- a. The Public Health Precaution Levels will serve as the framework for this Operating Plan. Given the dynamic nature of the pandemic, the University will adhere to a flexible approach that allows campus operations to adapt to the prevailing precaution level informed by CDC<sup>1</sup> and IDPH<sup>2</sup>.
- b. The table below provides details on mitigation factors and/or resources where appropriate.
- c. The table provides guidance for measures that should always be taken (low or green) and additional mitigation measures based on an elevated precaution level (medium or yellow, and high or red). All measures from the previous level remain in effect at the next higher level unless specifically addressed with new protocols at the next higher level.
- d. The CSU COVID-19 webpage (<https://www.csu.edu/covid19updates>) will provide the current Public Health Precaution Level.

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<sup>1</sup> [CDC COVID-19 Community Level for Cook County, IL](#)

<sup>2</sup> [IDPH COVID-19 Community Level for Cook County, IL](#)

**Table 1. Public Health Precaution Levels**

| Public Health Precaution Level/<br>Mitigation Factor | Low<br>(Initial Measures)  | Medium<br>(Additional Measures) | High<br>(Escalated Measures) |
|--|--|---------------------------------|------------------------------|
| <u>Vaccination</u>                                   | <p>For the 2022-23 Academic Year, the University strongly encourages all students, faculty, and staff to be fully vaccinated against COVID-19. Proof of COVID-19 vaccination is no longer required for students or employees, with the exception of student-athletes and residence hall students. The University is maintaining an initial vaccine series requirement for all student-athletes and all students living in the residence hall.</p> <p>Furthermore, all students, faculty, and staff are strongly encouraged to receive COVID-19 booster shots as soon as they are eligible per the CDC Booster Shot guidelines (<a href="https://www.cdc.gov/coronavirus/2019-ncov/vaccines/booster-shot.html">https://www.cdc.gov/coronavirus/2019-ncov/vaccines/booster-shot.html</a>) to meet CDC “up to date” guidance (<a href="https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html">https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html</a> - “You are up to date with your COVID-19 vaccines when you have received all doses in the primary series, and all boosters recommended for you, when eligible.”).</p> |                                 |                              |

| Public Health Precaution Level/<br>Mitigation Factor | Low<br>(Initial Measures)   | Medium<br>(Additional Measures)   | High<br>(Escalated Measures)  |
|--|---|---|---|
| <u>Masks</u>   | <ul style="list-style-type: none"> <li>Optional in indoor settings</li> </ul>                                       | <ul style="list-style-type: none"> <li>Required in specific indoor settings – academic spaces (classrooms, laboratory spaces, library), common spaces in the residence hall, and CSU shuttle</li> </ul> | <ul style="list-style-type: none"> <li>Required indoors (including for campus visitors), regardless of vaccination status, when entering and until exiting, in all public common areas, such as elevators, restrooms, hallways, and classrooms</li> </ul> |
| <u>Prevention – Individuals</u>                      | <ul style="list-style-type: none"> <li>Consider staying “up to date” with COVID-19 vaccines and boosters</li> </ul> | <ul style="list-style-type: none"> <li>Enhanced sanitization procedures: Case-specific</li> </ul>   | <ul style="list-style-type: none"> <li>Observe meeting size limitations if applicable</li> </ul>  |

|  |  |                   |  |
|--|--|-------------------|--|
|  | <ul style="list-style-type: none"> <li>Stay home if you have any signs of infectious disease</li> <li>Wash/sanitize hands frequently</li> <li>Follow CDC recommendations for isolation and quarantine, listed at:<br/><a href="https://www.csu.edu/covid19updates">https://www.csu.edu/covid19updates</a></li> <li>Report positive cases to CSU (report form linked at the top of webpage:<br/><a href="https://www.csu.edu/covid19updates">https://www.csu.edu/covid19updates</a>)</li> </ul> | areas of exposure | <ul style="list-style-type: none"> <li>Consider virtual meetings in lieu of in-person</li> </ul> |
|--|--|-------------------|--|

| Public Health Precaution Level / Mitigation Factor | Low (Initial Measures)  | Medium (Additional Measures) | High (Escalated Measures) |
|--|---|------------------------------|---------------------------|
| <u>Prevention – Individuals</u>                    | <ul style="list-style-type: none"> <li>Optional precautions such as wearing a mask and surveillance testing encouraged for those who are immunocompromised or at high risk for severe disease (as recommended by personal physician)</li> </ul> |                              |                           |

|                                       |   |   |  |
|---------------------------------------|---|---|--|
|                                       | <ul style="list-style-type: none"> <li>• Monitor email and COVID-19 website for news</li> </ul>   |   |  |
| <b><u>Prevention – University</u></b> | <ul style="list-style-type: none"> <li>• Monitor local health conditions to identify community level classification</li> <li>• Monitor positive cases reported by personnel and students and give campus warnings as appropriate</li> <li>• Monitor and enforce testing compliance by unvaccinated personnel and students</li> <li>• Maintain air purification devices in designated locations in classrooms</li> <li>• Make PPE available throughout campus</li> </ul> | <ul style="list-style-type: none"> <li>• Enhanced sanitization procedures: Case-specific areas of exposure</li> </ul> | <ul style="list-style-type: none"> <li>• Post signage to remind visitors that masks are required while indoors, in elevators, at all entrances, exits, and elsewhere as appropriate</li> </ul> |

| <b>Public Health Precaution Level/<br/>Mitigation Factor</b> | <b>Low<br/>(Initial Measures)</b>  | <b>Medium<br/>(Additional Measures)</b>  | <b>High<br/>(Escalated Measures)</b> |
|--|--|--|--------------------------------------|
| <b><u>Academics and Instructional Delivery</u></b>           | <ul style="list-style-type: none"> <li>• Courses will run based on approved</li> </ul> | <ul style="list-style-type: none"> <li>• Masks required in classrooms</li> </ul> |                                      |

|   |   |  |  |
|---|---|--|--|
|   | <p>modality (majority have been designated in-person)</p> <ul style="list-style-type: none"> <li>• Academic advising available via both f2f and remotely</li> <li>• Student support services available via both f2f and remotely</li> </ul> |  |  |
| <b><u>Off-Campus/<br/>Experiential<br/>Learning</u></b> | <ul style="list-style-type: none"> <li>• Students, faculty, and staff must comply with the local requirements and standards of cooperating community agency, organization, or business</li> </ul>   |  |  |

**1. Health and Well-Being Mitigation Measures**

- a. Due to evolving public health guidance and conditions, the University will review the latest public health protocols established by CDC<sup>3</sup> and State of Illinois<sup>4</sup> public health authorities, guidance from the Illinois Board of Higher Education<sup>5</sup>, and other factors such as surrounding community conditions and campus positivity rates, to help inform the university’s Public Health Precaution Level at a particular time that outlines appropriate protocols for the institution, including on masking, space usage modifications, and physical safety modifications.
- b. The University will make COVID-19-related information for students, faculty, and staff available via the CSU COVID-19 webpage (<https://www.csu.edu/covid19updates>) and through email.
- c. For the 2022-23 Academic Year, the University strongly encourages all students, faculty, and staff to be fully vaccinated against COVID-19. Proof of COVID-19 vaccination is no longer required for students or employees, with the exception of

<sup>3</sup> [CDC COVID-19 Community Level for Cook County, IL](#)

<sup>4</sup> [IDPH COVID-19 Community Level for Cook County, IL](#)

<sup>5</sup> [IBHE Higher Education Guidance](#)

- student-athletes and residence hall students. The University is maintaining an initial vaccine series requirement for all student-athletes and all students living in the residence hall.
- d. Furthermore, all students, faculty, and staff are strongly encouraged to receive COVID-19 booster shots as soon as they are eligible per the CDC Booster Shot guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/booster-shot.html>) to meet CDC “up to date” guidance (<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html> - “You are up to date with your COVID-19 vaccines when you have received all doses in the primary series and all boosters recommended for you, when eligible.”).
  - e. The latest procedures for exposure to, experiencing symptoms of, or receiving a positive test for COVID-19 are listed on the CSU COVID-19 webpage and will be updated based on guidance from public health officials.
  - f. Students, faculty, and staff who have COVID-19 symptoms and/or tested positive (regardless of vaccination status), are required to complete and submit the CSU COVID-19 Report Form (<https://tinyurl.com/csu-covid-response>) located on the CSU COVID-19 webpage.
  - g. The CSU Wellness Center is available for general health services, which can be reached at 773-995-2010 or [wellness@csu.edu](mailto:wellness@csu.edu).
  - h. The University will facilitate a learning and workplace culture while balancing being supportive of individuals’ preferences for enhanced mitigation measures, such as optional mask wearing, and meeting the practical operating needs of the University.

## **2. Campus Physical Safeguards and Space Usage**

- a. Classroom assignments and seating arrangements will consider factors such as class size to help inform classroom adjustments.
- b. Lab schedules will be coordinated to accommodate student access to specialty software and equipment.
- c. The University continues to monitor all campus ventilation systems to ensure they operate properly and will provide air purifier systems in the classrooms.
- d. Hand sanitizer is available throughout campus buildings.
- e. The University continues to provide personal protective equipment (PPE) to classrooms and offices, including cleaning materials and as masks for visitors.
- f. Please contact the Division of Administrative Services at:
  - i. 1. [mholme27@csu.edu](mailto:mholme27@csu.edu) regarding any questions or matters relating to campus physical safeguards
  - ii. 2. [dcrenscha@csu.edu](mailto:dcrenscha@csu.edu) to obtain PPE for your classroom or office
- g. The University will review the latest public health protocols established by CDC and State of Illinois public health authorities, as well as guidance from the Illinois Board of Higher Education, to help inform appropriate protocols for hosting of campus events.
- h. All on-campus events, designed for both internal and external constituencies, will meet the current health and safety protocols established by the university and must

secure prior approval from the Office of Property & Site Management at: [ddeener@csu.edu](mailto:ddeener@csu.edu).

### **3. Cleaning**

- a. Building Service Workers will follow enhanced cleaning guidance based on the latest public health protocols.
- b. Cleaning schedules will be managed by the Division of Administrative Services and in coordination with the Office of the Provost and Human Resources.
- c. The campus community is encouraged to keep their personal workspace clean throughout the day. Cleaning supplies will be provided to and can be obtained from academic deans and office managers.
- d. Cleaning products will be provided for personal workspaces. Requests for cleaning products will be managed by the Division of Administrative Services.

### **4. Communications**

- a. The University will provide on-going, clear messaging regarding updates to COVID-19-related operations.
- b. The University will implement a multi-modal approach to inform all constituencies of operation updates.
- c. The University will regularly update the CSU COVID-19 webpage (<https://www.csu.edu/covid19updates>).

### **5. Protocols for Response and Review of Operating Plan**

- a. The COVID-19 Response Team will meet regularly to continuously review public health-related guidelines and propose updates to the 2022-23 Academic Year Operating Plan.