

## University Budget Committee

Location: **Virtual Meeting**@ 12:30pm

### UNIVERSITY BUDGET COMMITTEE MINUTES

Tuesday August 25, 2020

The University Budget Committee will meet on Tuesday, August 25, 2020 - 12:30 to 1:50 pm; please find the GoToMeeting link below.

The main purpose of this meeting is to elect the officers of the Committee: Chair, Vice-Chair, and Secretary for the next Academic Year. We can discuss other matters to be taken up.

#### **I. Call to Order**

The meeting was called to order at 12:30 PM

#### **II. Attendance**

**Members Present 16, Proxies 2, absent 6**

Present:

1. Arrileen Patawaran,
2. Tonya Hall,
3. Chyrese Wolf,
4. Bobbie Garner-Stewart,
5. Rohan Attele,
6. Thomas Rowan,
7. Valerie Goss,
8. Larry Owens,
9. Azungwe Kwembe,
10. Latrice Eggleston Williams
11. Pamela Sims
12. Valarie Riley
13. Mark A, Katame
14. Michael Danquah
15. Nelly Maynard
16. Andrea Welch

**Present via Proxy:** 2 Proxy (Arrileen Patawaran)

**Absent:** Judith Birgen, Johnnie Barker, Jimell Byrd-Reno, Leslie Jackson, Edmundo Garcia-Solis and Shenay Bridges Carter.

**Approval of Minutes from March 24, 2020**

**Corrections to the minutes were as follows:** adding of Williams to Dr. Latrice Eggleston's name.

Minutes were approved by General Consent.

**Note \* General Consent is defined as: used for saying that nearly everyone agrees with the opinion given.**

**III. UBC Elections of officers for FY 20/21**

- **Chair – Rohan Attele**

Nominated By – Valerie Riley

2<sup>nd</sup> By – Mark Kutame

Nomination Closed on the said name – Latrice Eggleston Williams

2<sup>nd</sup> By – Nelly Maynard

All in favor by General Consent

- **Vice Chair – Nelly Maynard**

Nominated By – Valerie Riley

2<sup>nd</sup> By – Latrice Eggleston Williams

Nomination Closed on the said name – Latrice Eggleston Williams

2<sup>nd</sup> By – Mark Kutame and Pamela Sims

All in favor by General Consent

- **Secretary – Bobbie Garner-Stewart**

Nominated By – Valerie Riley

2<sup>nd</sup> By – Latrice Eggleston Williams

Nomination Closed on the said name –Mark Kutame

2<sup>nd</sup> By – Latrice Eggleston Williams

All in favor by General Consent

## **II. UBC Other Matters**

- New Chair of the UBC Dr. Attele presented page 44 of the Board Approved Governing Board Regulations and procedures of the committee responsibilities to the university.

Arrileen Patawaran is suggesting that we must review the budget process that was previously approved to where we are now.

Enrollment has changed and the Local Income and scholarships dollars have changed.

President has hired a consultant to review the budget and we may need to reduce our speeding plan. Such as, no personal services. Budgets were loaded for primary areas.

Budget office is working to revise the tuition and fee revenue do to decline in Enrollment.

Dr. Attele concerns with the declining of students, asked questions on how this process will work with retention.

Dr. Latrice Eggestion Williams and Arrileen Patawaran both stated it would be based on Credit Hours 16 and above.

Dr. Latrice Eggeslton Williams states that the process will review tuition and fees rates from 2015 to compare with 2020 and project dual enrollment.

Dr. Attele – What is needed to sustain the university?

Andrea Welch replies that the Enrollment Project will be set for the budget for the university.

Arrileen Patawaran asked if this was only for under graduates, what about graduates and pharmacy.

Andrea Welch stated the process will include all the schools together Under Graduates, Graduates and the other schools such as school of Pharmacy that would also include the revenue goals. There will be a step by step process.

Azungwe Kwembe questioned what happens to the budget that was given at the beginning of the Fiscal Year and the layoffs in the middle of the year, where are those funds.

Arrileen Patawaran states that when there is a budget cut, the President, Human Resources and the Legal team informs her.

#### **IV. No AOB**

**V. Adjourn @ 1:01 pm** motion by Valarie Riley second by Dr. Hall.

All in favor by General Consent

**Next Meeting TBA**

**Submitted by Bobbie Garner Stewart – UBC Secretary 8/25/20**