

**CHICAGO STATE UNIVERSITY**  
**Master of Social Work Program**

**Evaluation of Field Practicum**  
**Direct Practice Advanced Placement**

**Please Note:** This document must be submitted at the end of each semester (December and May) after the student has completed their required clock hours.

This evaluation instrument is designed to assess student learning in key areas. The evaluation should be commensurate with Areas of Learning and Objectives that have been identified in Learning Contract.

**Student's Name:** \_\_\_\_\_

**Field Agency** \_\_\_\_\_

**Level of Placement:**

Advanced Field Practicum: SWK 5462\_\_\_ SWK 5463\_\_\_

**Field practicum assignment:** Briefly describe the student's actual learning experiences for this semester.

**Please identify the number worked with this semester:**

**Individuals**\_\_\_\_ **Families**\_\_\_\_ **Groups**\_\_\_\_

**Please check specific learning activities/opportunities that the student participated in during this practicum evaluation period.**

**Individuals**

\_\_\_\_\_ Intake/ Assessment

\_\_\_\_\_ Case management activities (referral, monitoring etc...)

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\_\_\_\_ Clinical (counseling, therapeutic intervention)  
\_\_\_\_ Other (please specify) \_\_\_\_\_

**Families**

\_\_\_\_ Intake/Assessment  
\_\_\_\_ Case management activities (referral, monitoring etc...)  
\_\_\_\_ Clinical (family group intervention, counseling, therapeutic intervention)  
\_\_\_\_ Other (please specify) \_\_\_\_\_

**Groups**

\_\_\_\_ Developed group interventions (planned sessions, developed overall group design)  
\_\_\_\_ Co-lead groups  
\_\_\_\_ Assumed primary leadership  
\_\_\_\_ Other (please specify) \_\_\_\_\_

**Student participated in** \_\_\_\_ Staff Meetings \_\_\_\_ Training Sessions \_\_\_\_ Board/Committee Meetings \_\_\_\_ Community Meetings \_\_\_\_ Special Events \_\_\_\_ Networking Activities

**Please check methods used by Field Instructor for monitoring student progress: (There should be at least four different performance measures)**

\_\_\_\_ Audio Tapes, \_\_\_\_ Video Tapes, \_\_\_\_\_, Observation, \_\_\_\_ Weekly Supervision, \_\_\_\_ Journal, \_\_\_\_ Process Recording, \_\_\_\_ Progress Notes, \_\_\_\_ Reports, \_\_\_\_ Case Staffing, \_\_\_\_ Client Satisfaction Survey or Feedback, \_\_\_\_\_ Other (please specify)

**Identify the populations directly or indirectly served or impacted by the student during the period of evaluation:**

<b>Please ✓</b>	<b>Populations served by this agency</b>	<b>Please ✓</b>	<b>Populations served by the student this semester</b>
	Children		Children
	Low income/ poor clients		Low income/ poor clients
	Elderly		Elderly
	Women		Women
	Gay, lesbian, bi-sexual, transgendered		Gay, lesbian, bi-sexual, transgendered
	African-American		African-American
	Hispanic, Latino(a)		Hispanic, Latino(a)
	White/Caucasian		White/Caucasian
	Native American		Native American
	Asian/ Pacific Islander		Asian/ Pacific Islander
	People with Disabilities		People with Disabilities
	Other groups served by the agency (Please describe):		Other groups served by the agency (Please describe):

**Please note (\*) if the population(s) is a primary population served by the agency.**

**Please provide a detailed narrative and address the following:**

**Please discuss the student's strengths and limitations this semester (please illustrate with examples).**

**Identify plans for future learning experiences that will meet this student's educational goals and needs.**

*Attach additional pages if necessary.*

Revised August 25, 2009

**The following scale will be utilized to assess student performance:**  
**Please note: Any rating that falls below 3 requires that a remediation plan be developed.**  
**Please contact the Faculty Field liaison.**

**Items may be added to each category (as applicable) to reflect the Individualized Learning Experiences developed for the learning contract.**

- 0= No opportunity for evaluation at this time
- 1= Does not meet expectations (Performance does not meet standards for minimal competency)
- 2= Needs improvement (Performance does not consistently meet standards for competency)
- 3= Meets expectations (Performs in a consistent manner)
- 4= Exceeds expectations (Performs consistently above expectations)

<b>Areas of Learning</b>	<b>Rating</b>
<b>1) Understanding of Practicum setting (policies, procedures)</b>	
Demonstrates understanding of the agency mission, function and services	_____
Demonstrates knowledge of agency policy and procedures	_____
Complies with agency policy and procedures	_____
Demonstrates initiative in acquiring information regarding policies and procedures	_____
Demonstrates an understanding of community agencies/resources that influence service Delivery__	_____

<b>Comments:</b>
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**2) Relationship Skills (client, supervisor, other staff)**

Develops and maintains collegial relationships	_____
Demonstrates an ability to engage a diverse range of clients	_____
Demonstrates respect for diverse opinions, perspectives and experiences of client systems	_____
Utilizes the supervisory relationship effectively to improve practice	_____
Demonstrates ability to practice without discrimination	_____

<b>Comments:</b>
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**3) Communication Skills (oral and written)**

Maintains appropriate records	_____
Demonstrates the ability to clearly communicate in a professional manner	_____
Demonstrates professional writing standards	_____
Utilizes active listening/empathic communication	_____
Demonstrates effective interviewing skills	_____

**Comments:**

**4) Theoretical Knowledge (theory, practice models, diversity)**

- Articulates professional knowledge that guides practice \_\_\_\_\_
- Demonstrates initiative in seeking to build knowledge base \_\_\_\_\_
- Is knowledgeable of common practice models utilized by the agency \_\_\_\_\_
- Demonstrates knowledge of the populations the agency serves \_\_\_\_\_

**Comments:**

**5) Assessment Skills (problem definition, development of goals and objectives)**

- Works collaboratively with clients in developing goals \_\_\_\_\_
- Demonstrates an ability to assess client strengths and resources \_\_\_\_\_
- Demonstrates the ability to assess socio-cultural factors \_\_\_\_\_
- Demonstrates the ability to formulate a clear statement of needs \_\_\_\_\_
- Demonstrates an ability to write comprehensive assessments \_\_\_\_\_
- Demonstrates an ability to integrate human diversity content into assessments \_\_\_\_\_
- Demonstrate and understanding of the impact of social and economic justice in assessment \_\_\_\_\_
- Demonstrates skills in use of specialized computer software \_\_\_\_\_

**Comments:**

**6) Intervention Skills (ability to apply practice knowledge)**

- Provides appropriate services that addresses identified needs \_\_\_\_\_
- Continually collaborates with clients in interventions \_\_\_\_\_
- Utilizes supervisory feedback in interventions \_\_\_\_\_
- Continually identifies progress and opportunities for client growth \_\_\_\_\_
- Utilizes social supports and other natural resources in interventions \_\_\_\_\_
  
- Demonstrates the ability to plan, design, and implement interventions that support family centered practice \_\_\_\_\_
- Develops interventions using existing knowledge \_\_\_\_\_
- Utilizes advocacy to expand resources and opportunities for clients \_\_\_\_\_

**Comments:**

**7) Evaluation of Practice (measuring client change)**

- Monitors client progress on an ongoing basis \_\_\_\_\_
- Utilizes measurement tools to assess effectiveness \_\_\_\_\_
- Develops appropriate plans for transitioning cases and/or termination of service \_\_\_\_\_
- Engages in continual assessment of professional performance in supervision \_\_\_\_\_
- Meets agency standards for quality assurance/utilization review \_\_\_\_\_

**Comments:**

**8) Development of a Professional Self (judgment, self-management)**

- Demonstrates effective time management skills \_\_\_\_\_
- Works effectively with professionals from other disciplines \_\_\_\_\_
- Demonstrates professional judgment \_\_\_\_\_
- Seeks opportunities to grow \_\_\_\_\_
- Utilizes supervision to explore use of self in relation to practice \_\_\_\_\_

**Comments:**

**9) Social Work Values and Ethics**

- Demonstrates the ability to engage clients from diverse backgrounds \_\_\_\_\_
- Demonstrates respect for client's values \_\_\_\_\_
- Demonstrates the ability to uphold core professional values \_\_\_\_\_
- Utilizes supervision to clarify and identify relevant ethical issues in practice \_\_\_\_\_
- Applies ethical decision making to ethical dilemmas \_\_\_\_\_
- Consciously identifies personal values as they influence practice \_\_\_\_\_
- Values advocacy as a means to address social inequalities and injustices and engages in advocacy behaviors \_\_\_\_\_

**Comments:**

**Recommended Grade:**     \_\_\_\_\_ Pass    \_\_\_\_\_ Fail

**Total Clock hours completed this semester:** \_\_\_\_\_ Please note: Evaluations should only be submitted after required clock hours have been completed: SWK 5462 and 5463 = 275 hours each semester.

**Student Comments:**

**Signatures:**

MSW Field Instructor \_\_\_\_\_ Date \_\_\_\_\_

Adjunct/Task Field Instructor \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Date \_\_\_\_\_

**Signature of student indicates that they have discussed this evaluation with the field instructor and does not necessarily imply agreement with the content of the evaluation. The student has the option of submitting a written response to the field instructor and to the faculty liaison.**

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