

Chicago State University Faculty Senate
Meeting Minutes
Tuesday, April 2, 2024
[April 2024 - Zoom Link](#)

Present: William Jason Raynovich (President), Yashika Watkins (Vice President), Sarah Buck (Recording Secretary), Gabrielle Toth (Corresponding Secretary), Anser Azim, Eddy Gaytan, Gayle Porter, Leslie Baker-Kimmons, Leslie Roundtree, Nadeem Fazal, Oscar Rodriguez, Saleem Abuleil, Sarah Austin, Soo Kang, Mohammad Islam, Jubilee Dickson, Asmamaw Yimer, Tatjana Petrova, Michael Williams, Austin Harton, Katherine Haan, Olanipekun Laosebikan, Valerie Goss, Amzie Moore, Walid Al-Ghoul, Obayed Raihan, Gabriel Gomez, Deborah Harper Brown

- A. Call to order 12:32
- B. Agenda
 - a. Approval of Agenda
 - b. Rules of the Day (**Appendix A**)
 - i. Austin moved to approve the agenda and RotD, Azim seconded > approved by unanimous consent
- C. Approval of Minutes ([March 2024 link](#)) (Rec. Sec.)
 - a. Fazal moved to approve, Gaytan seconded > motion carried with 1 abstention
- D. Senator Comments/Speeches
 - a. Gabriel Gomez
 - i. NA
- E. Provost Report (Provost)
 - a. IT- Follett's bookstore issue related to login for summer and fall books should be resolved by next week. Moving forward with integration with new platform. Expect training sessions
 - b. State of IL has required sexual assault and prevention survey that all public institutions must implement. CSU will implement survey during April with students. Could be triggering; sensitive questions
 - c. Starting AI- proctored (lockdown browser) placement testing in the summer

F. Enrollment update (VP Enrollment Management)

- a. Fall 2023- CSU up overall 5% UG enrollment. 21% new freshmen, 23% increase in new transfer, high reinstatement percentage
- b. Currently, up 1511 applications from last year at this time (16%) for first time students, transfer up 46%. Up 44% first year students admitted, 18% for transfers
- c. Implementing a CRM (Consumer Relationship Management) for undergraduate applications (different from graduate)
- d. Students need to complete their FAFSA; faculty should remind. State of IL reporting low levels of students completing FAFSA. It is possible the upcoming year will be a challenge because of the federal changes to FAFSA
- e. Third Thursday meetings open to campus community (hybrid) to allow people to hear what the challenges are and what EM is trying

G. Standing Committee Reports

- a. Executive Committee (Pres. of Faculty Senate)
 - i. Raynovich discussed faculty morale with the President and the Provost
- b. Rules and Operation Committee
 - i. Elections ([link](#)) (Senate runs elections [via the ROC] unless the department opts out)
 1. Senator Election results
 - a. Raynovich displayed the results of elections thus far
 - b. Run off election must occur in Department of Advanced Studies
 - c. Biological Sciences needs another election for the second Senator
 2. April elections
 - a. Senate
 - i. Rules and Operations, 2 seats
 - ii. Strategic Planning Committee, 2 seats
 - b. APERC-3 year terms
 - i. Arts and Sciences

- ii. Union appointment
- c. University elections
 - i. Honorary Doctorate Degree, 3 seats
- d. University Personnel Committee
 - i. Arts and Sciences
 - ii. Education, 2 seats
 - iii. Business
 - iv. Note Jan-Jo Chen is on sabbatical. Unclear how this will affect the elections
- e. University Curriculum Coordinating Committee
 - i. Arts and Sciences, 2 seats
 - ii. Education
 - iii. Business
 - iv. Health Sciences and Pharmacy

H. New Business

- a. Formal Evaluations of university offices and functions (**Appendix B**)
 - i. Evaluations would land in IER and then be disseminated to the individual and their supervisors
 - ii. Faculty would be provided the opportunity to evaluate everyone in their chain of command
 - iii. Motion carried with 16 yes, 1 no, 1 abstention
- b. Other
 - i. None
- c. Executive Committee Elections (Parliamentarian)
 - i. After this meeting, Senators will receive a Qualtrics nomination form
 - ii. April 7- initial nomination data will be analyzed. Nominees will be emailed to determine acceptance. If a Senator declines the nomination, s/he will not be placed on the ballot
 - iii. April 10- provide update of nomination status to Senators
 - iv. April 15- nomination period closes

- v. Election ballots due April 29 midnight. Run-off, if needed, between April 30 and May 6
- vi. Current seated Senators are the ones voted. Roster of Senators starting August 2024 are viable for potential nominees
- vii. Ballot will also contain the ROC seats and two recommendations for the Strategic Planning Committee for the university

I. Adjournment

- a. Gomez moved to adjourn, Watkins seconded > approved by unanimous consent 1:32

Appendix A

Rules of the Day

1. All Senators and guests shall have their full name as their Zoom signature.
2. All Senators shall send a private direct message to the Corresponding Secretary, Prof. Gabrielle Toth, for purposes of taking attendance and census for voting and quorum.
3. Only those who are recognized by the President of Faculty Senate shall speak.
 - a. All Senators shall mute when not recognized.
4. Senators may speak on any Action at most twice during any action, the first time for two minutes and the second time for thirty seconds
5. To speak, a Senator shall put the “hand” up in the Zoom feature reactions.
6. All Action Items shall be voted on via Zoom polls.
 - a. Only Senators shall vote in the Zoom polls.
 - b. The polls shall be anonymous.
 - c. The Parliamentarian and the President of Faculty Senate shall unanimously agree that the tally is the sense of the Senate.

Appendix B

Senate Committee: N/A

Senate Meeting Date for Consideration: 4/2/2024

Title: Formal Evaluations of university offices and functions

Chair/Sponsor: Sarah Austin

Co-Sponsor: Olanipekun Laosebikan

Proposed Action

Context/Rationale: The work of the faculty as teachers, researchers, providers of university service and as employees is often reliant the support of a range of different offices and functions within the university (CTRE, Contract Administration, HR, room reservations, procurement etc.). Our work is affected by academic leaders including department chairs, deans, the provost and the university president.. While the university has used a 360 evaluation process in the past, currently, faculty do not have formal opportunities to provide feedback to these vital functions of the university.

Exact Language of the Proposed Action: Faculty senate recommends that administration develop and implement mechanisms for faculty to provide regularly scheduled, formal evaluations of university offices and functions. This would include faculty eval/feedback to departments on campus that support faculty as employees, educators, researchers, etc. and also a return to the use of a formal 360 evaluation process in which faculty are invited to provide feedback to university leadership.