

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
MEETING ON FEBRUARY 6, 2014 AT 12:30 P.M. -- LIB-352

PRESENT: Edmundo Garcia (presiding), Telisa Randle, Joseph Slonek, Nelly Maynard, Shelia Collins, Latrice Eggleston, Sandra Ballantyne, Jamilah Jor'dan, Veronica Williams, Barbara Price, Judith Birgen, and Lawrence Pinkelton

PRESENT VIA PROXY: Enrique Duncan

ABSENT: Beverly Meyer, Arrileen Patawaran, Chat Viacrusis, Tanya Lloyd, and Bobbie Stewart

Recorder(s): Shelia Collins and Telisa Randle

1. Garcia called the meeting to order at 12:30 p.m. He distributed a packet of handouts for the meeting; the packet included an agenda, the minutes for the meeting of January 16, 2013, a list of UBC Subcommittee members and their copies of their reports to be viewed, a list of UBC recommendations from FY 2012-2015, and a copy of the UBC Bylaws.
2. Latrice Eggleston moved and Jamilah Jor'dan seconded to approve the minutes of the meeting of January 16, 2013, with revisions. The motion passed unanimously.
3. Garcia gave an update on the quote found in Section I of the bylaws. He received confirmation from Farah Muscadin that the quote found in the bylaws is from the Board of Trustees. A citation will be added to the bylaws noting the source.
4. Review of the UBC Bylaws: Changes to the bylaws were reviewed. Suggested changes were noted in the January 16, 2014 minutes. It was proposed that the changes be reviewed by all committee members before the February 13, 2014 meeting. A vote will be taken at that time. All members who cannot be in attendance are asked to send their vote by proxy.
5. Reports for the subcommittee hearings: Garcia reviewed the schedule and the list of UBC Subcommittee members. Garcia stated he attended all subcommittees' presentations, and they were well done. The President's area did not have budget requests. The subcommittee was disbanded, and the members were added to other subcommittees. There was discussion about if units could ask for money for FY15 since that budget has already been approved by the Board of Trustees and sent to the state. It was determined that units could ask for FY15 requests with the understanding that those requests must be funded by the University's internal reallocation of funds.
6. Not all subcommittees had completed their reports by the meeting February 6th meeting. Garcia will send a sample of the Police/Facilities report to all subcommittees as a sample. The Provost's subcommittee was in need of additional information from the Provost before their report could be completed. Provost's area made only FY16 requests. The Enrollment Management subcommittee needed the breakdown of the requests to complete the report. EM requests were for both FY15 and FY16. This was provided to the subcommittee chair at the meeting. The IT subcommittee noted that IT requests were for both FY15 and FY16. The Financial Affairs report was complete. Remaining reports from the hearings will continue at the next meeting scheduled Thursday February 13, 2014.

7. The Police/Facilities report was reviewed and discussed. The following was suggested by the subcommittee: (Police) Delay hiring of officers for the Westside campus until the project is closer to completion, capital requests for 2nd floor redesign proposed for FY16, (Parking) All requests should be funded by the unit as it is not to be funded through appropriated dollars, (Facilities) reduced overall request to \$600,000 from \$1,004,000. For a full overview of requests, please see full subcommittee report.

8. The timetable for the completion of the final UBC report was discussed. Pinkelton requested that the official report be completed sooner than proposed in order to give the president additional time to review. The final report will be ready by February 27th. The committee will have additional meeting days to complete the report as proposed. Suggested dates are: 2/13, 2/18, 2/20, and 2/25

9. Next meeting: Thursday, February 13, 2014 at 12:30 p.m. in LIB-352. The agenda will be discussion of the subcommittee reports. Subcommittees should have their reports ready by Thursday, February 13, and e-mail copies to all committee members so that they can be read before the meeting. Meeting time will be extended if needed.

8. There being no other business, Garcia adjourned the meeting at 1:30 p.m.