



CHICAGO STATE
UNIVERSITY

WEBSITE Editor/Publisher Authorization

Request department website editing & publishing access for csu.edu website.

Department Website www.csu.edu/ _____

Department Name: _____

Was there a previous website editor/publisher for this? Yes No

If yes, provide name of account to close _____

Editor can edit pages. Publisher can edit & publish pages.

Website	Editor	Publisher	Supervisor
Name _____	Name _____	Name _____	Name _____
Title _____	Title _____	Title _____	Title _____
Phone (773) _____	Phone (773) _____	Phone (773) _____	Phone (773) _____
Email _____ @csu.edu	Email _____ @csu.edu	Email _____ @csu.edu	Email _____ @csu.edu
Date _____	Date _____	Date _____	Date _____
<p>This person will take responsibility for updating web content for correct spelling, grammar and keeping content updated. See this link for best web writing practices.</p>			<p>I authorize the editor/publisher to make changes to the website of our department. Use fill & sign to sign this form. See this video for help on signing PDFs</p>

Appointed website editor or publisher completes this form and emails to your supervisor to sign.

Forms must be signed by & sent from supervisor csu.edu email, to websupport@csu.edu.