

**CSU FACULTY SENATE  
MEETING MINUTES  
Tuesday, October 22, 2013  
Library Auditorium**

**ATTENDANCE:** Justin Akujieze, Elizabeth Arnott-Hill, Phillip Beverly, Robert Bionaz, Judith Birgen, Patrice Boyles, Emmett Bradbury, Sarah Buck, Tollie Carter, Jane Crossley, Monique Germain, Tonya Hall, Soo Kang, Ann Kuzdale, Azungwe Kwembe, Crystal Laura, Ben Liu, Bryon Martin, Fatimah Muhammad, Gebeyehu Mulugeta, Paul Musial, Vincent Osaghae, William Jason Raynovich, Alesia Richardon, Virginia Shen, Brenda Pruitt-Annisette, Elizabeth Wittbrodt, Chyrese Wolf

**GUESTS:** P. McFarland, B. Rowan

**I. CALL TO ORDER** at 12:35 in NAL Auditorium.

Phillip Beverly, presiding

Meeting recorded by Elizabeth Arnott-Hill

**II. APPROVAL OF MINUTES**

Minutes for October 1, 2013 will be approved at the November 5, 2013 meeting.

**III. ANNOUNCEMENTS**

A. PEC Meeting – November 6, 2013

B. Provost Council – October 23, 2013

C. Regular Senate Meeting – November 5, 2013

D. Fall Commencement – December 19, 2013

E. Board of Trustees Meeting – December 13, 2013

**IV. OLD BUSINESS**

Interim dean of students and the interim judicial affairs officer were both invited to attend the meeting. The interim dean of students has resigned, and the interim judicial affairs officer declined to attend the meeting.

Although the CTRE director was supposed to be invited to this meeting, the invitation will be deferred to the next meeting, when he can attend in conjunction with the chairperson of the distance education committee.

C. Snelling (Westside campus) and Dr. Asadi (scholarly communication) will also report at future meetings.

**V. COMMITTEE REPORTS**

1. Academic affairs: Sarah Buck

Dr. Buck reported that Dr. Paula Carney attended the last academic affairs committee meeting and discussed the proposal for the process of submitting a master's thesis. When the form for the master's thesis is completed, it will go through the academic affairs committee and then will be presented to the faculty senate for approval.

Dr. Fernandez, chairperson of the distance education committee, also reported at the academic affairs meeting. The proposal for online course review that he presented was submitted to the faculty senate for discussion. Approximately 10% of courses will be selected, and selection will not be random, but will be based on the criteria outlined in the proposal. Dr. Fernandez assured the committee that the review would not be punitive, but for feedback and improvement only. During the pilot phase, the feedback will only go to the faculty member. After the pilot phase, feedback will also go to the instructor's chairperson.

- Senators voiced concerns regarding the details of the implementation, including how courses are selected for review and the total number of courses selected.
- There were additional concerns about the approval procedures for new distance education courses.
- Senators ask that Dr. Fernandez be invited to the next meeting to answer questions. At the request of the Senate, Dr. Beverly will also ask that implementation of the course review process is suspended until the Senate approves the proposal.

A representative from enrollment management did not attend the last academic affairs meeting but is slated for the next meeting.

## 2. EXCOM: Phillip Beverly

Dr. Beverly reminded Senators to complete ethics training in order to comply with the mandate from the state.

Dr. Beverly notes that he has requested data regarding the evaluation of the intersession period. He also mentions that the IBHE advisory council met last Friday at CSU. An update will follow at the November meeting.

Dr. Hall announced events for domestic violence awareness sponsored by the counseling center.

Drs. Kuzdale and Bionaz attended an event for the AAUP and asked the body for feedback about starting a chapter of AAUP at CSU. They asked Senators to contact them with additional questions.

Dr. Wittbrock announced that there are UPC vacancies that need to be filled in the College of Arts and Sciences and the College of Education. Dr. Wittbrock will send the nomination form to Dr. Hall for distribution to Senators.

## 3. Technology: Phillip Beverly

The committee needs a chairperson.

4. Library: Ann Kuzdale  
No report.

## VI. NEW BUSINESS

### Enrollment Discussion

There was an open house at CSU last week (10/14). In general, Senators were encouraged that CSU held this event. There were concerns, however, that students were not directed equitably across the university (not to all colleges), and that there were no plans for tracking the success of the event.

Dr. Beverly noted that the level of turnover in Enrollment Management is concerning (e.g., 3 Vice Presidents in four years).

Senators discuss the pros and cons of increasing admissions standards. One concern is that the mission of the university will be negatively impacted and that the students who are currently served by the university will no longer be eligible for admission. However, Senators in the College of Education noted that the current admissions standards allow students to enroll who will not be likely to pass their test of basic skills. The ideal target population for the university and competition with neighboring universities is also mentioned. The discussion is suspended and will continue in the academic affairs committee.

Dr. Bionaz moves that the Senate go into Executive Session at 1:35 PM. All guests are asked to leave.

## VII. REGULAR MEETING ADJOURNED: 1:35 PM by Phillip Beverly

## VIII. REGULAR MEETING RECONVENED: 1:55 PM by Phillip Beverly

Based on the discussion from Executive Session there is a motion to submit information to three bodies.

<b>MOTION</b>	<b>VOTE</b>
That the Senate submit the documents discussed during the Executive Session to the 1) Office of the Inspector General, 2) Board of Trustees, and 3) Department of Human Rights.	<b>Vote:</b> Approved Unanimous consent

Faculty Hiring Update: Pancho McFarland

- Meetings continue. A report is forthcoming.

- Senators note that some departments are hesitant to respond, but that it is particularly important given the hirings for the coming year.

- Dr. McFarland also notes that the Student Government Association is having difficulties and needs the support of the Senate.

**IX. NEXT SENATE MEETING:** November 5, 2013, NAL Auditorium, 12:30-2 PM

**X. MEETING ADJOURNED:** 2:03 PM by Phillip Beverly