

Quick Glance - Personnel Action Timetable for Academic Year 2021-2022

Also consult the full University Personnel Action Timetable at www.csu.edu/apca. The dates state when materials MUST BE SUBMITTED to the next review level (not later than 5:00 P.M.). **Grey-shaded** dates are **Contract designated reporting dates**. For **Contract** dates occurring on a weekend or holiday, the materials are due on the date indicated in brackets.

Unit A – Faculty							
Action	Apply	Submit	DPC	Chair	Dean	UPC	President
Promotion	9/7/21	9/24/21	10/12/21	10/27/21	11/19/21	12/3/21	1/14/22
PAI	9/7/21	9/24/21	10/12/21	10/27/21	11/19/21	12/3/21	1/14/22
1 st Year		1/22/22	1/28/22	2/10/22	2/22/22	3/11/22	4/1/22
*2 nd , 3 rd Yr.		9/10/21	9/30/21	10/15/21	11/9/21	11/23/21	12/15/21
4 th , 5 th Yr.		1/28/22	2/16/22	3/4/22	3/25/22	4/13/22	5/4/22
Clinical 6+ and Clinical Multi-Year		1/14/22	2/4/22	2/18/22	3/23/22		Provost notifies by 4/22/22
Tenure	Exceptionality 11/30/21	1/14/22	2/4/22	2/18/22	3/23/22	4/6/22	4/26/22 BOT @ May Mtg. Notify prior
Sabbatical & Paid Leaves	10/19/21			11/4/21	11/23/21		12/15/21
Final Four	9/10/21						
Summer Teaching	9/10/21			Courses by 9/17/21	9/28/21	Committee Approves 10/15/21	Provost Approves Rotation by 12/11/21
Faculty Excellence Award		3/4/22					5/3/22
Tenured Faculty Annual Evaluation		1/25/22		2/8/22	3/11/22		4/15/22 [MAC notifications by 4/29/22]
Unit B – Lecturers							
Action	Apply	Submit	DPC	Chair	Dean	UPC	President
Retention – request re-employ	2/15/22			Chair notifies: 3/15/22 Placed on roster: 4/1/22	4/15/22		6/10/22
Annual Evaluation		2/8/22		3/20/22 [3/18/22]	4/15/22		President notifies: 6/10/22
Final Four, Sick Leave Buyout [Full-time]	9/11/21						
Summer Teaching [Full-time]	9/11/21			Placed on roster by: 11/1/21			Committee Approves 11/12/21
Admin. Ed. Leave (Multi Yr. Lecturers)	10/19/21			11/4/21	11/23/21		12/15/21
Unit B - Academic Support Professionals & Unit C – Technical Support Employees							
Action	Apply	Submit	DPC	Chair	Dean	UPC	President
Annual Evaltn.	5/1/22 [4/29/22]			5/6/22	5/26/22		6/15/22
Work Plans	2/8/22	2/8/22		4/7/22	To Provost 5/12/22		Provost Approves 6/1/22
Admin. Ed. and Retraining Leaves (Non-Civil Service)	10/19/21			11/4/21	11/23/21		12/15/21

*All 2nd Year tenure-track faculty apply by Year 2 date including those w/advanced standing - evaluated at higher probationary standard. (08/11/14)