

**UNIVERSITY BUDGET COMMITTEE (UBC/COMMITTEE) MINUTES**

12:30 p.m., Tuesday, April 2, 2024, VIA Zoom:

<https://csu-edu.zoom.us/j/83878918672>

**Present**

Marcie Aranda (Advisor), Shawnice Avilez, Jacquelyn Benchik-Osborne, Judith Birgen, Bobbie Stewart, Michael Holmes, Neromi Horton (Ex Officio Secretary), Liefu Jiang, Nicole Latimer-Williams (Co-Chair and Advisor), Melany Puglisi-Weening, Valerie Riley (Co-Chair), and Pamela Sims.

**Absent**

Kevin Newell, Charlene Snelling, Scott Upshaw, Tereshia Weathers, and Tajuane Wes.

The meeting began about 12:35 p.m. with roll call taken. A quorum of nine voting members was present.

**APPROVAL OF THE MARCH 12, 2024 AND MARCH 26, 2024 MINUTES**

**MOTION**

Judith Birgen motioned to approve the March 12, 2024 minutes. The motion was seconded by Michael Holmes. A voice vote was taken with none opposed and no abstentions. The motion is passed and the March 12, 2024 minutes were approved.

**MOTION**

Judith Birgen motioned to approve the March 26, 2024 minutes. The motion was seconded by Pamela Sims. A voice vote was taken with none opposed and no abstentions. The motion is passed and the March 26, 2024 minutes were approved.

**APPROVAL OF THE UBC REPORT TO THE PRESIDENT**

The Committee met to review and approve its report to the President. Valerie Riley reviewed and confirmed the language for a few of the recommendations. She also mentioned a decrease in the numbers for the University-wide requests explaining the change was a decrease in the numbers this year versus last year. Last year there were more numbers than this year for the Union Obligations and the Cost of Living Allowance (COLA).

**MOTION**

Judith Birgen placed a motion to accept the University Budget Committee's report and to send it to the President. Melany Puglisi-Weening seconded the motion. A voice vote was taken with none opposed and no abstentions. The motion passed and the report is approved.

Valerie will send a copy of the approved report to everyone. A copy will also be posted on the website and the SharePoint Teams page. Valerie expects to get feedback on the adopted recommendations, but not until September.

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**NEXT MEETING**

The Committee needs to meet once more to discuss what went on this year, what will happen next year, and to vote on membership. Some of the older members on the Committee will be going off and new members will be added.

The members agreed to meet on Tuesday, April 30, 2024 at 11:00 a.m. The meeting adjourned at 12:55 p.m.

04/02/2024 UBC MINUTES - APPROVED 05-14-2024, NEROMI HORTON