

CSU FACULTY SENATE MEETING MINUTES
Tuesday, September 3, 2019 Library Auditorium
Approved: October 1, 2019

ATTENDANCE:

Judy BIRGEN, Sarah BUCK, Johng-Chern CHERN, Rosalind FIELDER, Eddy GAYTAN, Valerie GOSS, Tonya HALL, Soo KANG, Sandra KARIM, Deborah LYNCH, Michael McNICHOLS, Rae-Anne MONTAGUE, June PRICE-SHINGLES, William Jason RAYNOVICH, Patricia STEINHAUS, Chyrese WOLF,

GUESTS: Leslie Roundtree, Devi Potluri, Gayle Porter, Athletic Advisors

1. **CALL TO ORDER 12:31 p.m.**
Presiding, Patricia Steinhaus
Meeting Recorded by Deborah Lynch
2. **May 2019 MINUTES deferred**
3. **Provost Roundtree**

Welcome back, thanks for attending the institute, open to ideas for improvement (workshops, survey staff on topic), busiest summer ever, key searches going on, exploring the issue of testing/assessment for the Academic Affairs committee, advising process-been analyzing the data and looking at different models-our hybrid model needs more coordination; looking to better identify supports needed earlier in the process; looking at training advisers, focus on a more personalized model; other big issue is that retention-enrollment is up at 2990-we are in the danger zone-as of Friday, 45 students have already withdrawn-looking at the students who were admitted in August as these are the ones to drop-we will focus on them; number one reason they withdraw is money and we have helped five remain.

Cut session-not saving us money-preventing spending of money we don't have. Cut level is six; we must present a rationale for keeping a course with less than six students. We have 1001 classes for 2990 students-a metric has been used to analyze the cost of courses by college and department-we need a planning mechanism-looking at salary as related to the CUEs to and the number of credit hours per student, given the revenue they generate.

Questions:

1. How does 24 CUEs or 21 curs save CSU money? (Provost's response) We are now looking at Faculty workload and assignments; it's the totality, not person by person.
2. Tutorial rate-under six students? (Provost's response) The tutorial rate does not generate the needed revenue. Reinstating the course adjustment form that would tell faculty the class is a tutorial so that they would be informed about the change.

(Provost) We have been working off historical data, and we now want to look at how we reduce the cost.

We really need to work on communication. Hoping my attendance here (at the FS meeting), and the Senate President is now attending Provost Council meetings will improve our flow of information. We should be working together. (Suggestion from Senator Fielder to put Provost Council Minutes on the website.)

The Provost is seeking a faculty member to assist with the strategic plan. The Provost asked for a recommendation from the Senate for participation on the strategic plan, the Student Success Task Force, and the HLC Assessment Academy.

RISE Academy-went well this summer. Took a different stance. Instead of putting students through remediation, the students took English, and they participated in built-in tutoring and workshops (personal goals, etc). Friday's were placement tutoring for placement tests and some social events. 92% passed English with a C or better. The RISE Academy students felt they were prepared to go to college, felt connected to CSU. CSU ended up paying for the class. We will be replicating that.

4. **Standing Committee Reports**

1. *Executive Committee*

- Executive Committee Resolution-Patricia Steinhaus was notified that P. Beverly has taken a one-year leave of absence. Executive Committee voted to appoint P. Steinhaus as interim president and V. Goss as interim vice president/corresponding secretary. Senator Fielder raised the question of historical memory on the Executive Committee. Senator Hall asked for the reasoning, as this was a change in her understanding of the summer discussion. Senator Raynovich raised the issue of timing.
- **ACTION: Voted 7-3 Motion carries.**

Next issue was composition of disciplines eligible for Senate Membership. Senator Buck stated that endorsements should not be included. Senator Wolfe asked for the process if a new program is developed, how does it gain a seat. Senator Steinhaus responded that she understood that it was automatic. Senator Raynovich said we should have 45 members, and that we have rarely have a quorum. Clarity on the definition of a discipline is needed.

P. Steinhaus responded by suggesting the ROC (rules and operations committee) review this. She asked Senator Raynovich for a recommendation, and he suggested that we should have a meeting where more senators are in attendance to provide input regarding disciplines and the By-Laws. Senator Birgen stated that we might need a hybrid approach to ensure every faculty member has a voice. Senator Wolfe reiterated that her program isn't represented here due to low numbers, and said that we need to have a process in place for these circumstances. Senator Raynovich stated the list and the number of senators had been reviewed about two years ago. Senator Kang suggested that we go back to department representatives. Senator Hall stated that the sign-in sheets could give us additional information. Senator Wolfe proposed revisiting departmental reps. Issue referred to ROC. Senator Birgen suggested that we need a model to grow with us. Senator Raynovich asked for a straw poll on whether the body would be open to going back to

department representation (more than 6 has two reps). Dean Potluri reminded the body that the Provost has to approve the final decision.

2. *Summer Committee*. Senator Goss reported having a Moodle page where all of our meeting minutes will be accessible. Senator Hall stated that we wanted to see if there was a budget, and Senator Steinhaus confirmed that the Senate has a budget. Senator Steinhaus addressed the issue of participation on the Senate and on its committees. That will be a goal, to activate committees and increase involvement. Senator Raynovich provided important updates regarding Senate committees and membership. Senator Hall provided some historical data, and organized a working lunch at the August meeting. Senator Buck offered valuable input, and support for establishing functioning committees.
3. *Academic Affairs*-goal is to increase the size of the committee. Meets on the second Thursday of every month at 12:30. If Senators know Faculty who need service, please encourage them to join the committee, as you don't need to be a Senator to serve on a Senate Committee.
4. *Athletic Advisers*-was not able to stay to give report (will also be adding members)
5. *CCC-no report*
6. *Library- no report*
7. *Rules and Operations*- Senator Raynovich said they had a meeting last week. Looking at online voting. Have approved the committee's by-laws. Under construction by other committees. ROC has to be the portal for these. Planning another meeting on Senate elections. Need an election for a new member to join the committee. Senator McNichols was appointed to ROC.
8. *Shared Governance-no report*
9. *Social Committee*- Senator Hall reported that her committee's next meeting is October 1 and April 7, 12-12:30. Committee sponsored events for the year scheduled: Tuesday 4/21/20 Walking for Wellness at the Tracks; Luncheon-Coopers Hawk 10/19/19 1-4 pm. Reached out to add an administrator to join the committee.
10. *Technology-no report*

5. **Visitors**

1. Professor Devi Potluri-asked for senate representation on the Graduate Council. He requested the Chair of the Senate Academic Affairs Committee to represent or send a representative. Senator Buck (*Academic Affairs Committee*) will work with Grad Council to fill the representation.
2. D. Lynch announced UPI event dates.

6. **Senators Speeches**

Senator Buck-appreciates the new organization and structure
Senator Fielder- Dean of Students search committee is looking for members from COE and Arts & Sciences. Need faculty interested in participating.

7. **Motion to adjourn** carried at 1:55 PM.