

Monthly Report

Club/Organization Name: _____

Month: _____ Year: _____

TELL US WHAT YOUR CLUB/ORGANIZATION HAS DONE THIS PAST MONTH

Below, please list all of the meetings and/or events you hosted this past month. Use additional pages if needed. Attach copies of all flyers used for promotional purposes.

Event Name: _____

Date: _____ Time: _____ Location: _____

Purpose of the Event: _____

Was the purpose of the event achieved? Please explain: _____

How many members attended? _____ How many guests attended? _____

Event Name: _____

Date: _____ Time: _____ Location: _____

Purpose of the Event: _____

Was the purpose of the event achieved? Please explain: _____

How many members attended? _____ How many guests attended? _____

Event Name: _____

Date: _____ Time: _____ Location: _____

Purpose of the Event: _____

Was the purpose of the event achieved? Please explain: _____

How many members attended? _____ How many guests attended? _____

TELL US WHAT YOUR CLUB/ORGANIZATION PLANS TO DO FOR THE UPCOMING MONTH

Below, please list all of the meetings and/or events you plan to host in the upcoming month. Use additional pages if needed.

Event Name: _____

Description of Event: _____

Purpose of Event: _____

Anticipated Date, Time, & Location: _____

Event Name: _____

Description of Event: _____

Purpose of Event: _____

Anticipated Date, Time, & Location: _____

Event Name: _____

Description of Event: _____

Purpose of Event: _____

Anticipated Date, Time, & Location: _____

Student Leader's Name (Print) Student Leader's Signature Date

Advisor's Name (Print) Advisor's Signature Date