

Summary of Trend Data for Assessment Findings

Duplicate this sheet as needed

Department/Program History M.A.

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Directions: Assessment trend data should be recorded in 3-yr cycles. Provide the information requested in each column along with a summary of actions taken

	May 2013 Report		May 2014 Report		May 2015 Report		
Instruments	2012-2013 Results	Actions Taken	2013-2014 Results	Actions Taken	2014-2015 Results	Actions Taken	SUMMARY 2012-2015
1. M.A. Thesis	1 pass	Discuss establishing more precise guidelines as more students will be submitting theses	3 students in process (incomplete); students taking multiple semesters to finish M.A. thesis	1. Proposed program change: students admitted to M.A. Capstone, must be approved by faculty committee to do M.A. thesis. 2. New forms instituted to monitor student progress	0 passes	1 student defended thesis, but still needs to revise and submit to Graduate School; 3 students in process of completing theses (anticipated completion 2015-2016)	Several students in process of completing theses, and one student completed the MA thesis during this period. Ongoing discussions and planning ensure students are prepared to complete theses. New forms for capstone and thesis option created.
2. Capstone	N/A	N/A	1 student in process (incomplete)	1. Proposed program change: students admitted to M.A. Capstone, must be approved by faculty committee to do M.A. thesis. 2. New forms instituted to monitor student progress	1 student completed capstone course & Master's essay; still needs to take exams (planned for Fall 2015)	First student to complete the new capstone course option; need to make sure exams taken during capstone course	The capstone option was phased in during this period, and the first student to complete the capstone course and Master's essay did so. New forms created to monitor students' progress in this option. Plan for future exams to be taken as part of capstone course.

3. M.A. Written Exam	3 pass	This is one of the last cohorts taking just exams without capstone or thesis project. No action.	5 Pass	This is the penultimate cohorts completing exams only without capstone or thesis project. No action.	1 pass	Likely the final student to complete the exams only option without capstone or thesis project	9 students completed the exams only option during this period, likely the last students to complete the program without a capstone or thesis project.
4. M.A. Oral Exam	3 pass	This is one of the last cohorts taking just exams without capstone or thesis project. No action.	5 Pass (Nov. 2013; Apr. 2014)	This is the penultimate cohorts completing exams only without capstone or thesis project. No action.	1 pass	Likely the final student to complete the exams only option without capstone or thesis project	9 students completed the exams only option during this period, likely the last students to complete the program without a capstone or thesis project.
5. Meetings, Discussions with Graduate Students	No report	Discussion on instituting semester meeting with all grad students together.	Meeting of Grad Advisor and History faculty with Grad Students held Nov. 2014	1. Implement a Grad handbook to outline program procedures 2. Consider the possibility of hiring Grad Assistants in the department	No report	Further revisions needed to History Grad Handbook	Ongoing work on a History MA Handbook to outline program procedures. Meetings with individual students and groups of MA students throughout this period to clarify degree requirements and discuss progress towards degree.
6. Faculty evaluations of students	No report	This instrument is under revision. Discussion of online process.	Decision made to do an annual evaluation of students.	Instrument for the evaluation process is still under discussion	No report	Further discussion and revisions needed to student evaluation process	New evaluation process for History MA students is being reviewed.
7. Questionnaires [Grad Student Program Satisfaction Survey]	No report	This instrument is under revision. Discussion of online process. An email 10/24/12 generated post-program responses from some students.	Grad Student Program Satisfaction Survey proposed	Instrument of the evaluation process is still under discussion	No report	Plan for survey in the Fall 2015	Discussions and planned revisions of survey of students who complete the program. Plan for a survey of alums in the Fall 2015.