

Civil Service Employee Council Minutes
Tuesday, February 13, 2024
Cook Administration Building, Room 202
11:00 am -12:40 pm

Present: Bobbie Garner-Stewart, President, Dr. Aleshia Terry, Vice President, Sharahn Graves, Danielle Land, Treasurer, James Magee, Tangee Jenkins, Human Resource Liaison, Toni McCoy-Smith Assistant Secretary, Jackie Pointer, EAC Representative (over the phone)

Absent: Michael Gondek

The meeting was open by President, Bobbie Garner-Stewart at 11:10 am
President, Bobbie Garner-Stewart took roll call
Reading and approval of minutes from November 13, 2024: Tabled
The Treasurers report: Tabled

Business:

Jackets –Vice President, Aleshia Terry paid for one of our member’s jacket and there was a discrepancy in regards to their payment for the jacket. The CSEC agreed to pay Dr. Terry the money she spent out of her own funds for this item, which is a total of \$60.00.

Civil Service Enrichment time line: President, Garner-Stewart stated she is not satisfied with Secretary, Michael Gondek and his handling of the training for our CSEC members. This discussion tabled.

The meeting with the president discussion on January 9, 2024: Tabled

Memorial tree ceremony: Waiting for clarification from the president’s office that it is okay to use a tree that is already standing.

New membership: Tabled *Commencement:* Tabled *Civil Service Day:* Tabled

Any Other Business:

Jacqueline Pointer our EAC representative was on the phone attending our meeting. Ms. Pointer shared a wealth of knowledge with the team in regards to the Civil Service System new polices and procedures for all state universities. I have attached documents submitted to the Council from Ms. Pointer. Ms. Pointer and Mrs. Garner-Stewart also, discussed having a Civil Service Town Hall; Ms. Pointer is to submit to the CSEC president, suggestions and ideas of how we can put this event together. It was also discussed with Ms. Pointer to help us (CSEC) develop a FYI or Did you Know informational brochure/email blast to the Civil Service Employees to make them aware of any new policies and procedures.

The meeting adjourned at 12:19 pm motioned by James Magee and second by Danielle Land.

Respectfully Submitted,

Toni McCoy-Smith, Assistant Secretary